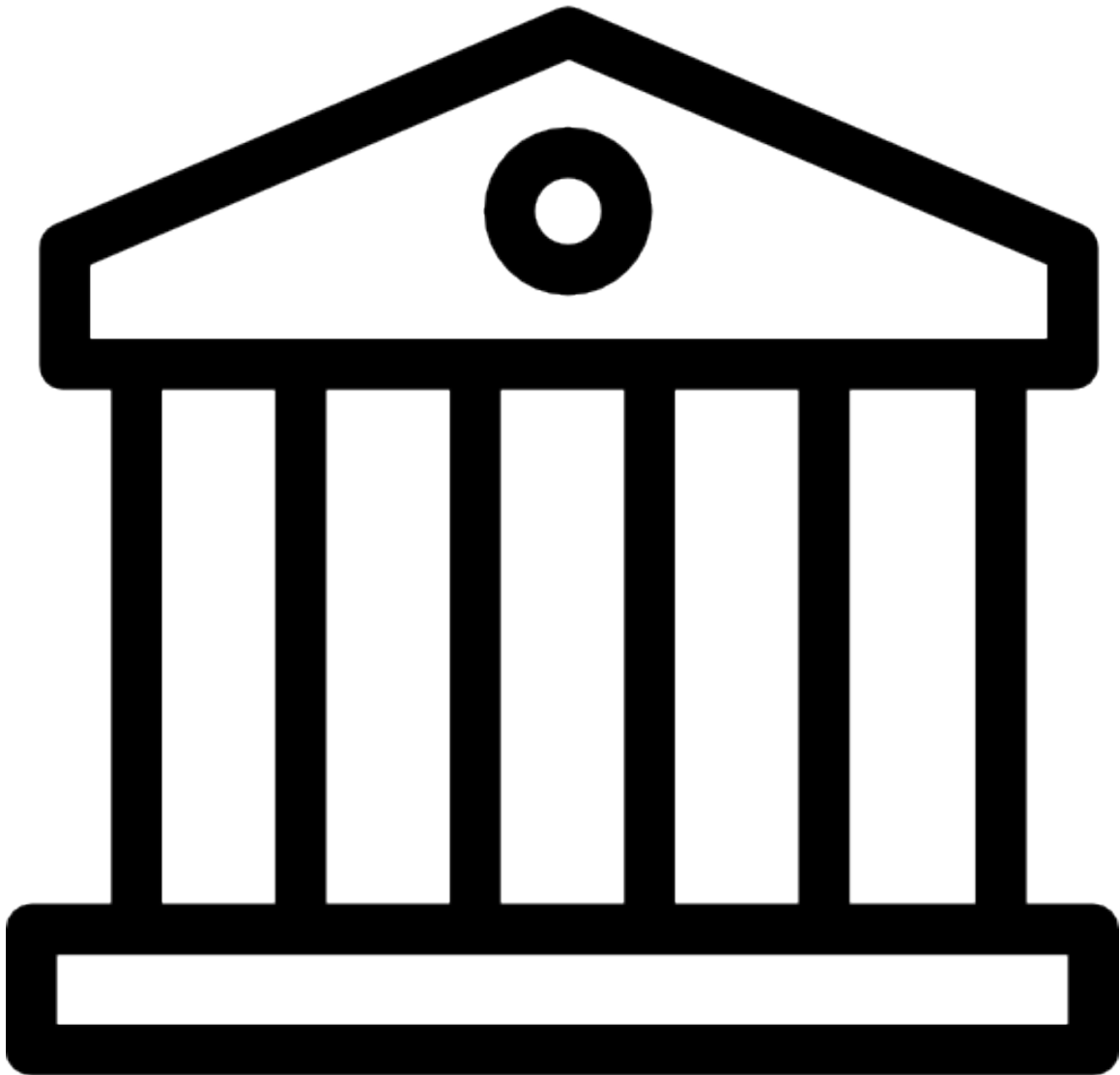


How to Run for Local Office

THE JOB



Flaticon.com



Deputy Mayor
Maria Gladziszewski



Assemblymember
Carole Triem

City & Borough of Juneau
Assembly 2021-2022



Mayor
Beth Weldon



Assemblymember
Michelle Hale



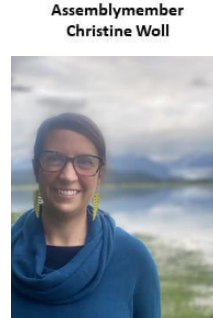
Assemblymember
Wade Bryson



Assemblymember
Alicia Hughes-Skandijs



Assemblymember
Greg Smith

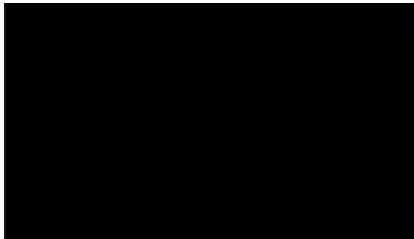


Assemblymember
Christine Woll



Assemblymember
'Wáahlal Giidaak

City & Borough of Juneau
Board of Education 2022-2023



Brian Holst



Elizabeth Siddon



Deedie Sorensen



Will Muldoon



Martin Stepetin Sr.



Emil Mackey, Board Member/Clerk

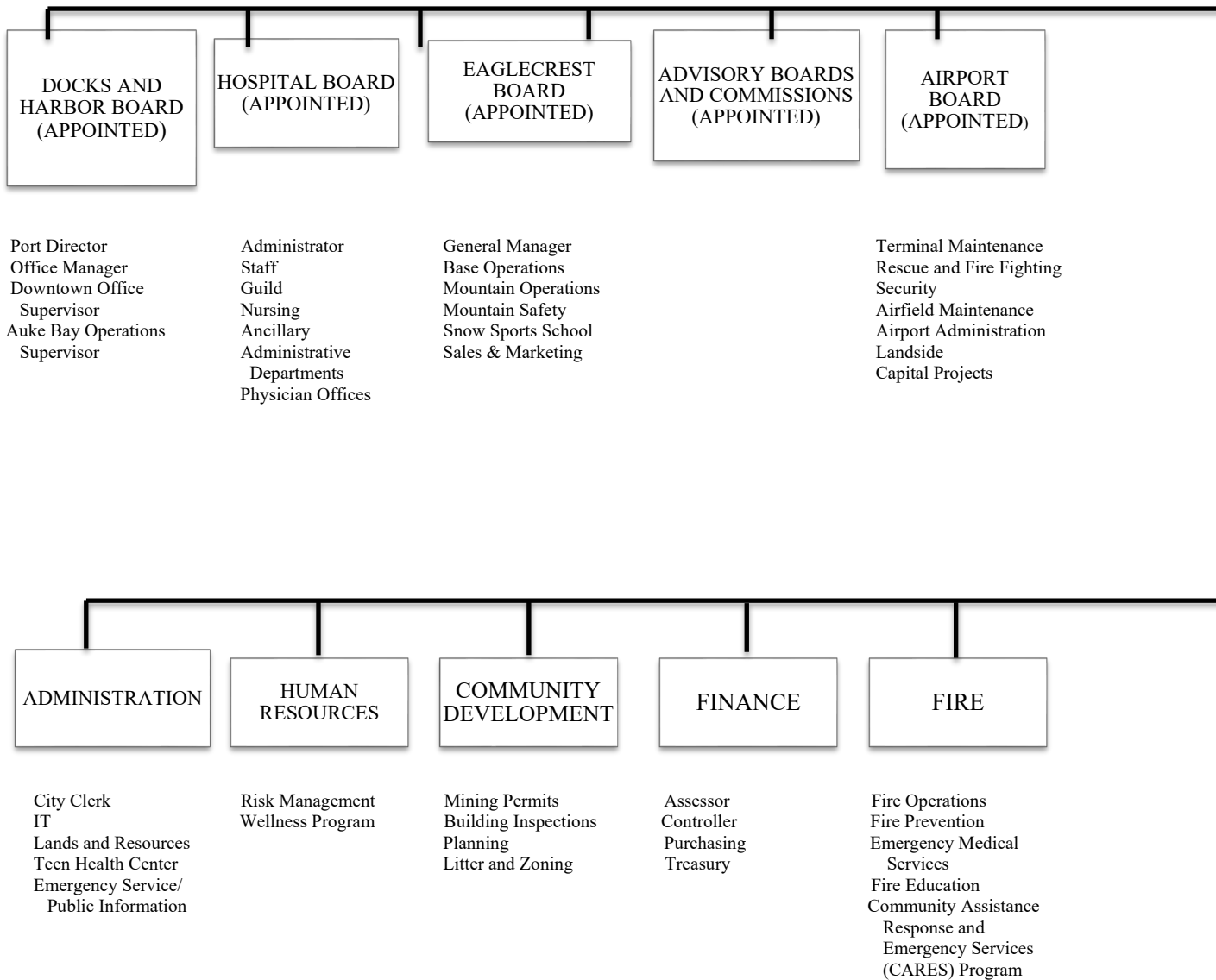


Amber Frommherz (she/her)

Top, Left to Right: Elizabeth Siddon, Deedie Sorensen
Middle, Left to Right: Brian Holst, Will Muldoon, Martin Stepetin Sr.
Bottom, Left to Right: Emil Mackey, Amber Frommherz

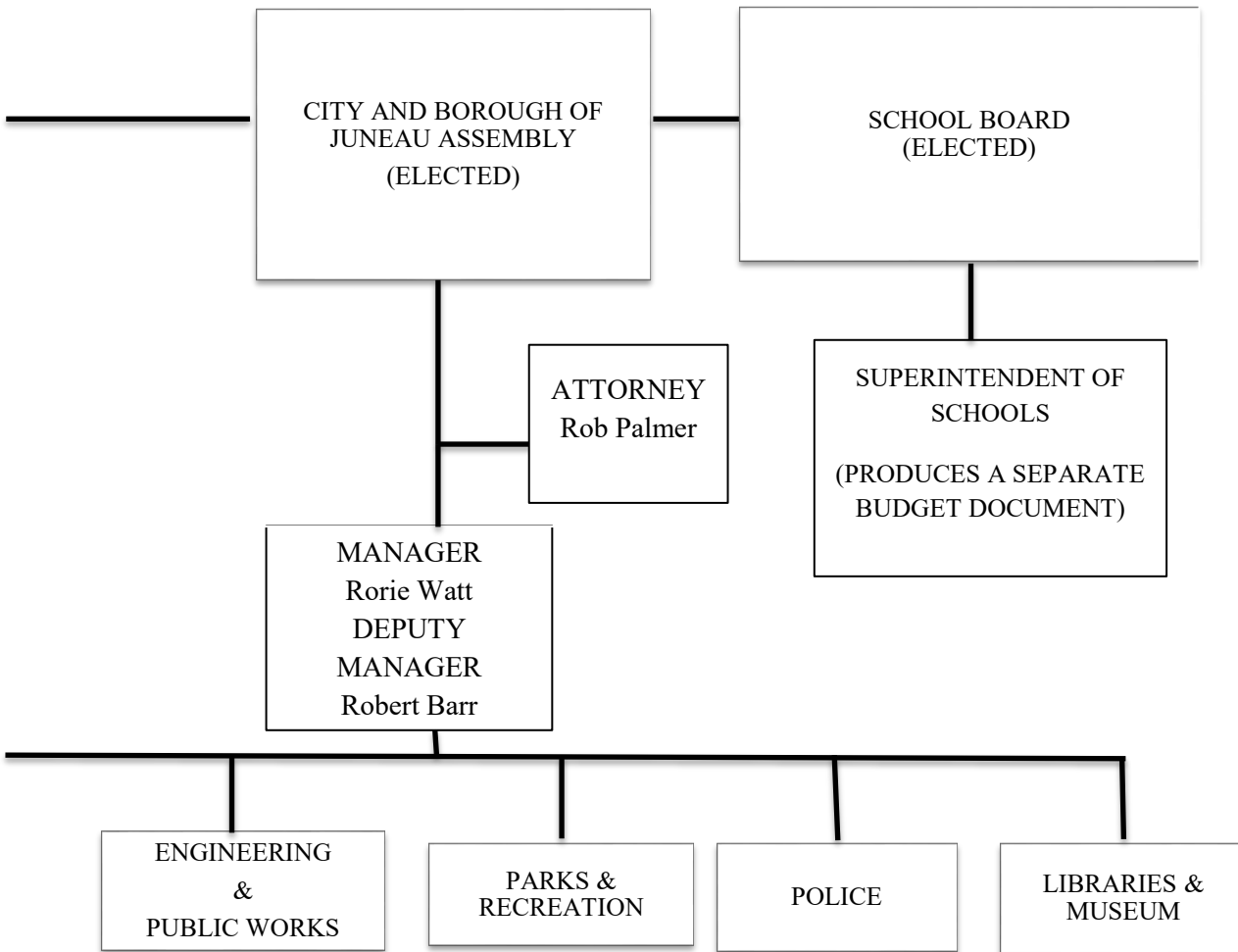
OVERVIEW OF GOVERNMENTAL FUNCTIONS

This chart highlights the basic functions of the City and Borough of Juneau as well as the overall



OVERVIEW OF GOVERNMENTAL FUNCTIONS

hierarchical structure of the administration.



