



ACCESSORY DWELLING UNIT GRANT (ADUG) PROGRAM APPLICATION

Please complete the top section of this form and submit at the same time as the building permit application. Incomplete applications will not be accepted.

Owner and property information – required		
Name:		Mailing address:
Email:		Phone:
Property physical address:		Parcel number (PCN):
Unit square footage:	Zoning district:	Lot size:
Permitting information – staff to complete		
ADUG #:	AAP #:	BLD #:
App. expiration date:	BLD issue date:	CO issue date:

1. Grants: Applicant can only apply for the grant program concurrently with a building permit application. Grants are limited based on available funding. The CBJ is free to reduce or eliminate the funding for this program. Applicants do not vest any rights in this program.

2. Certificate of Occupancy: The CBJ intends to award \$13,500 grants to the first 16 eligible applicants who also receive a *full* Certificate of Occupancy within two (2) years of issuance of associated building permit. A temporary Certificate of Occupancy is insufficient.

3. Eligible applicant: Only the property owner may apply as an individual and may not receive more than one grant per property. This award is non-transferable; therefore, if there is a conveyance of property prior to awarding this grant, this application becomes null and void and the applicant will be required to pay back the remaining prorated grant amount at a rate of \$2,700 per year remaining on the deed restriction. The resulting ADU must not be rented as a short-term rental for five (5) years from the receipt of the Certificate of Occupancy.

4. Taxes and Assessments: All taxes and assessments, including bonds, due to the CBJ at the time of issuance of a Certificate of Occupancy shall be in good standing prior to the award of this grant.

5. Compliance: All development on the subject property shall comply with all applicable laws, including CBJ Title 19, Title 49, and Engineering Code. This application is void if there is an outstanding code enforcement case or if the ADU development creates a code enforcement case before award of the grant.

Applicant Signature	Date	Staff intake initial and date:

This form and all documents associated with it are public record once submitted. For assistance filling out this form, contact the Permit Center at 586-0770.