

Right of Way Permit

Permit issued by:

City and Borough of Juneau
Department of Engineering
155 Heritage Way
Juneau, AK 99801

**Permit ROW** _____

Office: 230 S. Franklin St. 4th Floor
Phone: 586-0499 Fax: 586-4529
Inspection Request Line: 586-1703
Website: <https://juneau.org/community-development>

Project Description _____

Location of Project _____ Parcel No. _____

Applicant's Name _____ Phone _____

Mailing Address / City / Zip _____

On-Site Representative _____ Office Phone _____ Cell _____

STREET AND SIDEWALK USE PERMIT (Ord. 62.10)

Street Closed: ☐ Yes ☐ No Sidewalk Blocked: ☐ Yes ☐ No (if either is "Yes", attach a detour diagram and plot plan)

Parking Lane Closed: ☐ Yes ☐ No If yes, number of spaces eliminated _____

Types of Vehicles/Equipment parking: _____

Dates Needed: From _____ To _____ Times of Day: From _____ To _____

PUBLIC FACILITY TRANSMISSION & EXCAVATION PERMIT (Ord. 62.05 AND 62.40)

Estimated Cost of Work in the Public Right-of-Way: \$ _____

Type of Street Surface to be Cut: Asphalt ☐ Concrete ☐ Gravel ☐ Dirt ☐

Scope of Work: Sanitary Sewer ☐ Water Line ☐ Grading ☐ Asphalt Roads ☐ Storm Drain ☐

Other _____

Project Time Frame: From _____ To _____

DRIVEWAY CONSTRUCTION PERMIT (Ord. 62.36)

Work: New Driveway ☐ Driveway Repair ☐ Driveway Extension ☐

Material: Asphalt ☐ Concrete ☐ Gravel ☐ Headwalls ☐ Trash Rack ☐

Dimensions: Width _____ Culvert Size _____

The undersigned owner/applicant agrees to defend, indemnify, and hold harmless the City and Borough of Juneau, including its employees, with respect to any action, claim, or lawsuit arising out of or related to the installation, maintenance, or use of the right-of-way subject to this permit. This indemnification agreement applies to the fullest extent permitted by law and is in full force and effect whenever and wherever any action, claim, or lawsuit is initiated, filed, or otherwise brought against CBJ relating to this permit. All construction shall be in accordance with City and Borough of Juneau Construction Standards and Specifications. The applicant/permittee is responsible to call 586-1333 for underground utility location prior to excavation.

This authorization may be revoked by the City upon any stoppage of work on this project over a seven (7) day duration.

Applicant Signature _____ Date _____

THIS SECTION OFFICE USE ONLY

Received By: _____ Date _____

Special Conditions of Approval: _____

Conditions (see below) 1 2 3 4 5 6 7 8 9 10

Approved _____ Date _____

PERMIT FEE	\$	ACCT # 10110240101-4420-6
INSPECTION AMOUNT	\$	ACCT # 10110240101-4420-6
INSPECTION DEPOSIT AMOUNT	\$	ACCT # 10110240101-2400 _____ - 4600
REFUNDABLE BOND AMOUNT	\$	ACCT # 10110240101-2410-0007

BOND NUMBER		RECEIPT NUMBER	
PERMIT EXPIRES ON		CHECK NUMBER	
BOND/DEPOSIT RETURNED ON		ISSUED BY	

CONDITIONS OF APPROVAL

1. **SECURING PARKING SPACES:** It is the responsibility of the Street Use permit holder to visibly post no parking permit signs and properly block or barricade authorized parking spaces. If a problem should arise after an area has been properly posted the CBJ Police Department should be notified at 586-0600.
2. **POSTING OF PARKING PERMITS:** A copy of the Street Use permit must be prominently displayed on the dashboard of each authorized vehicle located in the restricted parking zone or posted clearly identifying the permitted parking zone.
3. **SNOW REMOVAL OPERATIONS:** Street Use permit holders may be required to temporarily move vehicles from their designated parking spaces for snow removal operations. The Street Use permit holders will be contacted by the CBJ should this become necessary.
4. **SIDEWALK BARRICADING:** When projects involve the use of equipment or work on or over a sidewalk, a 6' high fence or "Hurricane" type, or other approved fencing method must be installed in such a manner so as to restrict pedestrian traffic from the work area. Sidewalk closed signs must be posted and must include detour route for pedestrians.
5. **TRAFFIC CONTROL PLAN:** Submit a detour and traffic control plan for approval. The Traffic Control plan shall show the location of all barricades, closure warning signs and detour signs, including work that will be within the CBJ Right-of-Way. The Traffic Control Plan shall comply with the latest revision of the MUTCD, CBJ Standard Details, and CBJ Standard Specifications.
6. **BLOCKING LANES OF TRAFFIC:** All items identified in the Traffic Control Plan must be in place prior to blocking lanes of traffic. Orange traffic cones must be placed in such a manner to shift oncoming traffic from closed lanes to open lanes. Cones must be set a minimum of 50 feet from the point where traffic is closed and be no more than 15 feet apart. If lane closure occurs on two-way streets flaggers directing traffic must be present during all times of the lane closure.
7. **FLAGGER REQUIRED:** A State of Alaska certified flagger is required during work within the designated Right of Way, outside the confines of the staging area and shall comply with the latest revision of CBJ Standard Details, and CBJ Standard Specifications.
8. **LANE CLOSURE NOTIFICATION:** All traffic lane closures require a minimum of twenty four hour advance notice to the JPD, CCFR, Capital City Transit, and general public. Notification to the public shall be by notice in the newspaper and radio in accordance with the latest revision of the CBJ Standards Details, and CBJ Standard Specifications.
9. **TRAFFIC CONTROL DEVICES:** All traffic control devices and barricades shall comply with the latest revision of the Manual of Uniform Traffic Control Devices, (MUTCD), CBJ Standard Details, and CBJ Standard Specifications.
10. **OTHER SPECIAL CONDITIONS:**
