



**CITY AND BOROUGH OF JUNEAU, ALASKA**  
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## **\*\*NOTICE OF SALES TAX CODE CHANGE\*\***

This letter is to inform you of recent changes to the Sales Tax code resulting from Ordinance 2023-26(c)(am), passed July 10, 2023, and effective October 8, 2023.

A summary of the changes is shown below. The full text of the Ordinance is included with this letter.

### Short Term Rental Registration:

As of October 8, 2023, all short term rental (STR) operators are required to register each STR unit with the CBJ Sales Tax Office. Operators will be issued an STR registration number which must be displayed in every public listing for that unit.

**There will be no fee for this registration but the penalty for non-compliance is \$25 per day that a listing is live without registering after October 8<sup>th</sup>**; there is no grace period or authority to waive this penalty. There will be no additional taxes charged under this ordinance; this is for informational and compliance enforcement purposes. STR registration is separate from your sales tax account registration, and both are required.

When registering, STR operators will need to provide:

- The State of Alaska Business License number
- Contact information for the operator or their designee
- General description of the unit for rent including the physical address, property type, number of bedrooms and overnight capacity

Registration is fast and easy! Visit <https://juneau.org/finance/short-term-rentals> to access the registration form, which is available as an online webform, or a fillable PDF. A paper copy of the registration form can be found on the back of this notice.

Please contact the Sales Tax Office if you have any questions on this matter at 907-586-5215 x 4901 or via email at [sales.tax.office@juneau.gov](mailto:sales.tax.office@juneau.gov).