General Engineering
Water Connection
Capital Improvement Projects
Fleet Maintenance
Street Maintenance
Transit
RecycleWorks
Wastewater
Water

Parks and Landscaping
Recreation
Facility Maintenance
Youth Center & Shelter
Treadwell Arena
Jensen-Olson Arboretum

Patrol
Dispatching
Parking Control
Records
Metro
Community Work Program
Investigation

Library Services Operations
Outreach Grants
Museum Services

A Citizen's Guide to City and Borough of Juneau Government

What is CBJ?

Article 10 of the Alaska State Constitutions, Section 1 states in part: *"The purpose of this article is to provide for maximum local self-government with a minimum of local government units, and to prevent duplication of tax-levying jurisdictions."*

In 1970, the voters of the City of Juneau, the City of Douglas, and the Greater Juneau Borough voted to dissolve their respective governments and created the City and Borough of Juneau (CBJ), a "Home Rule Municipality."

At that time the voters adopted a Charter, which is like a local constitution. The Charter outlines the powers, organization, and procedures of the municipality, and is implemented through locally adopted ordinances, which become the Municipal Code. The state constitution provides that home rule municipalities may exercise all legislative powers not prohibited by law or by charter. The limits to the power CBJ is able to exercise are found in Alaska Statute 29.10.200. Any changes to the Charter must be approved by the voters in a municipal election.

What is the role of the Assembly?

The Assembly is the governing body of the municipality. The Assembly has the legislative and policy-making powers of the municipality and ensures that all duties and obligations of the Charter are met. The Assembly sets the policy direction for the Manager and staff to enact, as CBJ has a "City Manager" form of government. The Assembly hires only two staff members, the Municipal Manager (commonly known as the "City Manager" in Juneau) and the Municipal Attorney.

How are Assemblymembers chosen?

CBJ voters elect nine members to the Assembly. The Mayor is one of the nine Assemblymembers and serves as the presiding officer. Assemblymembers are elected to rotating three-year terms at the regular municipal election held the first Tuesday of each October. Assemblymembers may only serve three consecutive terms without taking a minimum of a one-year break before running again. The CBJ Charter says that the Mayor and Assemblymembers are elected at-large but must live in the district for the seat they are running for at the time of the election.

What are Assembly Districts?

The City Code defines the Assembly Districts, dividing the land within the boundaries of CBJ into two areas of equal population. These "residential" district seats attempt to "spread out" Assemblymembers so that geographical perspective is represented.

Three Assemblymembers must reside in Assembly District 1, three in Assembly District 2 and two other Assemblymembers may live anywhere in the borough, known as the "areawide seats." The Mayor may also live anywhere in the borough. Assembly District 1 includes all of Douglas, Thane, "downtown", Lemon Creek, and the Mendenhall Valley south of Egan Drive and east of the Mendenhall River (near the airport). Assembly District 2 includes the rest of the Mendenhall Valley, Auke Bay, and "out-the-road".

Whether elected to a district seat, an areawide seat or the Mayor, all Assemblymembers serve all people within the CBJ. All CBJ residents may vote for all seats, regardless of where they live. This is different than the State of Alaska's elections for the House of Representatives. Only one ballot is printed for candidates in the City and Borough of Juneau, and voters may cast a vote in every race on the ballot.

You can look up your address to see what district you live in here: <https://cbj-gis.maps.arcgis.com/apps/webappviewer/index.html?id=fe70589b26af497da493f129b8f41213>. This link is also found on Juneau.org/clerk/elections under "Election Information Basics – Maps Code, Statistics"

What is the role of the Mayor?

Although the voters select a person to fill the Office of the Mayor, the Mayor is a member of the Assembly and has all the powers and duties of an Assemblymember. The Mayor votes on all issues, traditionally last. The Mayor does not have veto power. The Mayor presides at meetings of the Assembly and is the head of the municipality for ceremonial purposes. In emergencies, the Mayor is recognized by the Governor as having the powers conferred by law upon peace officers and may exercise such powers to prevent disorder, preserve the peace, health and safety of persons and property.

What is the role of the Deputy Mayor?

After each election in October, the Assembly elects a Deputy Mayor from its membership. The Deputy Mayor succeeds to the Office of Mayor if it becomes vacant and performs the duties and exercises the powers of the Mayor when the Mayor is absent or unable (as determined by the Assembly) to perform the duties of the office. The most common occurrence is when the Mayor is absent from a meeting, then the Deputy Mayor presides. When the Mayor and Deputy Mayor are both absent, the Assemblymember with the longest period of current consecutive service on the Assembly fills the role, per CBJ Code 11.15.015.

What is the role of the Assembly's "Standing Committees?"

The Assembly accomplishes much of its work in committee. The Assembly Rules of Procedure, adopted via Resolution, establishes the "standing" (or ongoing / continual) committees and their duties, to which four Assemblymembers are assigned. Committee assignments are made by the Mayor each year after the regular election and are approved by the Assembly. The committees are: Human Resources; Lands, Housing and Economic Development; and Public Works and Facilities.

In addition, two more "standing" committees are established where all nine members of the Assembly participate: Finance Committee and Committee of the Whole. These working committees review matters in a level of detail that is not generally possible during regular Assembly meetings. The meetings are less formal and are considered work sessions to allow the Assembly to ask questions and obtain information on the topics assigned to that specific committee.

The public may wonder how complex issues seem to be addressed so quickly in a regular Assembly meeting. This is generally due to the amount of advance study, planning, and work done by the Assembly's standing committees.

What is the role of the School Board?

The voters of Juneau directly elect a 7-member Board of Education, commonly referred to as the School Board, to provide for a system of public education in CBJ.

The Board of Education is governed by the state constitution, the statutes of the State of Alaska, the Alaska Administrative Code, the CBJ Charter, and the Board's own adopted by-laws in order to provide for the management and control of the public schools. The duties of the Board include:

- Setting the broad, general policy for the operation of public schools in the municipality;
- Establishing educational policy including but not limited to approval of curriculum study guides, curriculum materials and textbooks;
- Proposing an annual budget, subject to adoption by the Assembly,
- Maintaining custodial services for school facilities, and
- Making recommendations regarding school construction, major maintenance and other capital improvement projects to the Assembly.

The Board appoints a Superintendent who is responsible for enacting and enforcing the policy decisions of the Board and for the daily management of the school system.

School Board members are elected to three-year terms, without term limitations.

What is the role of the Planning Commission?

The Planning Commission reviews and makes decisions about planning, platting and zoning for the City and Borough.

The duties of the Planning Commission include:

- Comprehensive Plan review.
- Review of the Capital Improvements Projects (CIPs)
- Review of City and Borough land acquisitions, disposals and projects.
- Review of development code amendments,
- Review of land use actions
- Serves as the Board of Adjustment to review and decide variance requests, rule upon map boundary questions and make "similar use" determinations.

The Planning Commission is a hybrid Decision Making/Advisory Body and is the only CBJ body other than the Assembly and School Board where its members are required to file Alaska Public Offices Commission Public Official Financial Disclosure Statements in accordance with Alaska Statute 39.50. The Assembly appoints nine citizens who are residents of the City and Borough to serve three-year terms on the Planning Commission. There is a term limit of three terms.

What is the role of the Assembly's appointed "Enterprise Boards?"

The Charter provides for the establishment, by ordinance, of "enterprise" aka "empowered" boards, whose members have a measure of expertise or specialization in a specific topic. These volunteer boards, appointed by the Assembly, generally run an "enterprise" of the CBJ and hire a manager that reports to the Board, rather than to the

City Manager. These boards approve the enterprise's budget for submission to the Assembly and monitor the progress of the enterprise's goals. These Boards include the Airport Board, Bartlett Regional Hospital Board, Docks and Harbors Board, and the Eaglecrest Ski Area Board.

What is the role of the Assembly's appointed Advisory Boards and Commissions?

The Assembly has established several boards that provide advice to the Assembly on specific topics. The Assembly appoints volunteers with knowledge of the topic to investigate matters and make recommendations to the Assembly. The advisory boards report annually to the Assembly or more frequently as the needs arise.

The topics are wide ranging, and a few examples include the Juneau Commission on Aging, the Juneau Human Rights Commission, the Juneau Commission on Sustainability, and the Systemic Racism Review Committee. During the past few months, the Assembly consolidated four boards into the recently recreated/appointed Parks and Recreation Advisory Committee.

Several other Boards serve as appeal boards, and the duties are outlined in city code. These include the Board of Equalization, the Animal Hearing Board, the Bidding Review Board, the Building Code Board of Appeals, the Personnel Board, and the Sales Tax Board of Appeals.

Approximately 230 people serve on the various CBJ boards, commissions, and committees. Service on one of these boards is an excellent way to contribute knowledge to the community and gain experience in governmental operations.

What is the role of the Municipal Manager?

The Municipal Manager (also commonly known as the City Manager or just the Manager) is hired and directed by the Assembly to carry out the policy direction of the Assembly. No individual Assemblymember may provide instructions to the Manager or the Manager's staff. The Manager delegates work to a large staff in nine departments, including: Administration, Community Development, Engineering and Public Works, Finance, Fire, Human Resources and Risk Management, Library, Parks and Recreation, and Police.

What is the role of the Municipal Attorney?

The Municipal Attorney (also commonly known as the City Attorney or "Law Department") is hired and directed by the Assembly to be the legal advisor to the Assembly, the School Board, and other officials of the municipality, and to represent the municipality in criminal and civil proceedings. Assemblymembers may request the Municipal Attorney to draft legislation or amendments to legislation to be brought forward to a future Assembly meeting. An individual Assemblymember may seek the counsel of the Municipal Attorney in matters generally and is encouraged to do so whenever there might be a conflict of interest.

The Assembly, as a body, may provide direction to only the City Manager and the Municipal Attorney. They will delegate tasks to the appropriate staff as needed.

What is the role of the Municipal Clerk?

The Municipal Clerk is an officer of the government and serves as a liaison between the Assembly, the CBJ Staff and the public. The functions of the Municipal Clerk include conducting local elections, attending meetings of the Assembly and keeping the journal (minutes), administering appeals to the Assembly, managing and safeguarding municipal records, administering the appointment and training of CBJ boards and commissions, overseeing the local review of state liquor and marijuana licenses, and publishing required notices, information and publicity. The Clerk is the custodian of the seal of the municipality and certifies municipal records. Unlike some other Alaskan communities, within CBJ the Clerk's Office is a Division within the Administration Department and the Clerk serves at the pleasure of the City Manager.

What is the role of the public?

The public are the electors - voting for the elected officials who set the goals for the community and supervise the City Manager and Municipal Attorney, who in turn hires staff to carry out the goals. The public are the customers in paying taxes and fees for the services provided by the local government, including water, sewer, police, fire, streets, sidewalks, education, libraries, recreational facilities and many other services. The public provides input on how the community should look, feel and operate, assisting the elected officials and staff to define and carry out the mission and goals of the community.

How does the Assembly conduct business?

The Assembly addresses issues of current and future interest in the community by meeting in public to hear public comment, discuss, vote on issues and advise the manager. The Assembly's agenda is prepared by the City Manager and is subject to review and revision by the Mayor.

The Charter requires one regular meeting a month. Currently CBJ conducts a regular meeting every third Monday, unless adjusted due to holidays or other reasons as determined by the Assembly in coordination with the Manager & Clerk staff. The annual Assembly meeting calendar is drafted by the Clerk's office and presented to the Assembly for its review and adoption soon after the October election.

The Mayor or any three Assemblymembers may call a special meeting outside of the regular meeting schedule as long as 24-hour notice to the members, media and the public is provided. Conversation at Special Assembly meetings is limited to the subjects noticed on the agenda for the meeting.

What is a Quorum?

A quorum is the minimum number of members that must be in attendance throughout a meeting in order to legally transact business. A quorum of the Assembly, a nine-member body, is five members. When there is no quorum, the only action that may take place at a meeting is to set the next meeting date and adjourn.

What rules does the Assembly follow?

The Charter requires that the Assembly determine written rules for the conduct of its business and that a journal of Assembly actions be kept. The Assembly has adopted Rules of Procedure via Resolution (included in this toolkit). The rules include: the outline of the agenda; the rules of attendance, how legislation is drafted and presented; the establishment of committees; the rules of debate and of public participation; how

motions are handled, voting, and reconsideration of votes; telephonic participation; and adopts Robert's Rules of Order as a guide.

The "journal" is also known as "minutes," which are kept permanently on file by the Municipal Clerk's office and are open for public inspection.

What are the rules of voting?

The Assembly can take official action with a prevailing vote of at least five members, unless two or more members have been excused from voting, in which case a prevailing vote of four members is sufficient. Each Assemblymember present must vote on every question before the Assembly, unless excused by all remaining members able to vote on the question. Generally, members are only excused from voting because of a conflict of interest. There are some motions, considered privileged motions, that require a minimum of six votes to pass and those are specified in the Assembly Rules of Procedure.

What is a Conflict of Interest?

