City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0490, FAX: 586-4530

March 23, 2020

RE: Design and CA&I for Capital City Fire Stations Mechanical Upgrades
Contract No. RFP E20-133

Douglas Murray, PE
PDC Engineers
9109 Mendenhall Mall Rd
Suite 4
Juneau, AK 99801

NOTICE TO PROCEED

Dear Mr. Murray:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The completion date for this phase of the project is May 15, 2020.

This contract expires on December 31, 2020, unless an amendment changing this date is fully executed prior to December 31, 2020.

Please coordinate your activities for this project with Ross Stevens of the Engineering Department at 586-0497.

Purchase Order number PO 112573 has been issued in the amount of $25,688 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Ross Stevens, CBJ Engineering
CBJ Purchasing