

# 20COED24

PARKS & RECREATION

# VOLLEYBALL

Dear Manager,

Get your team ready, Parks & Recreation Coed Volleyball is right around the corner! The season will be ten weeks long and includes 18 regular season matches and a post-season tournament. League play begins Monday, February 12, 2024.

Important dates, registration, and general information is included in the following pages. Please read it thoroughly. Additional information can also be found online:



Coed Volleyball:  
[bit.ly/COEDvball](https://bit.ly/COEDvball)



Registration:  
[bit.ly/registerCBJparks](https://bit.ly/registerCBJparks)

**There are three key steps to remember when registering:**

- 1. Players register individually**
- 2. Team manager registers the team**
- 3. Team manager submits Roster/Classification Sheet**

Just a few more items to take note of:

- We keep a list of individuals looking for a team that includes their contact information and skill level. Call us at 907-586-5226 ext 8 to see if any might be a good fit for your team.
- We have volleyballs! You can purchase one at our main office for \$45 + tax. We are open 8:00 a.m. to 4:30 p.m. Monday through Friday.
- Volleyball officials are needed! If you or a fellow team member is interested, please contact us at the Parks & Recreation office to find out more.

## DATES TO REMEMBER

**Registration:** Tuesday, January 2 - Thursday, January 11

**Late Registration:** Friday, January 12 until 4:30 p.m. (\$50 late fee applies)

**Manager's Meeting:** Thursday, February 8, 2024

**League Play Begins:** Monday, February 12, 2024

**Post-Season Tournament Schedules emailed to managers:** Friday, April 5, 2024 (tentative date)

**Post-Season Tournament:** April 12-18, 2024 (tentative)

**League Play Ends:** Sunday, April 14, 2024



## GENERAL INFORMATION

**Team Classification:** There will most likely be five divisions for league play, Division 1 being the highest caliber of play and Division 5 being more recreational. There must be a minimum of four teams to form a division.

**Classification Procedure:** The Parks and Recreation Program Supervisor, Recreation Coordinator and the Player Advisory Board will review classification sheets to determine which division each team will be placed in. Teams will be placed according to preference as indicated on classification sheet whenever possible. Juneau Parks and Recreation staff will contact each team manager and inform them of their respective placement and night of play.

**Appeal Procedure:** There will be a period of two business days (after notification) in which managers may appeal to the Program Manager for a change of divisions. The appeal must be made by the team manager. It must be in written form and must list the reasons why the placement of your team is not appropriate. Please note that the night that each division is assigned to play on will not be changed unless it creates a conflict for three or more players on a majority of the teams in any division. Appeals will be reviewed by the Program Supervisor, Recreation Coordinator and the Player Advisory Board. Appeals will be answered in writing within two business days of being received.

**Second Appeal Procedure:** If a second appeal is made, it must be submitted to the Recreation Manager in writing, with a copy of the written denial of the first appeal attached. A second appeal will be answered in writing within two business days of being received. This decision will be considered final and further appeals will not be considered. Every effort will be made to accommodate the wishes of team managers with respect to divisional placement. After the appeal period has elapsed, the schedule will be produced.

**Multiple Team Sign-Up:** Players may not register on more than one Parks and Recreation volleyball roster.

**Location and Match Times:** Matches will be played at the Dzantik'i Heeni and Floyd Dryden gyms. Weekday match times vary between 6:00 p.m. and 11:00 p.m., and matches are 55 minutes in length. Matches will be played Monday through Friday, and Sunday afternoons.

Each team will play 18 league matches in approximately nine weeks, plus a post-season double elimination tournament after completion of league play. Matches will be held one day per week for each division. Each team will play two matches per day.

Reschedules may occur during the season due to activities at the schools. Parks and Recreation will inform managers of any "bumps" as soon as possible.

## VOLLEYBALL PLAYER ADVISORY BOARD

We are looking for additional Volleyball Player Advisory Board Members. Time commitment is approximately four hours per month during the two seasons, fall (Men's & Women's) and spring (coed). To nominate yourself or others, scan the QR code with your phone and fill out the short form. You may nominate up to three people.