CBJ Code 01.45 outlines the CBJ Conflict of Interest law. The Assembly established this law as a guide to municipal officers for avoiding actions based upon substantial personal or financial interests. In turn, ethical standards promote and strengthen the public's confidence in its government. If an Assemblymember believes that they have a conflict regarding a particular matter, they should meet with the City Attorney for guidance and announce the nature of the conflict to fellow Assemblymembers prior to any discussion or vote on the topic. The Mayor then rules whether a conflict exists or not, and the Mayor's ruling may be challenged by a vote of the Assembly.

What is the Alaska Open Meetings Act?

Alaska Statute AS44.62.310 – Government Meetings Public (Also known as the Alaska Open Meetings Act (OMA) is a state statute which requires that all meetings of state and local government bodies be open to the public.

For policy-making or decision-making bodies (the Assembly, the School Board, the Planning Commission and the enterprise boards), the law says that a "meeting" occurs when more than three members or a majority of the members, whichever is less, are present and they collectively consider a matter upon which their body is empowered to act.

Under the OMA, a public body is allowed to discuss certain subjects in executive session. These subjects are very limited. Also, certain steps must be followed in order to properly convene an executive session.

The OMA provides in AS 44.62.310(e) that reasonable public notice must be given for all meetings. The notice must include the date, time and place of the meeting, and if the meeting is by remote participation how people can access the meeting. The notice must be posted at City Hall, and may also be given by print and broadcast media. Each body should give notice in a consistent fashion for all its meetings.

The CBJ Charter requires that at least 24 hours' notice of special meetings be given. Written notice of a special meeting must be delivered to the newspaper and radio and television stations, and no business may be transacted at a special meeting unless the subject of the action has been noticed on the agenda.

State law, AS 29.20.020, and the CBJ Charter require that at public meetings, "the public shall have a reasonable opportunity to be heard". This requirement does not mean that the public has a right to dominate or disrupt a meeting, and the chair may impose reasonable rules on the manner and extent of public participation.

A court may void any action taken by a public body in violation of the OMA. It is also possible for the body to undertake "substantial reconsideration" of an issue discussed or decided upon at a meeting held in violation of the OMA.

If you have any questions regarding the propriety of a meeting or whether your body is subject to the OMA, call the City and Borough Law Department. They routinely help with these issues for all of the CBJ bodies, boards and committees.

What is the Alaska Open Records Act?

The general law, "Unless specifically provided otherwise, the public records of all public agencies are open to inspection by the public under reasonable rules during regular office hours..." is provided in AS 40.25.110 (a).

Public records include any "...writings, including drafts and memorialization of conversations, ... regardless of format ... developed or received by a public agency, or by a private contractor for a public agency, and that are preserved for their informational value or as evidence of the organization or operation of the public agency..." AS 40.25.220(3). In 2017, CBJ Adopted its own Public Records Code section 01.70 that further outlines the conditions and procedures by which records may be requested and provided to the public.

All correspondence between the public, staff and elected officials are public records and need to be maintained according to the CBJ Records Retention Schedule. Generally this is a seven year period and correspondence should be reviewed before destruction for archival value. The easiest way to maintain correspondence is copy the Municipal Clerk, and let the clerk maintain the record.

Assemblymembers, Planning Commissioners, Enterprise Board members, and members of the Systemic Racism Review Committee are issued CBJ email accounts and are expected to use these accounts for the transaction of CBJ business during the term of service.

Who gets paid?

CBJ Charter 3.10 states *"The assembly by ordinance shall provide for compensation of the mayor and other assemblymembers. An increase in compensation shall not take effect until the assembly meeting following the regular election after the ordinance has been adopted."*

CBJ Code 11.15.050 currently sets the compensation rate as follows:

(a) The mayor shall be compensated at the rate of \$3,500.00 per month.

(b) All other assemblymembers shall be compensated at the rate of \$750.00 per month.

In 2021, the Assembly recently adopted Ordinance 2021-20(b)(am) which increased the rate of compensation for the Mayor, Assembly and Planning Commission for the first time since 1994 and created compensation for members of the Bartlett Regional

Hospital Board. This ordinance also provides for an automatic increase of the monthly compensation rate for Assemblymembers to \$1,000 effective January 1, 2025.

In addition to their monetary compensation, Assemblymembers also receive CBJ health benefits at the standard level and PERS retirement unless they choose to opt out.

The Planning Commission members and Hospital Board members are compensated at the rate of \$225.00 per month.

The Board of Education (School Board) sets its own compensation rate and members currently receive a monthly stipend of \$270 and the Board President receives a monthly stipend of \$337.50.

In 2022, the Assembly adopted Ordinance 2022-21(b) which provides compensation for Board of Equalization members at the rate of \$100 per meeting.

All other board members serve as volunteers without pay.

What if I have further questions?

The Municipal Clerk's office is the first stop in your quest for information about the municipality. Staff can be reached at:

City Hall, Room 215
155 S. Seward St.
Juneau, AK 99801
Email: city.clerk@juneau.gov
Phone: (907) 586-5278



ASSEMBLY MEETING CALENDAR*

2023

January						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
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30						

July						
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23	24	25	26	27	28	29
30	31					

October						
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29	30	31				

February						
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26	27	28				

May						
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28	29	30	31			

August						
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20	21	22	23	24	25	26
27	28	29	30	31		

November						
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26	27	28	29	30		

March						
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26	27	28	29	30	31	

June						
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25	26	27	28	29	30	

September						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
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					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1					

*See reverse side for details

ASSEMBLY MEETING CALENDAR 2023

This "At a Glance Calendar" is a planning tool subject to change. For the current, up-to-the-minute calendar, please check online at <https://juneau.org/calendar>

Regular Assembly & HRC Meetings

[10/23 Assembly Reorganization Meeting (No HRC)

Assembly retreat date placeholders: 11/18, 12/2 or 12/9)

PWFC/LHED/COW Meetings

Assembly Finance Committee Meetings

Holidays

Municipal Election Day & Certification Day

Reg. Meeting Start Times for Assembly Committees

Human Resources Committee (HRC) – 6pm

Regular Assembly Meetings – 7pm

Special Assembly Meetings – 5:30 or 6pm

Public Works & Facilities Comm. (PWFC) – 12:10pm

Lands, Housing & Economic Dev. (LHED) – 5pm

Committee of the Whole (COW) – 6pm

Assembly Finance Committee (AFC)

~AFC-During Budget Season 5:30pm start/All others 6pm start

Special Charter Required Dates & other Events/Conferences

1/17 Start of Legislative Session (Community Welcome Reception @ Elizabeth Peratrovich Hall)

1/31-2/2 SE Conference Mid-Session Summit

2/22-24 AML Legislative Summit

3/20-3/20 JSD Spring Break

4/5 Spec. Assembly Mtng to Introduce Budget followed by 1st AFC Budget Cycle Meeting

4/26 Spec. Assembly Mtng for Charter Required Public Hearing on Budget Ordinances, Mill Levy Ordinance, & CIP Resolution followed by AFC

7/10 Last Regular Assembly to introduce an ordinance for inclusion on the 10/3/23 CBJ ballot

7/31 Last Regular Assembly to adopt an ordinance for inclusion on the 10/3/23 CBJ ballot

AML Conf. of Mayors & Summer Legislative Conf. [August Dates/Venue TBA]

9/19-21 SE Conference (Sitka)

10/3 CBJ Regular Municipal Election Day; 10/17 Election Certification

11/29 AFC Meeting to provide direction to the City Manager in advance of the FY25/FY26 Budget Cycle

AML Virtual Newly Elected Officials Training [Nov/Dec. Dates/Venue TBA]

Assembly & Admin staff attending AML Annual Conference & Affiliate Association Meetings [Nov/Dec. Anchorage Dates/Venue TBA]

[AML = Alaska Municipal League]

2022-2023 Assembly Committee and Liaison Appointments

	Human Resources Committee (HRC)	Lands, Resources & Economic Development (LHEDC)	Public Works and Facilities Committee (PWFC)	Committee of the Whole (COW)	Assembly Finance Committee (AFC)	City Manager Recruitment Committee (CMRC)	Joint Assembly/ School Board Facilities Committee	Board & Committee Liaisons & Other Assignments
Beth Weldon				Member	Member		Member	Juneau Economic Development Council (JEDC), Alaska Committee, Capitol Committee
Maria Gladyszewski	Member			CHAIR	Member		Member	Deputy Mayor , Juneau Commission on Sustainability (JCOS)
Carole Triem			Member	Member	CHAIR			Bartlett Regional Hospital (BRH), JEDC Alternate, Visitor Industry Task Force (VITF-if needed)
Michelle Hale			Member	Member	Member	Member	CHAIR	Airport Board, Juneau Commission on Aging (JCOA)
Wade Bryson		Member	CHAIR	Member	Member	Member		Dock & Harbors Board, Local Emergency Planning Committee (LEPC), Downtown Business Association (DBA), UAS Campus Council, VITF (if needed)
Alicia Hughes-Skandijs	Member	CHAIR		Member	Member	Member		Eaglecrest Board, Chamber of Commerce
Greg Smith	CHAIR		Member	Member	Member			PRAC, Travel Juneau, Juneau Coalition on Housing and Homelessness (JCHH), Alaska Committee Alt.
Christine Woll	Member	Member		Member	Member	CHAIR	Member	School Board, Aquatics Board
‘Wáahlaal Gíidaak (Barbara Blake)		Member		Member	Member			Planning Commission, Systemic Racism Review Committee (SRRC)
Liaisons from other groups to Assembly Committees		Planning Commissioner: Mandy Cole, PRAC: Chris Mertl, Docks & Harbors: vacant	Planning Commissioner: Paul Voelckers				School Board Members: Deedie Sorensen, Will Muldoon, & Brian Holst	
"Liaison" is defined as "the person who initiates and maintains contact between units in order to ensure concerted action and cooperation."								
The Mayor is ex-officio on all CBJ committees.								
All Assemblymembers are members of the Alaska Municipal League (AML) and of Southeast Conference.								
All Assemblymembers are members of the Committee of the Whole (COW) and Finance Committee (AFC).								

1. Housing - Assure adequate and affordable housing for all CBJ residents

		Implementing Actions	Responsibility	Notes:
A	P	Revise and improve Title 49 to facilitate housing	Assembly, Planning Commission, Manager's Office, CDD	
B	P/F	Continue to monitor and track progress towards advancing the goals of the Housing Action Plan	Assembly, Manager's Office	<i>Revised goal</i>
C	P/F/ O	Continue aggressive use of the Affordable Housing Fund, tax abatement, and other loan and grant programs	Assembly, Manager's Office	<i>Revised goal</i>
D	P/F/ AA	Evaluate and revise current CBJ systems associated with managing land and revising T49 in order to get big things done fast	Assembly, Manager's Office, CDD, Law	<i>New goal</i>
E	P/F	Continue planning and implementation of (re)development of Telephone Hill, Pederson Hill, and the 2nd/Franklin property	Assembly, Manager's Office	<i>New goal</i>
F	P/F	Reduce barriers to downtown housing development	Assembly, Manager's Office, CDD	<i>Revised goal</i>

2. Economic Development - Assure Juneau has a vibrant, diverse local economy

AA*		Implementing Actions	Responsibility	Notes:
A	F/O	Update the Comprehensive Plan	Assembly, Planning Commission, Manager's Office, CDD	
B	O	Draft a resolution adopting the long term goals of the VITF, establish contractual relationships with private dock managers, analyze existing passenger fee structure, and explore methods to create a pathway towards functional municipal management of the waterfront.	Assembly, Manager's Office, Docks & Harbors	<i>Revised goal</i>
C	P/F/ O/S	Implement project strategy for Juneau Economic Plan, including revitalizing downtown, with regular updates	Assembly, Manager's Office	
D	F	Explore financing for the Capital Civic Center	Assembly, Manager's Office, Finance	
E	P/F/ S	Support Eaglecrest's objective of becoming self-sufficient	Assembly, Manager's Office, Eaglecrest	<i>Revised goal</i>
F	P/F	Pursue and plan for West Douglas and Channel Crossing	Assembly, CDD, Planning Commission, Manager's Office	
G	P/F/ S	Explore options for redeveloping under used downtown property	Assembly, CDD, Manager's Office, Engineering & Public Works	<i>New goal</i>

Assembly Goals 2023

Assembly Goals-Approved at the
1/30/2023 Assembly Meeting

3. Sustainable Budget and Organization - Assure CBJ is able to deliver services in a cost efficient and effective manner that meets the needs of the community

AA*		Implementing Actions	Responsibility	Notes:
A	P/F	Develop strategy for fund balance and protect restricted budget reserve	Assembly, Manager's Office, Finance	
B	P/F	Continue to evaluate sales tax structure including equity and evaluate removing sales tax on food	Assembly, Manager's Office, Finance	
C	P	Long term strategic planning for CIPs	Assembly, Manager's Office, EPW	
D	P/F	Reduce mil rate as appropriate	Assembly, Manager's Office, Finance	
E	F/O	Allocate resources to implement Assembly goals	Assembly, Manager's Office, Finance	
F	F/O	Maintain Assembly focus on deferred maintenance including BRH and JSD.	Assembly, Manager's Office, EPW, all operating departments with facilities	
G	P/F	Examine social service funding levels and process	Assembly, Manager's Office	Moved from Community, Wellness, and Public Safety
*Assembly Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue				

Assembly Goals 2023

Assembly Goals-Approved at the
1/30/2023 Assembly Meeting

4. Community, Wellness, and Public Safety - Juneau is safe and welcoming for all citizens				
	AA*	Implementing Actions	Responsibility	Notes:
A	P/O/S	Acknowledge and honor Juneau's indigenous culture, place names, naming policy, and recognize Elizabeth Peratrovich Day	Assembly, Manager's Office, Human Resources Committee	
B	P/S	Explore government to government relations with tribes	Assembly, Manager's Office	
C	P/O/F	Explore fully subsidizing transit and eliminating fares	Assembly, Manager's Office, EPW	<i>New goal</i>
5. Sustainable Community - Juneau will maintain a resilient social, economic, and environmental habitat for existing population and future generations.				
	AA*	Implementing Actions	Responsibility	Notes:
A	P/O	Develop a zero waste or waste reduction plan	Assembly, Manager's Office, EPW, Finance	
B	P/O	Develop strategy to measure, track and reduce CBJ energy consumption.	Assembly, Manager's Office, all departments	
C	P/O/F	Implement projects and strategies that advance the goal of reliance on 80% of renewable energy sources by 2045	Assembly, Manager's Office, all departments	
D	P/F	Prepare a changing climate hazards mitigation / resilience strategy	Assembly, Manager's Office, EPW	<i>New goal - nb: JCOS retreat memo I&I, Mass Wasting</i>
E	P/O/F	Develop strategy to reduce abandoned/junked vehicles	Assembly, Manager's Office, EPW, Law, P&R, D&H	
*Assembly Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue				

Presented by: COW
Presented: 02/28/2022
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2976

A Resolution Repealing and Reestablishing the Assembly Rules of Procedure.

