CBJ Election Mail Chain of Custody Form

Date Mail Received by CBJ Finance staff from USPS or other method:
Checked in by CBJ Finance Staff Member(s) [Printed name]
Signature of CBJ Finance Staff
Member(s)
Type and number of pieces of mail
Clerk/Election staff notified by phone, email etc (To whom and by what method)
Clerk/Election Staff picking up mail [name, date, time]
Signature of Clerk/Election Staff
Clerk Staff secured mail in Election Closet:
Date & time Clerk/Election staff transported mail to Thane BPC or other location: