

DOWNTOWN DOUGLAS / WEST JUNEAU AREA PLAN
Steering Committee Meeting Minutes
Douglas Public Library
via Zoom: <https://juneau.zoom.us/j/86048301859>
Wednesday, October 23, 2024, 5 – 6:30 p.m.

- I. Call to Order
Chair Vick called the meeting to order at 5:05 PM.
- II. Roll Call
Committee members present: Joyce Vick, Carole Bookless, Matt Catterson, Robert Sewell, and Linda Snow.
Staff present: Minta Montalbo, Scott Ciambor, and Forrest Courtney
- III. Approval of Agenda
Ms. Bookless motioned that the agenda be amended to include *Item IX. Public Outreach*, Mr. Sewell seconded the motion. Motion approved. 5-0.

Ms. Snow motioned that the modified agenda be approved, Ms. Bookless seconded the motion. Motion approved. 5-0.
- IV. Chair Introduction
Chair Vick introduced the meeting.
- V. CDD Introduction & Update
Mr. Ciambor, Mr. Courtney, and Ms. Montalbo, staff members from the City and Borough of Juneau Community Development Department (CDD) introduced themselves to the steering committee and provided an update on their work carried out prior to the steering committee resuming their meetings.
- VI. Steering Committee Introductions
Ms. Bookless, Mr. Catterson, Mr. Sewell, and Ms. Snow introduced themselves to the CDD staff.
- VII. Public Comment on Agenda Items – 10 Minutes
No public comments were received.
- VIII. Draft DD/WJ Area Plan Comments
Steering committee members shared their initial thoughts on the draft plan layout.

Discussion on what may need to be addressed further in the draft plan included climate change, the disconnect between Downtown and the Harbor, West Juneau concerns, Savikko Park, Mt. Jumbo Gym, Mayflower Island, the Douglas Highway and bridge connection, infrastructure maintenance, impacts of water on future uphill building projects, the natural environment and wildlife, and neighborhood characteristics.
- IX. Public Outreach

Steering committee members and staff discussed additional public outreach and engagement strategies to increase public awareness of the project. The committee also expressed interest in filling the two (2) vacancies on the committee and requested CDD staff to gather information on the best path forward before their next meeting.

X. Action Items for Next Meeting

CDD staff will prepare a Public Service Announcement and flier to let residents of Downtown Douglas and West Juneau know the Steering Committee is resuming public meetings and soliciting new membership. Staff will look for opportunities to attract public participation.

Steering committee members will review pages 1-11 of the draft plan document before the next meeting and bring recommended edits to the November 13th meeting for discussion. If unable to attend, members may submit written comments to Chair Vick and CDD staff prior to the meeting.

XI. Next Meeting Date – November 13th

The steering committee plans to follow this schedule, meeting bi-month from 5:00 – 6:30 PM:

November 13th – TBD – Carole Bookless will investigate Sayeik:Gastineau library option

November 26th – Douglas Library

December 13th – Douglas Library

January 8th – Douglas Library

January 22nd – Douglas Library

February 12th – Douglas Library

February 26th – Douglas Library

XII. Public Comment on Non-Agenda Items – 10 Minutes

No public comment was heard.

XIII. Adjournment

Chair Vick adjourned the meeting at 6:34 PM.