WHEREAS, similar to the First Amendment of the U.S. Constitution, Article I § 5 (Freedom of Speech) of the Alaska Constitution states “Every person may freely speak, write, and publish on all subjects, being responsible for the abuse of that right”; and

WHEREAS, similar to the First Amendment of the U.S. Constitution, Article I § 6 (Assembly; Petition) of the Alaska Constitution states “The right of the people peaceably to assembly, and to petition the government shall never be abridged”; and

WHEREAS, the Ninth Circuit Court of Appeals decisions provide guidance when speech or gestures at an Assembly meeting are protected by the First Amendment; and

WHEREAS, the Ninth Circuit Court of Appeals concluded that a person speaking during public comment at a city council meeting generally has strong First Amendment protections except when their speech actually “disrupts, disturbs or otherwise impedes the orderly conduct of the Council meeting,” *White v. City of Norwalk*, 900 F.2d 1421 (9th Cir. 1990); and

WHEREAS, the Ninth Circuit Court of Appeals stated in *White* that “A speaker may disrupt a Council meeting by speaking too long, by being unduly repetitious, or by extended discussion of irrelevancies. The meeting is disrupted because the Council is prevented from accomplishing its business in a reasonably efficient manner.”; and

WHEREAS, a public comment decorum rule may only allow “a presiding officer to eject an attendee for actually disturbing or impeding a meeting.” *Acosta v. City of Costa Mesa*, 718 F.3d 800, 815 (9th Cir. 2013); *Norse v. City of Santa Cruz*, 629 F.3d 966, 976 (9th Cir. 2010); and

WHEREAS, the Ninth Circuit Court of Appeals concluded that a public comment decorum rule that simply prohibits the making of “personal, impertinent, profane, insolent, or slanderous remarks” is an unconstitutional prohibition on speech unless that speech actually disrupts a city council meeting. *Acosta v. City of Costa Mesa*, 718 F.3d 800, 813-14 (9th Cir. 2013); and

WHEREAS, the Ninth Circuit Court of Appeals concluded that police officers did not use excessive force for removing people that disrupted a city council meeting by refusing to leave—after being given a warning—that they were preventing the city council meeting from continuing. *Williamson v. City of Nat'l City*, 23 F.4th 1146 (9th Cir. 2022); and

WHEREAS, given the legal precedent, the desire to protect people’s rights to access their government, the desire to ensure the Assembly has clear rules for public participation, and upon balancing the interests of the community and the government, the following amendments are necessary for the orderly conduct of business at Assembly meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Rules of Procedure. The following rules of procedure are adopted:

RULE 1. AGENDA.

- A. Order of Business. At all regular meetings the order of business shall be:
- I. Flag Salute
 - II. Land Acknowledgment
 - III. Roll Call
 - IV. Special Order of Business
 - V. Approval of Minutes
 - VI. Manager’s Requests for Agenda Changes
 - VII. Public Participation on Non-agenda Items (Not to Exceed a Total of 20 Minutes, Nor More than Five Minutes for Any Individual)
 - VIII. Consent Agenda
 - A. Public Requests for Consent Agenda Changes, Other than Ordinances for Introduction
 - B. Assembly Requests for Consent Agenda Changes
 - C. Assembly Action
 - IX. Ordinances for Public Hearing
 - A. Administrative or Committee Reports
 - B. Public Hearing
 - C. Assembly Action
 - X. Unfinished Business
 - A. Administrative or Committee Reports

- B. Public Hearing
 - C. Assembly Action
- XI. New Business
 - A. Administrative or Committee Reports
 - B. Public Hearing
 - C. Assembly Action
- XII. Staff Reports
- XIII. Assembly Reports
 - A. Mayor's Report
 - B. Committee & Liaison Reports
 - C. Presiding Officer Reports
- XIV. Assembly Comments and Questions
- XV. Continuation of Public Participation on Public Participation on Non-agenda Items
- XVI. Executive Session
- XVII. Adjournment

B. Agenda Preparation. The agenda shall be prepared by the Manager subject to review and revision by the Mayor. The Mayor or the Manager shall brief the Assembly as to any revisions. Other matters may be considered under administrative reports, unfinished business, or new business as applicable.

C. Consent Agenda. The Manager shall include under the consent agenda:

1. Ordinances for introduction;
2. Resolutions;
3. Bid awards requiring Assembly concurrence; and
4. Other items requiring Assembly action which do not involve substantial public policy questions.

The Manager shall include with the agenda such supplemental material or reports as may be necessary to explain each item on the consent agenda and shall include a specific recommendation for Assembly action on each item. Material, reports, and recommendations submitted in writing to each member present and which are available for public inspection prior to the Assembly meeting need not be read aloud, but the minutes shall reflect the Manager's recommendation on each consent agenda item adopted. Upon adoption of a motion to adopt the consent agenda, all consent agenda items subject to the motion are adopted as recommended by the Manager. The motion to adopt may not be amended; provided, upon the request of any member, an item on the consent agenda shall be removed from the consent agenda and placed under the appropriate regular agenda item for Assembly action. A notice or motion for reconsideration or a motion to rescind a consent agenda motion shall contain reference to the specific consent agenda item which is the subject of the notice or motion and only that item shall be affected by the notice or motion.

RULE 2. MEETINGS.

A. Date and Time of Regular Meetings. The Assembly shall regularly meet at 7:00 p.m. every third Monday according to a schedule approved by the Assembly and published by the Clerk's office. The Assembly may by motion or otherwise change the date of a meeting as may be necessary or convenient.

B. Place of Regular Meetings. Regular Assembly meetings shall be held in the Assembly Chambers at the Municipal Building at 155 South Seward Street, Juneau, Alaska. However, the location of a regular meeting may be changed up to 24 hours in advance of the meeting (a) by the Assembly, at a preceding regular or special meeting, by motion or otherwise, upon designating a different place for a particular meeting; or (b) by the Mayor or any three Assemblymembers due to extenuating circumstances (i.e. public health requirement, equipment or facility problem in Assembly Chambers) to hold the meeting virtually with remote participation (i.e. video conferencing technology).

C. Special Meetings. Special meetings may be called and held as provided by the Charter.

D. Time of Adjournment. Meetings will adjourn at 11:00 p.m. unless extended by a vote of at least six members.

E. Public seating area. People in a meeting room must comply with all laws, including occupancy and public health requirements.

RULE 3. ASSEMBLYMEMBER ATTENDANCE POLICY FOR REGULAR MEETINGS.

A. Excused Absences. Any absence of an Assemblymember from a regular meeting of the Assembly shall be deemed to be unexcused unless the Assemblymember is absent from the meeting as a result of attending to official business on behalf of the City and Borough of Juneau, for extenuating medical reasons, or for other significant cause, in which case the absence shall be deemed to be excused.

B. Attendance Report. Upon request of the Human Resources Committee, the Manager shall direct the Clerk to provide to the Assembly quarterly reports on attendance at regular Assembly meetings.

RULE 4. LEGISLATION.

A. Drafting. The Attorney shall draft ordinances and resolutions

1. For presentation to the Assembly only
 - (a) by vote or consensus of the Assembly,
 - (b) by vote of a standing or ad hoc Assembly committee,
 - (c) by request of the Mayor, the Manager, or any member, or

(d) on the Attorney's own initiative to correct errors not otherwise correctable in any section or to make amendments to Title 01.45 the Conflict of Interest Code, Title 01.50 the Appellate Code, Title 01.60 the Regulation Procedures Code, Title 03.30 the Code Enforcement Code, Title 42 the Penal Code, or any section imposing duties on the Attorney.

2. For presentation to a standing or ad hoc Assembly committee only by vote of the committee, request of its chair, or by direction of the Assembly.

B. Procedure. Upon presentation of an ordinance, any member may move that it be introduced and set for public hearing, referred to committee, deferred, or rejected as provided in Charter section 5.3. If the motion is for referral to committee, the Mayor shall refer the ordinance to the appropriate committee. The Mayor's referral may be changed by a majority vote of the members of the Assembly. If the motion is for introduction, the motion shall set a date for the public hearing. All such motions may be amended.

RULE 5. COMMITTEES.

A. Standing Committees. The Assembly shall have the following standing committees:

1. Committee of the Whole
2. Finance Committee
3. Human Resources Committee
4. Lands, Housing, and Economic Development Committee
5. Public Works and Facilities Committee
6. Joint Assembly/School Facilities Committee (per Charter 13.8)

Any member of the Assembly may sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed at committee meetings other than those designated as work sessions.

B. Special Committees. The Assembly shall have such special committees as may be considered necessary. Special committees automatically terminate upon completion of the committee's assignment.

C. Selection, Process and Duties of Committees of the Assembly.

1. Standing Committees.
 - (a) With the exception of the Committee of the Whole, the Finance Committee, and the Human Resources Committee in proceedings pursuant to Rule 5(C)(2)(f), there shall be not more than four Assemblymembers appointed to each standing committee of the Assembly. Each Assemblymember will be appointed to at least one,

but not more than three, standing committees, in addition to the Finance Committee and the Committee of the Whole.

- (b) Nominations for standing committee appointments and for the position of chair of each such committee shall be made by the Mayor, and shall be subject to ratification by the Assembly. In making nominations for committee appointments, the Mayor shall strive to ensure, to the extent reasonably possible, that there is a balance and diversity of opinion, viewpoints, and perspective among the Assemblymembers nominated for committee membership, and that there is at least one Assemblymember nominated for appointment to each committee who has expertise in the areas assigned to the committee.
 - (c) Each year following the regular municipal election, all Assemblymembers will be given an opportunity to indicate in writing which of the standing committees they request to serve on. At least two of the nominations for appointment for each standing committee shall be made from those Assemblymembers, if any, who have requested to serve on the committee for which the appointments are to be made. The nomination for membership and chair positions shall be made by the Mayor and ratified by the Assembly within seven days of the first meeting after the certification of the regular municipal election each year. All committee members shall be appointed to serve for a term expiring upon ratification by the Assembly of the committee appointments following the next regular municipal election. All committee members serve at the pleasure of the Assembly.
 - (d) A standing committee may at the call of its chair or the vote of its membership take up any matter within the scope of its charge established by these rules and not pending as legislation authorized by the Assembly. Matters not within the scope of any standing committee, or within the scope of more than one standing committee shall be assigned by the Mayor.
 - (e) Each committee shall refer information to and coordinate activities with other appropriate committees. Issues referred to another committee and any directions to the Manager must have the concurrence of a majority of the committee members.
2. Human Resources Committee. The Human Resources Committee may take up issues relating to the health and well-being of Juneau citizens and their participation in local government. The duties of the Human Resources Committee shall include:
- (a) Nominating citizens to all CBJ boards and commissions. Appointment to such bodies shall be made by the full Assembly;
 - (b) Making recommendations to the full Assembly regarding the issuance, renewal or transfer of liquor licenses, restaurant designation permits, and marijuana licenses;

