Office of the Assessor
155 Heritage Way
Juneau, AK 99801

Export Manufacturing Exemption Application		
Assessment Year	☐ 2026	☐ Other_____
Organization Name		
BPP Account #		
Parcel ID #		
Name of Applicant		
Email Address		

In Accordance with CBJ 69.10.020(10) certain Real Property and Business Personal Property may be partially exempt when used in a manufacturing business. Application for this exemption must be submitted to the municipal assessor before January 31 of the applicable tax year.

Primary Phone #		Secondary Phone #	
Mailing Address		Property Address	
Type of Business			
Sales Tax Account Number			
Has this property ever been taxed in the CBJ?	☐ Yes ☐ No		
Is this property used in a trade or business having fewer than 500 annual full-time equivalent employees?	☐ Yes ☐ No How Many?		
Does this business create employment within the CBJ?	☐ Yes ☐ No		
Explain:			
Does this business generate sales outside the CBJ of goods produced within the CBJ?	☐ Yes ☐ No		
Explain:			
What percent of total production is exported outside the CBJ?	____ %		
Does this business reduce the importation of goods from outside the CBJ?	☐ Yes ☐ No		
Explain:			
Has this property been used in the same trade or business in another municipality within the past 6 months?	☐ Yes ☐ No		
List detail of real or personal property and the total market value which you are seeking to be exempted. (use attachment if necessary)	Total market value to be exempted: $		

Certification:
I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.

Signature and Title of Applicant:	Date:

Assessor Approval [ ] Yes [ ] No Date: _____ Comments:

Contact Us: CBJ Assessor's Office			
Phone:	Email:	Website:	Physical Location
Phone: 907-586-5215 x 4035 Fax: 907-586-4520	BPP.Office@juneau.gov	http://www.juneau.org/finance/assessor-office	155 Heritage Way Rm. 114 Juneau, AK 99801

- **Export Manufacturing** (Obtain form on file with the Assessor's Office)
  According to CBJ ordinance, property is eligible for exemption if:
  1.) The real and personal property have not previously been taxed by CBJ,
  2.) The business has more than 1 and fewer than 500 full-time equivalent employees,
  3.) It creates employment in CBJ and
  4.) Generates sales outside of CBJ of goods produced in CBJ, and
  5.) Has not been used in the same trade or business in another municipality for at least six months before the application was filed.

Claimant must file an application by January 31 in the year for which exemption is requested, and accounts must be current on all taxes and fees. Manufacturing means the mechanical or chemical transformation of materials or substances into new products having a distinct character and use.

Ref: CBJ 69.10.020(10)