Daily Vote Center Ballot Accountability
CBJ Regular Municipal Election – DATE

Date: _____   Location: _____

Vote Center worker signatures: _____

Step 1: Paper Ballots Used - Ballot Style: 99-999

Ending Ballot # in Crate:		**Starting Ballot # in Crate:**		**Total Ballots Used:**
	minus		equals	

Step 2: ICX Ballots

Ending ICX #:		**Starting ICX #:**		**Total ICX:**
	minus		equals	

Step 3: Signatures in Register

Register #1: _____

Register #2: _____

Questioned Register: _____

Special Needs Register: _____

ICX Register: _____

Total number of signatures: _____

Step 4: Spoiled ballots

Number of spoiled ballots: _____

ICX ballots + paper ballots – spoiled ballots = Total number of signatures

_____ + _____ - _____ = _____

END OF THE DAY BALLOT SORTING & TOTALING

Remove ballots from **Blue** Canvass Ballot Box. Sort envelopes into the following groups:

a) Regular Ballot envelopes (issued by vote center)

b) Questioned Ballots

c) Special Needs Ballots returned

On the bottom of this form, record the number of ballots in each of the groups above and place them into separate envelopes. On the outer envelope record the date, the location, type of ballot enclosed, quantity, and worker signature. Seal the envelope with red security tape, record the security tape # in the appropriate box below

Type of Ballots	Total # of Ballots	Security Tape #
Regular ballot envelopes		
Questioned Ballots		
Special Needs Ballots returned		
Subtotal of all ballots received this date/location to be processed		n/a
Anything else (specify below)		n/a

Signatures of Ballot Box Team workers:

_____