- (c) Reviewing and proposing amendments to these Rules;
 - (d) Reserved.
 - (e) Overseeing Juneau's relations with its sister cities;
 - (f) Membership for Certain Appointments. The Human Resources Committee shall meet as needed to recommend appointments to the Planning Commission, the Hospital Board, the Ski Area Board, the Docks and Harbors Board, the Airport Board, and the Systemic Racism Review Committee. The Mayor and all Assemblymembers shall serve as members of the Committee and the Human Resources chair shall serve as chair at these meetings.
3. Finance Committee. The Finance Committee may take up issues relevant to the fiscal status of the CBJ. The Mayor and all Assemblymembers shall serve as members of the Finance Committee. Finance Committee meetings will be conducted as work sessions unless public testimony is permitted by call of the Chair at least 24 hours in advance of the meeting. The duties of the Finance Committee shall include:
 - (a) Review of the Manager's proposed budget and recommendations to the Assembly for a final budget;
 - (b) Review of the fiscal policies of the CBJ as deemed necessary by the committee.
 4. Committee of the Whole. The Committee of the Whole may take up those issues within the jurisdiction of multiple committees and those warranting detailed review prior to consideration by the Assembly. The Mayor and all Assemblymembers shall serve as members of the Committee of the Whole. Generally, the rules of the Assembly shall be followed in the Committee of the Whole, provided that, at the discretion of the chair, the rules may be relaxed and the rules relating to participation by the presiding officer and the number of times a member may speak shall not be in effect unless otherwise ordered by a majority of the committee. In preparing the committee agenda the chair shall consult with the Mayor. Committee of the Whole meetings will be conducted as work sessions unless public testimony is permitted by call of the Chair at least 24 hours in advance of the meeting.
 5. Lands, Housing, and Economic Development Committee. The Lands, Housing, and Economic Development Committee may take up issues relevant to the lands, housing, economic development, water or air within the City and Borough. The duties of the Lands, Housing, and Economic Development Committee shall include recommendations to the Assembly regarding:
 - (a) The preparation and revision of a land management plan and the acquisition and disposal of CBJ lands;
 - (b) The administration of the lands fund and the mineral holdings of the CBJ;

- (c) Implementation of the Long Range Waterfront Development Plan, and issues relating to use and development of the CBJ waterfront;
 - (d) Promotion of improved housing availability in the City and Borough; and
 - (e) Promotion of a vibrant and diverse local economy.
6. Public Works and Facilities Committee. The PWFC may take up issues relevant to the infrastructure of CBJ, including transportation and utilities. The duties of the PWFC shall include:
- (a) Making recommendations to the Assembly regarding the capital improvement program required by Charter section 9.2 and other capital improvement plans and lists;
 - (b) Advising each newly elected Assembly of unfinished capital projects to be continued;
 - (c) Making recommendations to the Assembly regarding the preparation and revision of an areawide transportation plan;
 - (d) Making recommendations related to energy efficiency, renewable resources, waste reduction and recycling, global warming and green building.
7. Special Committees. Nominations for special committee appointments and the chair position of each special committee shall be made by the Mayor, and shall be subject to ratification by the Assembly. In making nominations for special committee appointments, the Mayor shall strive to ensure, to the extent reasonably possible, that there is a balance of opinion, viewpoints, and perspective among the Assemblymembers nominated for committee membership, and that there is at least one Assemblymember nominated for appointment to each such committee who has expertise in the areas assigned to the committee. All members shall serve at the pleasure of the Assembly.

D. *Reserved.*

E. Quorum of Committees. For the Committee of the Whole and the Finance Committee, a majority of the membership shall constitute a quorum. For committees with seven or eight members, four of the membership shall constitute a quorum, for committees with five or six members, three of the membership shall constitute a quorum. For committees with four or fewer members, two of the membership shall constitute a quorum for the transaction of business.

F. Voting. The minimum vote required to take official action shall be the same as that constituting a quorum; provided, however, that in the case of a tie vote, the action fails.

G. Role of Board Liaison. Board liaisons shall be recommended by the board to the Assembly for approval. Any board liaison to an Assembly committee should sit with the committee at all times. A board liaison may have the right to participate in committee discussions at the pleasure of the chair of the Assembly committee except

that Assembly members of the committee shall have priority in obtaining the floor. Only Assembly members on the committee may vote.

RULE 6. ASSEMBLY LIAISONS TO BOARDS AND COMMISSIONS.

A. Appointment of Liaisons. The Mayor shall nominate one member of the Assembly to serve as the liaison to each of the following City and Borough boards and commissions:

Planning Commission
Hospital Board
Docks and Harbors Board
Airport Board
School Board
Ski Area Board
Aquatics Board

The nominations shall be subject to ratification by the Assembly. Liaisons to other entities may be appointed from time to time.

B. Role of Assembly Liaison. Assembly liaisons serve as a link between the Assembly and the board or commission to establish and maintain communication between the bodies on issues, projects, and other matters of mutual concern and interest. Assembly liaisons should regularly attend appointed board or commission meetings. Assembly liaisons shall not have the power to vote on the board or commission, and are not to be counted in determining whether a quorum of the board or commission is present. An Assembly liaison may participate in board or commission discussions when invited by the board chair.

C. Other Meetings. The Assembly encourages its members to attend meetings of other boards, commissions, and citizen groups and inform the Assembly on the activities of those bodies and the issues before them, as appropriate.

RULE 7. DEBATE.

A. Speaking on the Question. A member or the Manager may speak more than once to the same question at the same stage of proceedings provided that priority of access to the floor shall be given to members who have not spoken on the question. Members shall endeavor to provide the body with relevant facts and arguments and shall strive to avoid redundancy.

B. Asking Questions. After obtaining recognition from the chair, a member may ask direct questions of another member of the Assembly or to a person appearing before the Assembly. The questions should not be argumentative.

C. Decorum. Members shall not question the motives, competency or integrity of any person except as necessary to decide an appeal, personnel evaluation, contract award, or other matter in which such issues are clearly relevant. The chair shall

admonish any member violating this rule and if violations are severe or repeated, may without a vote declare a recess not to exceed ten minutes.

RULE 8. RULES OF PUBLIC PARTICIPATION.

When permitted by Rule 14, public participation during hearings on ordinances and matters other than appeals will be conducted according to the following rules, which will be posted in the Assembly Chambers and at www.juneau.org:

- A. The hearing will be conducted by the Mayor as chair.
- B. The Mayor will open the hearing by summarizing its purposes and reemphasizing the rules of procedure.
- C. The Mayor may set a time limit for public testimony, for individual speakers, or both if it appears necessary to gain maximum participation and conserve time, and may for the same reason disallow all questions from the Assembly to members of the public. The time limit may be extended by a majority of the Assembly. The time limit for individual speakers shall be uniform for all speakers, and shall be strictly enforced. Speakers shall not have the right to transfer their unused time to other speakers, but the Mayor may grant additional time to a person speaking on behalf of a group.
- D. People are encouraged to submit written presentations and exhibits to the Municipal Clerk and the Assembly via email (boroughassembly@juneau.org).
- E. The Mayor will set forth the item or subject to be discussed and will rule non-germane speech out of order. A member of the public may not be stopped for speaking because of the viewpoint being expressed. However, a person may be stopped for disrupting, disturbing, or impeding the meeting when speaking longer than the time limit, when being unduly repetitious, or when discussing or presenting irrelevant matters. Such non-germane speech disrupts, disturbs, or impedes public meetings when the Assembly is prevented from accomplishing its business in a reasonably efficient manner or when the speech interferes with the rights of other speakers. A person stopped for non-germane speech during a meeting is welcome to submit a writing, presentation, recording, and exhibit to the Municipal Clerk and to the Assembly via email (boroughassembly@juneau.org).
- F. All speakers, public, and members of the Assembly will be recognized by the chair by surname.
- G. Members of the public will precede their remarks by stating their names and, unless otherwise allowed by the Mayor, the area of town in which they reside.
- H. Members of the Assembly will not direct questions to each other or to the chair during public participation except as to the conduct of the hearing.
- I. Members of the Assembly may direct questions to members of the public only to obtain clarification of material presented. The questions should not be argumentative, nor may they have the purpose or effect of unreasonably extending any time limit applicable to public speakers.
- J. The public may direct questions to the Assembly or the administration.

K. The public may direct questions to the chair only as it pertains to the conduct of the hearing.

L. The Manager may participate in the same manner as the members of the Assembly.

M. There shall be an opportunity for public participation on non-agenda items at each regular meeting of the Assembly. Such public participation shall be limited to no more than 20 minutes, with each speaker limited to a length of time set by the Mayor not to exceed five minutes. Assemblymembers may ask questions of the speaker, but should not deliberate at that time on matters raised, or answer questions directed to the members.

N. Members of the public that want to provide oral public comment via remote participation must notify the Municipal Clerk prior to the meeting (i.e. call the Municipal Clerk Office or register online, when available). A person is not required to notify the Municipal Clerk prior to the meeting when providing in-person oral public comments.

O. Reasonable accommodations are available upon request. To the extent allowed by law (i.e. A.S. 15.13.040 & A.S.15.13.145), a spokesperson designated by a person with a disability wishing to provide oral public testimony should advise the Municipal Clerk. Please contact the Clerk's office prior to any meeting, preferably 36 hours ahead, so arrangements can be made if other accommodation requests like closed captioning or sign language interpreter services are desired. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.

RULE 9. MOTIONS.

A. Seconds. Seconds to motions are not required.

B. Renewal of Defeated Motions. Defeated motions may be renewed only under suspension of the rules.

C. Priority of Privileged Motions. Privileged motions shall have the following priority:

1. Fix time to adjourn
2. Give notice of reconsideration
3. Adjourn
4. Recess
5. Question of privilege of the body
6. Question of personal privilege

RULE 10. CLERICAL ERRORS.

Clerical errors that do not affect the substance of an ordinance or resolution, such as errors in numbering or errors in spelling, may be corrected by the Attorney upon discovery of the error.

RULE 11. VOTE REQUIRED.

The affirmative vote of five members of the Assembly shall be sufficient to take any action except as otherwise provided by Charter or ordinance and except in the following instances, which require the affirmative vote of at least six members:

- A. Limiting, extending, or closing debates
- B. Suspension of the rules
- C. Setting of or postponement of special orders
- D. Objection to consideration of question
- E. Motion for immediate vote (previous question)
- F. Rescind

G. To take up a motion for reconsideration at the meeting at which the action to be reconsidered was taken

RULE 12. PARLIAMENTARIAN.

The Attorney shall act as the parliamentarian.

RULE 13. SESSIONS.

Each regular or special meeting of the Assembly constitutes a session for purposes of the rules.

RULE 14. PUBLIC PARTICIPATION CONFINED TO THAT AGENDA ITEM.

No person except a member or the Manager may participate in Assembly proceedings except as provided in the agenda item for public participation and except that the Attorney or Clerk may comment on professional or procedural aspects. Public participation shall be permitted on a motion to recess into executive session prior to the vote on such a motion. Public participation shall be permitted on all items on the agenda, except for meetings advertised as work sessions only, but shall not be permitted on items before the body for information or scheduling purposes except to the extent such public participation concerns scheduling only.

RULE 15. RECONSIDERATION.

A. What May Be Reconsidered. Main motions, amendments to main motions, privileged motions involving substantive questions, and appeals are subject to reconsideration. Procedural motions may not be reconsidered.

B. Who May Reconsider. Any member, whether or not that member voted on the prevailing side, may give notice of or move for reconsideration.

C. **Effect of Notice.** The effect of giving notice of reconsideration is to suspend all action on the subject of the notice until a motion for reconsideration is made and acted upon or until the time within which the motion for reconsideration may be made and acted upon has expired.

D. **Time in Which Notice Must Be Taken Up.** A notice of reconsideration expires unless a motion for reconsideration is made and acted upon prior to adjournment of the next regular meeting succeeding the meeting at which the action to be reconsidered occurred.

E. **Successive Reconsideration.** There may be only one reconsideration even though the action of the Assembly after reconsideration is opposite from the action of the Assembly before reconsideration.

F. **Precedence.** A motion for reconsideration has precedence over every main motion and may be taken up at any time during the meeting when there is no other motion on the floor.

G. **Effect.** A motion for reconsideration completely cancels the previous vote on the question to be reconsidered as though the previous vote had never been taken.

RULE 16. REMOTE PARTICIPATION.

When a meeting is conducted entirely remotely (i.e. video conferencing technology), then all members are expected to attend remotely. The following apply to meetings that are held completely in-person or as a hybrid (partially in-person and partially remotely):

A. A member may participate remotely in an Assembly meeting, or an Assembly Committee meeting, if the member declares that circumstances prevent physical attendance at the meeting. If the Mayor chooses to participate remotely, the Deputy Mayor shall preside.

B. No more than the first three members to contact the Clerk regarding remote participation in a particular meeting may participate remotely at any one meeting.

C. The member shall notify the Clerk and the presiding officer, if reasonably practicable, at least four hours in advance of a meeting which the member proposes to attend remotely by and shall provide the physical address of the location, the telephone number, and any available facsimile, email, or other document transmission service.

D. At the meeting, the Clerk shall establish the remote connection technology when the call to order is imminent.

E. A member participating remotely shall be counted as present for purposes of quorum, discussion, and voting.

F. The member participating remotely shall make every effort to participate in the entire meeting and must have video turned on except during breaks. From time to time during the meeting the presiding officer shall confirm the connection.

G. The member participating remotely may ask to be recognized by the presiding officer to the same extent as any other member.