Current advisory members include: Chris Brown, Chris Hustman, Scott Jordan, and Ginny Martin.



## PLAYER REGISTRATION

Each player must register and pay online using their own account and provide their Registration/Payment Receipt number to the team manager to be included on the team roster. For registration assistance, please contact the office at 907-586-5226.

**Player Fee:** \$50 + tax per player.

**REGISTER ONLINE at [bit.ly/registerCBJparks](http://bit.ly/registerCBJparks)**

**Player Registration Fee Refund Policy:** Credits or refund will only be given if:

1. Notification is given three business days prior to the beginning of the program.
2. Medical cancellation, a physician's statement is required. A partial refund will be given, prorated as of date of notification.
3. There is no service charge if credit is requested. There will be a \$10.00 service charge for adult program refunds indicated in (1) and (2).

## TEAM REGISTRATION

The team registration is completed by the team manager online (highly encouraged) or in-person (if paying by cash/check). Registration is **not complete** until a Roster/Classification Sheet is received (more information below).

**REGISTER ONLINE at [bit.ly/registerCBJparks](http://bit.ly/registerCBJparks)**

### Team Fees:

- Division 1 & 2: \$300, team fee is lower because they provide their own officials
- All other divisions: \$400

**\$50 late fee applies if registering after Thursday, January 11.**

The team fee is collected in full at the time of registration. Payment by cash/check must be completed at the Parks & Recreation office during the designated registration period. Make checks payable to Juneau Parks & Recreation. Two-party checks cannot be accepted.

**Team Fee Refund Policy:** There will be a \$30.00 service charge for team refunds after late team registration ends and prior to the completion of the schedule. Once the league schedule has been completed no refunds will be issued.

**Roster/Classification Sheet:** A team is considered registered once both the team fee is paid and a completed Roster/Classification Sheet is submitted. The sheet must include:

1. A minimum of six registered players with Registration/Payment Receipt numbers
2. Name, address, and signature of Team Manager
3. Indication of first and second choice of divisions

**Roster/Classification Sheets must be emailed to [parks.rec@juneau.org](mailto:parks.rec@juneau.org) by Thursday, January 11.**

The \$50 late fee will be charged to the team if received during late registration on Friday, January 12.



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# TEAM ROSTER

## 2024 Coed Volleyball

**Please email completed form to [parks.rec@juneau.gov](mailto:parks.rec@juneau.gov) by Thursday, January 11.**

The \$50 late fee will be charged to the team if received during late registration on Friday, January 12.

	Print Name	Email Address	Registration/ Receipt Payment Number
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

Team Manager: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Eve Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Alt Team Manager: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Eve Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

MANAGER/ALTERNATE: I will read and transmit the league rules to the members of my team and agree that my team will abide by said rules. I will be the official contact between Parks and Recreation and can be reached at the above phone numbers. I will relay all messages received from Parks and Recreation to the members of my team.

**Manager Signature:** \_\_\_\_\_

**Team Name:** \_\_\_\_\_ **Receipt # (for team fee):** \_\_\_\_\_

OFFICE USE ONLY: Date Received: \_\_\_\_\_

# CLASSIFICATION SHEET

## 2024 Coed Volleyball

**Please email completed form to [parks.rec@juneau.gov](mailto:parks.rec@juneau.gov) by Thursday, January 11.**

The \$50 late fee will be charged to the team if received during late registration on Friday, January 12.

1. What division do you want to play this season?

First Choice      1      2      3North      3South      4      5

Second Choice    1      2      3North      3South      4      5

2. If your team played last season, what division did it play in?

2023 COED      1      2      3North      3South      4      5

3. How many member's are returning from last season? \_\_\_\_\_

4. How many years has this team (core group of 3 or more) played together? \_\_\_\_\_

5. Compared to last season's team, how do you rate this team?

Better      About the Same      Worse      New Team

6. How many players on your team are new to the game of volleyball? \_\_\_\_\_

7. List player experience below:

	Player's Name	List P&R volleyball team and season you participated in	How many years of past experience do you have?
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

**Please email completed form to [parks.rec@juneau.gov](mailto:parks.rec@juneau.gov) by Thursday, January 11.**