

## Quarterly Report for March 2023 – May 2023

**Project Name:** Juneau Townsite: Historic Structure Survey and Inventory

**HPF Grant:** CLG Grant #21010, Phase 2

**Status of the Project (On Schedule; Behind Schedule; Ahead of Schedule):** We are active and on schedule.

**Accomplishments for the Reporting Period:** During this reporting period, the CBJ Assembly adopted Ordinance 2022-06(b)(AN) accepting and providing in-kind match for the Phase 2 CLG grant.

In March 2023, the CBJ City Manager approved a request to sign a contract with Northwind Architects, LLC to complete the inventory and survey work for Phase 2 that will cover Quadrants 3 and 4. The contract was signed 3/31/2023.

CBJ staff updated the [Juneau Townsite Historic Building Survey & Inventory webpage](#). The page includes overview of Phase 1 and 2, Phase 1 reports, and details on the Phase 2 public meeting kick-off on April 26, 2023 at 6:00pm at Holy Trinity Church, located in the survey area. The public notice mailer is linked on the webpage.

The kickoff meeting included Northwind Architect and CBJ staff who introduced attendees to the Phase 2 survey and encouraged participation in the process. Staff also briefed them on the basics of Historic Preservation and an introduction to Historic Tax Credits. Contact information was collected for future correspondence.

**Problems or Obstacles Encountered and How Resolved:** In April, the CBJ project manager, Beth McKibben, left CBJ and project management was transferred to Scott Ciambor, Planning Manager.

**Plans for the next reporting period:** NorthWind will complete field work and documentation for phase 2. CBJ and NorthWind will update and brief the Historic Resources Advisory Committee.

### Contact information:

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