Presented by: The Manager
Introduced: 02/03/97
Drafted by: D.B.P./J.R.C.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1850am

A Resolution Amending the Criteria for Allocation of Funds by the Youth Activities Board.

WHEREAS, the Assembly, by resolution 1804 established a Youth Activities Board, and

WHEREAS, the operations of the Board would benefit from improved criteria and procedures for the award and administration of grants for youth activities;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Repeal of Sections. Sections 3 and 4 of Resolution 1804 are repealed.

Section 2. Youth Activities Board Purposes. The purposes of the Youth Activities Board are as follows:

(a) To prepare a Request for Grant Applications annually for the purpose of soliciting proposals for providing youth activities of an athletic, cultural, artistic, or academic nature. The amount of funding available will be determined by the Assembly annually as part of the adoption of the city and borough budget.

(b) To adopt procedures for evaluating proposals received for providing youth activities. Procedures may include an oral interview for the purpose of allowing each proposer to present its request to the entire Board.

(c) Subject to the limitation established in Sections 4(b) and 4(c), to make recommendations to the Assembly in April of each year for allocating funds among proposals selected by the Board. Recommendations should reflect the intrinsically equal value to youth of athletic, cultural, artistic, and academic types of activities, and reflect the range of needs identified by the qualified proposals submitted.

(d) With the assistance of staff as assigned by the Manager, to evaluate the use of the funds by each organization and to report annually to the Assembly on the expenditure of those funds.

Section 3. Criteria for Decisions. The Youth Activities Board shall use the following criteria when considering the allocation of funds among youth activity programs:

(a) Programs shall serve the needs of minors no older than 19 years of age, provided that programs intended for disabled youth may serve minors no older than 20 years of age.

(b) Subject to the limitations of Section 3(a), the Board shall annually reserve $200,000 for youth activity programs historically funded by the Juneau School District, which shall be the total amount of funds available to the School District from the Board. The School District shall allocate the funds among its athletic and activity programs.

(c) The Board shall annually place in a contingency account a sum equal to ten percent of the amount remaining after the School District reservation required by section 4(b). The purpose of the contingency account shall be to fund unanticipated events, purchases, or travel for youth who qualify by competition to attend advanced level competition. At the end of each fiscal year any funds remaining in the contingency fund shall revert to the general fund.

(d) All proposals considered by the Board under this program shall include a proposed method for evaluating the effectiveness of the activity. The Board, in evaluating effectiveness, may apply additional methods related to these criteria.

(e) All proposals must meet the following requirements:

(1) The program starting date must occur prior to June 30 of the fiscal year for which funding is provided.

(2) Programs may not be funded retroactively.

(3) Funding will not be awarded for administrative costs, operational costs of facilities, capital costs for facilities, or salaries and benefits for coaches or instructors, provided that facility rental is allowed for special programs and provided further that funding may be granted, in the discretion of the Board, for the salary of an artist, instructor, or coach possessing unique qualifications for a specific program and who will work directly with youth.

(4) All promotional or printed material must include the following statement: "This program is partially funded by the Citizens of the City and Borough of Juneau."

(5) All programs are subject to city and borough financial audits.

(f) The Board shall evaluate proposals through a scoring method applying the following factors in order of importance:

(1) Number of hours of participation per youth;

(2) Low program cost per participant hour;

(3) Number of youth actively participating in the program;

(4) Instructor or coach's relevant experience in providing the youth program;

(5) High adult per youth ratio to support the program;

(6) Organization's past history of providing successful youth programs;

(7) Financial management of organization as indicated by overall budget;

(8) Amount of the direct and indirect support provided to the organization from other CBJ funding sources;

(9) Amount of volunteer support for the program;

(10) Existence of scholarship fund for qualified youth within the program;

(11) Provision of transportation, equipment, and other practical assistance to youth in need;

(12) Cooperative efforts with other local youth organizations.

Adopted this 3rd day of February, 1997.

Mayor

Attest:

Clerk