H. To the extent reasonably practicable, the Clerk shall provide backup materials to members participating remotely.

I. If the remote technology connection cannot be made or is made then lost, the meeting shall commence or continue as scheduled and the Clerk shall attempt to establish or restore the connection, provided that if the member participating remotely is necessary to achieve a quorum, the meeting shall be at ease, recess, or adjourn as necessary until the remote connection is established or restored.

J. Meeting times shall be expressed in Alaska time regardless of the time at the location of any member participating remotely.

K. Participation remotely shall be allowed for regular, special, and committee meetings of the Assembly.

L. Remarks by members participating remotely shall be transmitted so as to be audible by all members and the public in attendance at the meeting, provided that in executive session the remarks shall be audible only to those included in the executive session.

M. Any member of the public present with the member participating remotely shall be allowed to speak to the same extent the person was physically present at the meeting.

N. As used in these rules, “remote” means any system for synchronous two-way voice communication (i.e. telephone) or video conferencing technology. If a member needs to participate remotely, video conferencing technology is preferred. “Mayor” includes the Acting Mayor or any other member serving as chair of the meeting.

O. Regular and special meetings of the following entities must be recorded and live broadcast in a manner that is reasonably calculated to provide meaningful remote public observance and participation, when allowed, of the public meeting:

- i. Assembly
- ii. Assembly Standing Committees
- iii. Planning Commission
- iv. Hospital Board
- v. Docks and Harbors Board
- vi. Airport Board
- vii. Ski Area Board
- viii. Systemic Racism Review Committee

Any other board, commission, or committee meeting with anticipated substantial public interest should be recorded and live broadcast in a manner that is reasonably calculated to provide meaningful remote public observance and participation, when allowed, of the public meeting.

RULE 17. ADOPTION OF ROBERT'S RULES OF ORDER.

The conduct of the meetings of Assembly shall be governed by the Mayor according to Robert's Rules of Order, 11th Edition, except as otherwise provided by Charter, law, or these rules.

Section 2. Repeal of Resolution. Resolution No. 2949 is repealed.

Section 3. Effective Date. This resolution shall be effective at midnight on February 28, 2022.

Adopted this 28th day of February, 2022.

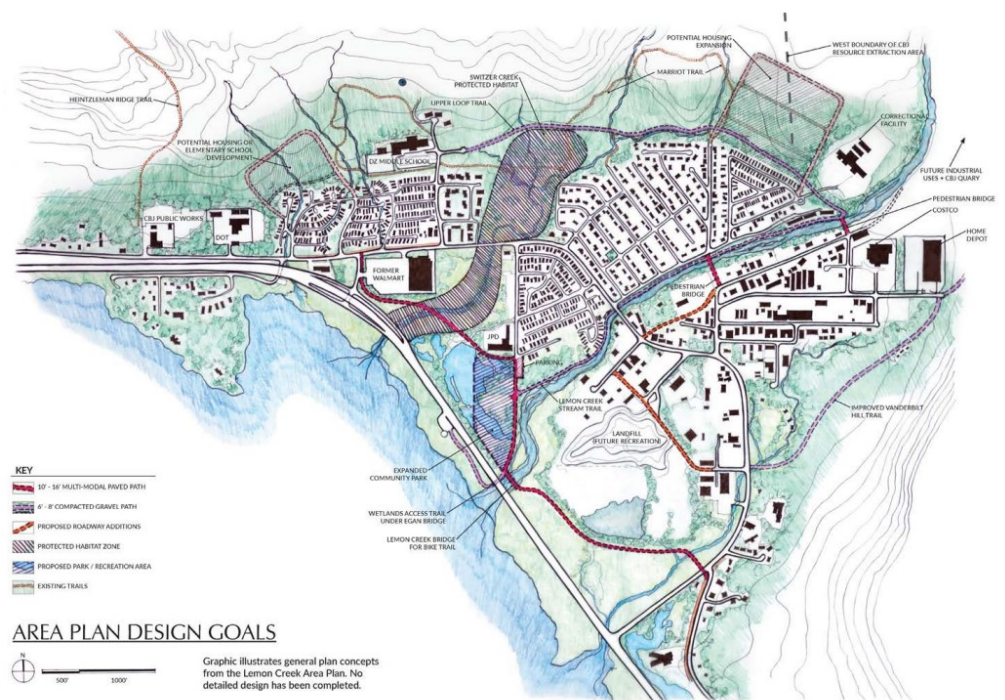


Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk



Credit: MRV Architects (2017) *Area Plan Design Goals*, February 4, 2017

City & Borough of Juneau

Legislative Capital Priorities FY2024

1.30.2023 (*adopted*)

V.1.30.2023



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APPENDIX

Everything you wanted to know about the Legislative Priority List: Page 31

CBJ lists, plans and priorities graphic: Page 32

January 30, 2023

To The Honorable State and Federal Delegation:

This document presents the City and Borough of Juneau's Fiscal Year 2024 Legislative Priority List. The Legislative priority list provides information on long range capital projects identified as priorities for the community of Juneau. Descriptions of projects include cost and schedule information, a designation of who will be responsible for operating and maintaining the infrastructure, and what goals the project is advancing.

The projects included in the Legislative Priority List were compiled with input from CBJ Boards and Commissions and City staff. The Legislative Priorities will be used to inform requests to State Legislature, Federal Delegation and granting agencies.

It is the intent of the City and Borough of Juneau to update the Legislative Priority List annually to ensure the long-range capital improvement planning stays current, as well as to determine annual legislative priorities and assist with budget development. Please don't hesitate to reach out with any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Rorie Watt', written in a cursive style.

Rorie Watt
City Manager

City and Borough of Juneau
FY2024 LEGISLATIVE CAPITAL PRIORITIES DEVELOPMENT SCHEDULE

ACTION	TIME FRAME
PWFC approval of schedule & process	September 26, 2022
Issue solicitation for input from CBJ Advisory & Empowered Boards and Commissions with instructions, including on how to propose new projects.	October, 2022
Input for new draft requested by	December 1, 2022
Presentations to Boards and Commissions	
	Planning Commission Introduction October 25, 2022; Planning Commission Final Approval November 8, 2022
	Systemic Racism Review Committee 1 st Review: November 22, 2022
Administrative review and compilation	December 1- 9, 2022
SRRC 2 nd Review (with board/commission input and new projects)	December 13, 2022
PWFC for review	December 19, 2022
Homework: Assembly ranks priorities	Due December 29, 2022
Finance Committee	January 4, 2022
Assembly Review (Legislative Breakfast & COW)	January 26, 2023
Assembly Adoption (Regular Meeting)	January 30, 2023
CAPSIS Deadline	February 14, 2023
Distribute Priorities	February

Adopted FY2024 Legislative Capital Priority List (Ranked 1/04/23 by Assembly)

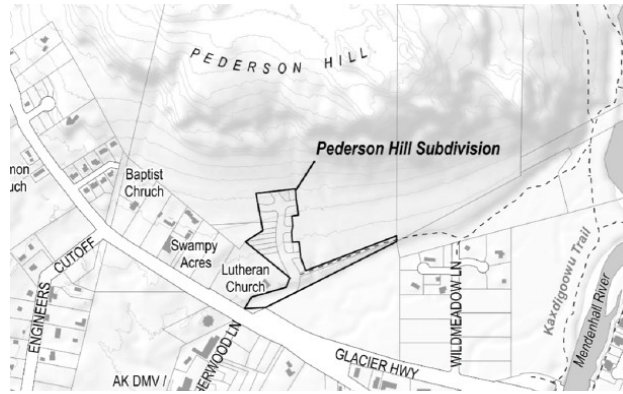
Rank	Project Name:	Purpose:	Amount Requested:	Goal:	Page #
1	Pederson Hill Development	Development	\$3M	Increase workforce and market rate housing with further development of Pederson Hill Subdivision.	8
2	Juneau North Douglas Crossing (JNDC)	Economic Impact Analysis and/or PEL Study	\$18M (prev. \$12M)	Economic Development	9
3	North State Office Building Parking	Partial Funding	\$30M	State/legislative Parking, Auke District infill Development	10
4	Telephone Hill Redevelopment	Site work	\$2M	Prepare for Redevelopment	11
5	CBJ Radio System Replacement	Procurement, Design, Site Construction/Improvements, Installation	\$2M (prev. \$14M)	Provide adequate and sustainable radio communications for CBJ public safety agencies and response partners to communicate effectively during routine events and disasters locally, regionally and statewide.	12
6	JSD Wide HVAC and Heating Control System Upgrades	Feasibility Study, Conceptual Design, Final Design, Engineering, Permitting	\$6.4M	This project will upgrade the HVAC and Heating Controls Systems for all schools in the City and Borough of Juneau, improving the facilities' energy efficiency, safety, and security.	13
7	Mendenhall Wastewater Treat. Plant Compliance: Fats, Oil, and Grease & Grit Removal	Design, Construction	\$5.75M	Return the Mendenhall Wastewater Treatment Plant to permit compliance, reduce treatment costs, and extend the useful life of the plant.	14
8	Lemon Creek Multimodal Path	Design, Permitting, Property	\$8M	Advance Long-term Goal of a New Non-Motorized Route	15

Adopted FY2024 Legislative Capital Priority List (Ranked 1/04/23 by Assembly)

Rank	Project Name:	Purpose:	Amount:	Goal:	Page #
9	New City Hall	Partial Funding	\$5M	Reduce CBJ Operating Cost, Free up/create housing	16
10	Capital Civic Center	Partial Funding	\$10M, SOA (prev. \$5M); \$35M Federal Delegation (prev. \$30M)	Support Convention and Visitor Economy	17
11	Mendenhall Wastewater Treatment Plant Compliance Upgrade – Solids Removal	Design, Site Preparation, Construction	\$9.5M	Improve the Mendenhall Plant's permit compliance record.	18
12	JSD Wide Security and Safety Upgrades	Procurement, Design, Construction, Installation	\$2M	The security and safety of our staff, students, and community is our main priority, and with this project upgrade, the District feels that it is taking the necessary steps to bring our facilities into the technology age.	19
13	Municipal Composting Facility Design and Construction & <u>Zero Waste Planning</u>	Design, Site Preparation, Construction	\$4M (prev. \$2.5M)	Construct a municipal compost facility as part of a broader Zero Waste plan.	20
14	Aurora Harbor Rebuild – Ph IV	Design, Permitting	\$1M	Replace critical infrastructure and support maritime economy	21
15	Auke Bay New Breakwater	Match Potential Federal Funding	\$5M	Increase Moorage and Renovate old Economic Development	22

Adopted FY2024 Legislative Capital Priority List (Ranked 1/04/23 by Assembly)

Rank	Project Name:	Purpose:	Amount:	Goal:	Page #
16	Waterfront Juneau Douglas City Museum	Partial Funding	\$2M	FY24 Draft Legislative Priorities #21	23
17	Small Cruise Ship Infrastructure	Design, Construction	\$30M	Proj. Nom for Docks #26 & 29	24
18	North Douglas Boat Ramp Expansion	Planning, research, permitting	\$250K	FY24 Draft Legislative Priorities #20; Proj. Nom. for Harbors #27	25
19	Off-Road Vehicle (ORV) Park Development	Feasibility Study, Conceptual Design, final Design/ Engineering/ Permitting, Fundraising Activity	\$5.7M	Proj. Nom. for Docks #55 & #56	26
20	West Douglas Extension	Future Development	\$4M	FY24 Draft Legislative Priorities #12	27
21	Auke Bay Seawalk/Baywalk	Design, Permitting, Property	\$250K	FY24 Draft Legislative Priorities #23; Proj. Nom. for Harbors #27	28
22	Jackie Renninger Park Development & Pipeline Skatepark Improvements	Feasibility Study, Conceptual Design, Final Design, Engineering, Permitting, Fundraising Activity	\$4M	Proj. Nom. for Docks #55, #60	29
23	Bartlett Aurora Behavioral Health Center	Partial Funding	\$4M	To provide acritical behavioral health resources and services to both adults and adolescents within the state of Alaska.	30



PEDERSON HILL HOUSING DEVELOPMENT

AMOUNT REQUESTED: \$3M

AMOUNT SECURED: \$4.15M

TOTAL PROJECT COST: \$14M

PROJECT DESCRIPTION & UPDATE:

The requested funding will provide for the design and construction of street lighting, water, and wastewater infrastructure, streets, and sidewalks for Phase 1B or Phase 2 of Pederson Hill Subdivision. Construction of Phase 1A is complete, sold, and developed with houses. The Assembly is currently considering an application to partner with the Tlingit Haida Regional Housing Authority (THRHA) to develop the remainder of Phase 1B and 1C. There is also an application from a private developer to purchase property adjacent to the Pederson Hill Subdivision to build workforce and affordable housing utilizing federal tax credits. If approved and completed, this would provide a second access to Glacier Hwy.

PUBLIC PROCESS:

Depending on the outcome of the THRHA application, the City will be moving forward with either Phase 1B or Phase 2 with these funds. The determination for the THRHA application will be made by spring of 2023 and will dictate the City's next steps. There will be an opportunity for public comment to the Planning Commission during the THRHA application process and the final plat approval process. The Assembly will hold a public hearing for the THRHA application.

