

CITY & BOROUGH OF JUNEAU

Elections Policies & Procedures

SECTION 3.14 Election Equipment/Contractors

Effective Date: 8/26/2026

Pursuant to CBJ Code 29.07.005, these Election Policies and Rules of Procedure may not be amended within 40 days before an election through final certification of that election. These policies remain in effect until superseded by an updated version.

3.14 ELECTION EQUIPMENT/CONTRACTORS

CBJ Code 29.07.020(a)(1) states that “The election official may contract, without obtaining competitive bids, any portions of the election process with the State of Alaska Division of Elections, other governmental entity or agency, or contractor to ensure the timely and secure conduct of a particular election.”

CBJ uses the following equipment and contractors:

Resource Data Inc. (RDI)

Vote-by-mail election consultants who built a special database for CBJ elections that connects the other various systems. This database creates the unique ballot ID used for each election. RDI provides on-call support in case of equipment malfunction.

K&H Integrated Print Solutions

Print and mail ballots to voters based on a voter list provided by Election Officials. They print and provide ballots, envelopes, security sleeves, and stickers to the Election Officials for use at the Vote Centers.

Runbeck Election Services, Inc

Provide the AgilisDuo vote-by-mail processing system. This air-gapped system takes a picture of the ballot envelop and unique voter ID which is reviewed by election staff. This is the system used to make sure that each person only votes once and that the correct person is signing the ballot envelope. Runbeck provides on-call support in case of equipment malfunction.

Liberty Vote (Prev. Dominion Voting Systems, Inc)

Creates the ballot files that are sent to K&H printers. They provide ADA accessible voting hardware (called ICXs) which are available at both Vote Centers. They provide an air-gapped system of scanners and computers, with supporting software, that allow Election Officials to adjudicate ballots and produce results. Liberty Vote provides on-call support in case of equipment malfunction.

Democracy Live Voter Information Technologies

Democracy Live provides a secure online portal (OmniBallot) that allows people to vote by electronic transmission.

Security Camera System

Nine hard-wired security cameras that are installed and maintained by the CBJ IT Department.

State of Alaska Division of Elections

Provides the official list of all people eligible to vote in CBJ elections. They provide access to VREMS (Voter Registration and Electronic Management Solution), which allows Election Officials to access real-time voter information.

Contracts with these entities are available upon a Public Records Request.