TIMELINE: Once funding is secured, design can be complete within 18 months from start and construction complete within 30 months from start.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Increase workforce and market rate housing with further development of Pederson Hill Subdivision.

FY2024 Legislative Capital Priorities



Photo Credit: Juneau Empire

JUNEAU NORTH DOUGLAS CROSSING (JNDC)

AMOUNT REQUESTED: \$18M

AMOUNT SECURED: \$2M for PEL; \$250,000 CBJ; \$7M Congressionally Directed Spending

TOTAL PROJECT COST: \$100M-\$200M (depending on alternative)

PROJECT DESCRIPTION & UPDATE: A second crossing from Juneau to Douglas Island has been a priority for the community since the early 80s. An alternate access to the heavily populated Douglas Island will increase safety; if the only bridge now were to fail residents would be stranded and emergency services would be limited. It will reduce transportation times and open up new land to development. Thanks to Senator Murkowski, CBJ received \$7M in Congressionally Directed Spending in FY23. This will build on the analysis and public outreach currently underway through the Planning and Environmental Linkages (PEL) study.

Funding is being requested to take the project to into the next phase, design, in order to develop 100% bid ready documents and to make the project competitive for Federal Highway Funding under the Infrastructure Investment and Jobs Act. CBJ is applying for a RAISE grant for the design phase.

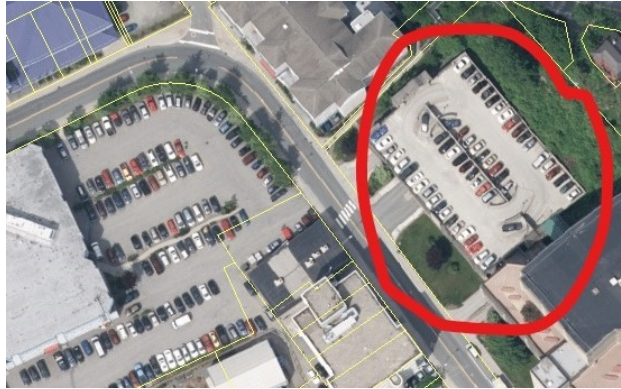
PUBLIC PROCESS: Through the PEL process ADOT, with the help of DOWL Engineering, has engaged in multiple stakeholder and public meetings, surveys, and listening sessions to identify both public sentiment on the project and potential alternatives. The NEPA process will include thorough public process as a preferred alternative is vetted.

TIMELINE: The PEL study is expected to be complete by fall of 2023. Building on the work of the PEL, NEPA should take 24 months. Design will take an additional 18-24 months.)

WHO WILL MAINTAIN AND OPERATE? State of Alaska.

GOAL OF PROJECT: Community safety and economic development.

FY2024 Legislative Capital Priorities



NORTH STATE OFFICE BUILDING PARKING

AMOUNT REQUESTED: \$30M

AMOUNT SECURED: \$5M SOA; \$5M CBJ Voter Approved Sales Tax

TOTAL PROJECT COST: \$40M

PROJECT DESCRIPTION:

This parking garage provides parking for the State of Alaska, just North of the State Office Building. The current garage is old and in need of major repairs. Building a garage with greater capacity would expand parking for State employees, the Legislature, and the Aak’w Village District, freeing up current parking lots for development and infill. This project would be 7 stories, creating a total of over 450 parking spaces, with a total net increase of approximately 300 new parking spaces.

PUBLIC PROCESS: This project was designated as a CBJ Legislative Priority in 2021, 2022, and 2023.

TIMELINE: Architect has been selected and condition assessment and preliminary design is underway. Once full funding is secured, 24-36 month design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? TBD

GOAL OF PROJECT: State/Legislative parking, Aak’w Village District infill development.

FY2024 Legislative Capital Priorities



TELEPHONE HILL REDEVELOPMENT

AMOUNT REQUESTED: \$2M

AMOUNT SECURED: \$100,000

TOTAL PROJECT COST: unknown (\$10M placeholder)

PROJECT DESCRIPTION:

This project will include surveying costs, hazardous materials study, removal of hazardous materials, and environment cleanup, demolition of existing structures, a redevelopment study and site preparation and re-subdivision.

PUBLIC PROCESS:

In 2020, CBJ applied to acquire the Telephone Hill properties from the State of Alaska. In June 2022, the Legislature directed the Department of Natural Resources to convey Telephone Hill to CBJ at no cost (HB349). In August 2022, the CBJ Assembly adopted a resolution accepting Telephone Hill at no cost from the State of Alaska. In September, the Assembly appropriated \$100,000 to the Manager for the Telephone Hill Redevelopment CIP. CBJ will hire a contractor to help with planning and site assessment in early 2023.

TIMELINE: CBJ ownership in early 2023. Phase 1, inventory of utilities, property and hazards in 2023.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Redevelop over 3 acres of property in downtown Juneau for the best and highest use.



CBJ RADIO SYSTEM REPLACEMENT

AMOUNT REQUESTED: \$12,000,000

AMOUNT SECURED: \$500,000; \$2M CBJ Voter Approved Sales Tax

TOTAL PROJECT COST: \$14,500,000

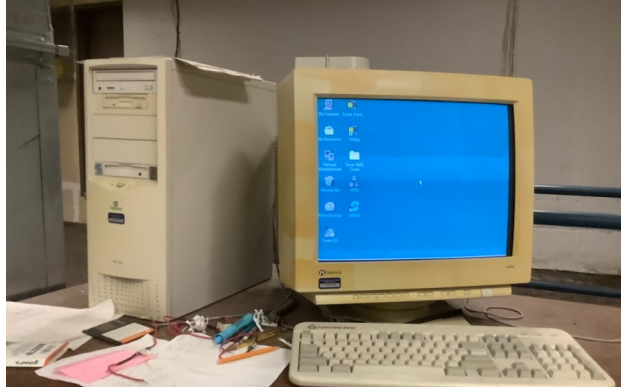
PROJECT DESCRIPTION:

The CBJ has determined that the current radio system must be replaced due to equipment obsolescence, to enhance coverage and correct capacity shortfalls while conducting modernization as a means of securing enhanced network reliability, resiliency and interoperability. Project phases would include procurement, engineering/design, site construction/improvements (shelters, buildings, generators, towers, UPS, etc.), microwave improvements, procurement, and installation of radio site equipment (transmitters, receivers, antenna systems, etc.) and end user equipment (portable and mobile radios). Deficiencies with the current system impact multi-agency responses and have been documented during numerous police, fire and EMS events with partners such as the Airport, Public Works, Alaska State Troopers, FBI, Coast Guard and the Navy. A comprehensive upgrade is needed to enhance radio communications and increase interoperability with municipal, state, and federal partners.

TIMELINE: Once funding is secured, all work could be performed within 4 years.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Provide adequate and sustainable radio communications for CBJ public safety agencies and response partners to communicate effectively during routine events and disasters locally, regionally and statewide.



JSD WIDE HVAC AND HEATING CONTROL SYSTEM UPGRADES

AMOUNT REQUESTED: \$6.4M

TOTAL PROJECT COST: \$6.4M

PROJECT DESCRIPTION:

This project will upgrade the HVAC and Heating Controls Systems for all schools in the City and Borough of Juneau. The upgrade will help notify problems/emergencies sooner, which will increase response times to outages and failures. These upgrades will also allow the maintenance department to access the control systems for any of the schools, allowing for more efficient and centralized management of systems. In addition, the emergency response time would greatly decrease due to knowing the issues of the system. The upgraded system will allow the District to receive energy cost savings.

TIMELINE: Once funding is secured, design and construction complete within 28 months.

WHO WILL MAINTAIN AND OPERATE? Juneau School District

GOAL OF PROJECT: This project will upgrade the HVAC and Heating Controls Systems for all schools in the City and Borough of Juneau, improving the facilities' energy efficiency, safety, and security.



MENDENHALL WASTEWATER TREAT. PLANT COMPLIANCE: FATS, OIL, AND GREASE & GRIT REMOVAL

AMOUNT REQUESTED: \$5.75M

TOTAL PROJECT COST: \$5.75M

PROJECT DESCRIPTION:

Fats, Oils and Grease (FOG) requires special treatment. The foam from FOG promotes micro-organisms that settle poorly and cause effluent permit violations at the Mendenhall Treatment Plant. This project would install a grease collection vessel with a skimmer and vortex vessel to control incoming grease and finer grit. The Mendenhall Treatment Plant is currently operating under a Compliance Order by Consent due to permit violations. Removing FOG before it disrupts the treatment process will help the plant return to compliance. This project will design and construct the FOG and Grit removal equipment.

TIMELINE: Once funding is secured, design and construction within 30 months.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Permit compliance, reduce treatment costs, and extend the useful life of the plant.



NEW CITY HALL

AMOUNT REQUESTED: \$5M

AMOUNT SECURED: \$6.3M

TOTAL PROJECT COST: \$43.2M

PROJECT DESCRIPTION & UPDATE: This project will relocate City Hall to a new location on CBJ land in the Aak'w Village District at 450 Whittier. The new facility will consolidate city employees, eliminate the cost of rental office space for over two-thirds of CBJ downtown employees, and eliminate the use of the current aging, undersized city hall facility. The elimination of leased space will reduce CBJ operating expense by \$820,000 a year and free up rental space for conversion to much needed downtown housing. A space needs analysis in 2019 determined CBJ needs 46,000 square feet for modest offices and public meeting space.

PUBLIC PROCESS: A conceptual design and economic feasibility analysis was performed in 2018. A winter of 2021 online survey showed that 76% of almost 1400 respondents were supportive of a new city hall. The feedback from the survey was used to design a public process with a selection of a preferred alternative that narrowly failed a bond proposition in October 2022. CBJ is currently in the process of reengaging the public on changes necessary to support the project and working on cost controlling measures.

TIMELINE: Once funding is secured, 3 year design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Consolidate CBJ offices, reduce CBJ operating costs, free up workforce housing.

FY2024 Legislative Capital Priorities



CAPITAL CIVIC CENTER

AMOUNT REQUESTED: Federal Delegation—\$35M; State of Alaska—\$10M

AMOUNT SECURED: CBJ- \$2M design; \$10M commitment from CLIA for CBJ Passenger Fees; \$5M CBJ appropriation requested; \$3M identified for Centennial Hall; \$6.5 Partnership Resources

TOTAL PROJECT COST: \$75M

PROJECT DESCRIPTION: This project will expand Juneau’s Centennial hall by adding several meeting rooms, a theater, a community hall, a gallery and other public spaces. The old Juneau Armory would be removed. The Capital Civic Center will function as a multi-use civic and conference facility which will enhance Juneau’s prominence as a regional center for art, culture, and community engagement while attracting broad-based use and pride in Alaska’s Capital City.

PUBLIC PROCESS: Conceptual studies and outreach for Centennial Hall were performed in June of 2019 . Upgrades to the ballroom at Centennial Hall will be complete in August 2023. The performing arts elements (new JACC) also received public input throughout the development of design for a stand alone facility. Merging the two facilities into a large, single, facility was presented to the Assembly by stakeholder organizations in 2020. The Assembly funded conceptual design in late 2021 appropriated \$2m to advance the project. NorthWind and JYW Architects teamed up for design and have worked with stakeholders to consolidate space and find design efficiencies.

TIMELINE: Once funding is secured, 3-3.5 year design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Support convention, arts and visitor economy.

FY2024 Legislative Capital Priorities



MENDENHALL WASTEWATER TREAT. PLANT COMPLIANCE UPGRADE— SOLIDS REMOVAL

AMOUNT REQUESTED: \$9.5M

TOTAL PROJECT COST: \$9.5M

PROJECT DESCRIPTION:

The Mendenhall Treatment Plant currently lacks an effective treatment for fine suspended solids. This makes it more difficult and expensive to treat waste and has contributed to permit violations resulting in a Compliance Order by Consent (COBC). This project would help the Mendenhall Plant meet its regulatory obligations and more efficiently treat influent. This project will design and construct the Microscreen unit operation which will remove an estimated 20% of the organic loading (Biologic Oxygen Demand).

TIMELINE: Begin design within 3 months of available funding. 35% review (and 3% expenditure) 4 months from start; 65% review (and 5% expenditure) 9 months from start; construction begins 18 months from start (25% expenditure). Construction completed 30 months from start (100% expenditure).

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Improve the Mendenhall Plant's permit compliance record.



JUNEAU SCHOOL DISTRICT WIDE SECURITY AND SAFETY UPGRADES

AMOUNT REQUESTED: \$2M

TOTAL PROJECT COST: \$2M

PROJECT DESCRIPTION:

This project will upgrade security cameras, phone systems, secure entryways, brush clearing, perimeter lighting, emergency egress lighting, back-up generators, and secured property. This project will increase the Juneau School District's security presence, which will help to deter vandalism, theft, and other criminal activities. The security and safety of our staff, students, and community is our main priority, and with this project upgrade, the District feels that it is taking the necessary steps to bring our facilities into the technology age.

TIMELINE: Begin design within 3 months of available funding. 35% review (and 3% expenditure) 4 months from start; 65% review (and 5% expenditure) 9 months from start; construction begins 14 months from start (25% expenditure) construction completed 28 months from start (100% expenditure).

WHO WILL MAINTAIN AND OPERATE? JSD

GOAL OF PROJECT: Security and safety of district facilities.



Photo Credit: Oregon State University

MUNICIPAL COMPOSTING FACILITY DESIGN AND CONSTRUCTION

AMOUNT REQUESTED: \$4M

AMOUNT SECURED: \$2.5M Congressionally Directed Spending

TOTAL PROJECT COST: \$6.5M

PROJECT DESCRIPTION:

This project will design and construct a commercial-scale composting facility to serve Juneau residents, businesses and institutions. CBJ will have the capacity to accommodate large scale producers such as grocery stores, and large restaurants and institutions (e.g., Bartlett Regional Hospital and Lemon Creek Prison) getting this waste out of both the sewers and the landfill. It is CBJ's intention to own the facility, but contract out the operations. In 2023 applied for a composting and zero waste grant through the Environmental Protection Agency for phase two of the project.

TIMELINE: CBJ will issue a request for proposals for site development, planning and design in FY23. Once funding is secured, 2 year design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Divert waste from the local landfill as part of a broader Zero Waste initiative.

FY2024 Legislative Capital Priorities



AURORA HARBOR REBUILD—PHASE IV

AMOUNT REQUESTED: \$1M

TOTAL PROJECT COST: \$7M

PROJECT DESCRIPTION:

Request for funding to continue the reconstruction of the Aurora Harbor Facility. Past work has been divided into segments. This request would continue preliminary design and begin permitting tasks.

PUBLIC PROCESS:

The project has been through a long term planning process with community outreach. It is the 4th phase of the larger reconstruction plans.

TIMELINE: Once funding is secured, 18-24 month design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Replace critical infrastructure and support maritime economy.



Photo Credit: Cathy Mahnke

AUKE BAY NEW BREAKWATER

AMOUNT REQUESTED: \$5M

AMOUNT SECURED: \$3.5M CBJ Voter Approved Sales Tax

TOTAL PROJECT COST: unknown (\$50M placeholder)

PROJECT DESCRIPTION:

The requested funding would allow for the preliminary planning and design phases, including permit acquisition. This opens the opportunity for the construction of a new breakwater at the end of the Statter Harbor. The current facility has reached it's useful life and needs to be replaced. The new facility would allow for more moorage and provide economic stimulus to the community. CBJ would be the local sponsor for the US Army Corps of Engineers, who is federally responsible for the feasibility analysis, design and construction of the breakwater. Local match is required under federal law.

PUBLIC PROCESS: Identified as a Legislative Priority for FY2022

TIMELINE: Once funding is secured, 3 year design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Increase Moorage and recapitalization of aging infrastructure.

FY2024 Legislative Capital Priorities



WATERFRONT JUNEAU DOUGLAS CITY MUSEUM

AMOUNT REQUESTED: \$2M

AMOUNT SECURED: \$2M CBJ Voter Approved Sales Tax

TOTAL PROJECT COST: \$12M

PROJECT TYPE: Planning & Design

PROJECT DESCRIPTION:

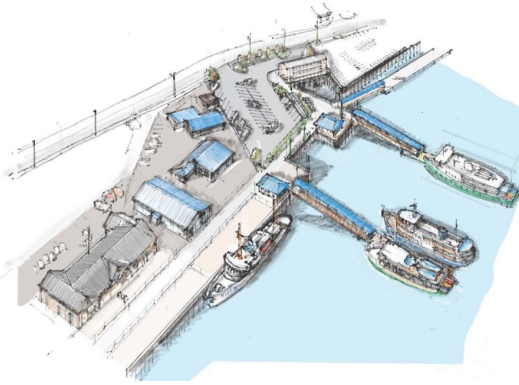
This project will construct a new museum on the waterfront to house art and other local collections. The museum will leverage its waterfront location to become a destination for visitors and locals. It will also free up the current museum adjacent to the State Capitol for expansion of the Capitol campus.

PUBLIC PROCESS: Identified as Legislative Priority in FY2023

TIMELINE: Once funding is secured, 2-3 year design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Grow the arts in Juneau and expand the Capitol campus.



SMALL CRUISE SHIP INFRASTRUCTURE

AMOUNT REQUESTED: \$30M

TOTAL PROJECT COST: \$30M

PROJECT DESCRIPTION:

This project would provide the necessary improvements to construct a new 350-foot concrete float which would expand opportunities for small, American flagged cruise ships to operate more efficiently and to maximize Juneau as a turn-around port. These improvements will include structural repairs to the adjoining NOAA Dock. The plan encourages greater economic diversity for businesses serving the cruise industry by providing local goods/services (i.e. groceries/seafood, fuel, ship provisioning/repairs, etc.).

PUBLIC PROCESS:

Small Cruise Ship Infrastructure Master Plan Public Meeting November 10, 2020

<https://www.youtube.com/watch?v=IAAt23Xm-E7I>

TIMELINE: Once funding is secured, 18-24 month design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Expand economic opportunities for Juneau small business in support of niche cruise vessel.



NORTH DOUGLAS BOAT RAMP EXPANSION

AMOUNT REQUESTED: \$250,000

TOTAL PROJECT COST: \$20M

PROJECT DESCRIPTION:

Requested funding would accomplish the first steps to expanding the North Douglas Launch Ramp Facility. These include planning, research and permitting to initiate the project.

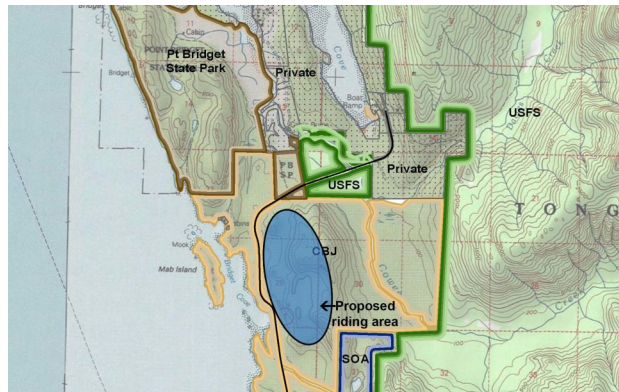
PUBLIC PROCESS: Docks and Harbors has solicited public input on the concept.

TIMELINE:

Once funding is secured, 18-24 month design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Improve safety and expand boating access & transportation.



OFF-ROAD VEHICLE (ORV) PARK DEVELOPMENT

AMOUNT REQUESTED: \$5.7M

AMOUNT SECURED: \$300,000

TOTAL PROJECT COST: \$6M

PROJECT DESCRIPTION & UPDATE:

This project will address longstanding and unmet demand for sustainable off-road vehicle (ORV) recreation. This project will help meet demand for ORV recreation, provide a venue for training opportunities, reduce damage to sensitive habitats elsewhere, and reduce user conflicts.

PUBLIC PROCESS: A multi-year public process is in place to design, permit, and develop the 35-Mile ORV Riding Park. This process includes stakeholders such as the Juneau Off-Road Association (JORA), Trail Mix, Inc., conservation organizations, and citizen advisory boards.

TIMELINE: Once required permits and funding is secured, 3 year design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: To meet growing demand for off-road vehicle recreation, avoid user conflicts, reduce ongoing damage to sensitive resources and landscapes, and stimulate economic activity by creating new opportunities for outdoor recreation that do not currently exist in Juneau.

FY2024 Legislative Capital Priorities



WEST DOUGLAS EXTENSION

AMOUNT REQUESTED: \$4M

TOTAL PROJECT COST: \$5M

PROJECT DESCRIPTION:

This project will continue construction of the gravel surface pioneer road from near the current end of the Douglas Highway to Hilda Point. The road will promote development, increase opportunities for recreational access to public lands, and enable closer access to new growth development areas that are identified in the CBJ Comprehensive Plan. Road access will assist land owners in their on-the-ground investigations required for formulating future development plans.

PUBLIC PROCESS:

West Douglas Roadway corridor alignment has been approved by Assembly and Planning Commission. This project has been identified as priority 'New Growth Area' by CBJ Comprehensive Plan and West Douglas Conceptual Plan.

TIMELINE: Once funding is secured, 18-24 month design and construction timeline.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Support long-term development.



AUKE BAY SEAWALK / BAYWALK

AMOUNT REQUESTED: \$250,000

TOTAL PROJECT COST: \$30M

PROJECT DESCRIPTION:

The requested funding would accomplish the initial steps to build a Baywalk in Auke Bay. These include planning, research and property identification and examining the potential of providing a non-motorized link from the Auke Bay Ferry Terminal to the Auke Bay Harbor or the center of the Auke Bay Planning Area.

PUBLIC PROCESS:

These items were identified during the creation of the 2015 Auke Bay Area Plan adopted into the Comprehensive Plan.

TIMELINE: Once funding is secured, within 24 months of start date.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Improve Non-Motorized Route



JACKIE RENNINGER PARK DEVELOPMENT & PIPELINE SKATEPARK IMPROVEMENTS

AMOUNT REQUESTED: \$4M

TOTAL PROJECT COST: \$4,075,000

AMOUNT SECURED: \$75,000

PROJECT DESCRIPTION:

This project will implement the master plan for Jackie Renninger Memorial Park, providing much needed access to outdoor recreation and open space for Juneau's most underserved neighborhoods. This 4.6-acre parcel is home to the Pipeline Skate Park and a small public restroom. This project would ensure the surrounding neighborhood has convenient and safe access to a playground.

PUBLIC PROCESS:

In 2022 the Assembly appropriated funding to develop a master plan for Jackie Renninger Park which will be completed by the end of 2023. This process will result in a conceptual design that will be fully developed in a subsequent design phase.

TIMELINE: Once funding is secured, within 2 years of start date

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: To provide access to parks and outdoor recreation services for Juneau's most underserved neighborhood.



BARTLETT AURORA BEHAVIORAL HEALTH CENTER

AMOUNT REQUESTED: \$4M

TOTAL PROJECT COST: \$17.75M

PROJECT DESCRIPTION:

The requested funding would partially mitigate construction inflation and associated costs Bartlett is absorbing for the project. The Center will provide much needed outpatient psychiatric service, crisis and community intervention and applied behavior analysis. In addition, it will house a new service to the community, crisis observation and stabilization with a total of 7 beds. The crisis center will be used by people in need across Southeast Alaska, and potentially statewide. The Aurora Behavioral Health Center will provide service based on the Crisis Now model which uses community based options to address long-term services for individuals who may be experiencing a behavioral health crisis in conjunction with other medical conditions complicating care.

PUBLIC PROCESS:

This project was identified as a priority in the master plan for the Bartlett Campus and been through many public meetings as it has made its way through planning, design and construction.

TIMELINE: Construction is scheduled to be complete in April of 2023.

WHO WILL MAINTAIN AND OPERATE? CBJ

GOAL OF PROJECT: Improve Non-Motorized Route

APPENDIX

EVERYTHING YOU ALWAYS WANTED TO KNOW ABOUT THE CBJ LEGISLATIVE CAPITAL PRIORITIES LIST

by Katie Koester, Engineering and Public Works Director

Q: What are the Legislative Capital Priorities?

A: The CBJ Legislative Capital Priorities (LCP) is a document that lays out community priorities for capital projects, including a project description, rationale for why it's needed (benefits to the community), description of progress to date (money raised, plans drawn up, etc.), and estimated total cost. For CBJ projects, additional information is provided on the timeline for completion. Facilities that have alternative funding streams are not included on this list: for example, the Airport, Bartlett or projects that can be funded through Passenger Fees. See graphic on the following page for a diagram of how the different plans and lists relate to each other.

NOTE: Inclusion on the Legislative Capital Priorities is not a funding request. From CBJ's standpoint, it is a mechanism to prioritize projects and raise awareness of a needed project to increase chances of funding from various sources. Nominating a project for inclusion in the LCP should not be thought of as a request for municipal funding.

Q: Are the "legislative priorities" the same as the Capital Improvement Plan?

A: No, they are a prioritized list of projects that are pulled from various CBJ plans, including the Comprehensive Plan, Area Plans, and the Six-year Capital Improvement Plan. The Legislative Priorities are "short list" of projects on which CBJ will focus particular attention during the upcoming legislative session and with the federal delegation. (The goal is to get at least partial funding for a project included in the state capital budget or federal earmark.)

CBJ's "short list" of Legislative Priorities should have a limited number of projects on it. An attempt is made to phase projects so that funding requests range in size depending on available funds and objective. For the State Legislature, project descriptions are inputted into an online system lawmakers use to prioritize funding requests (CAPSIS). These are due in February.

Federal priorities are also solicited by the delegation through an online platform. The Assembly will designate projects that have a nexus with federal funding opportunities for submission to the delegation through the Legislative Priority process.

Q: What is a capital project?

A: A capital project is a major, non-recurring budget item that results in a fixed asset (like a building, road, parcel of land, or major piece of equipment) with a useful life of 20-50 years. Designing and building a new library is a capital project. Planning and implementing an after-school reading program is not a capital project. Most of the projects in the LCP are CBJ projects, but some are community projects spearheaded by a non-profit organization or state or federal agency (e.g., Alaska DOT). To be included on the LCP projects must have an estimated total project cost of at least \$1,000,000.

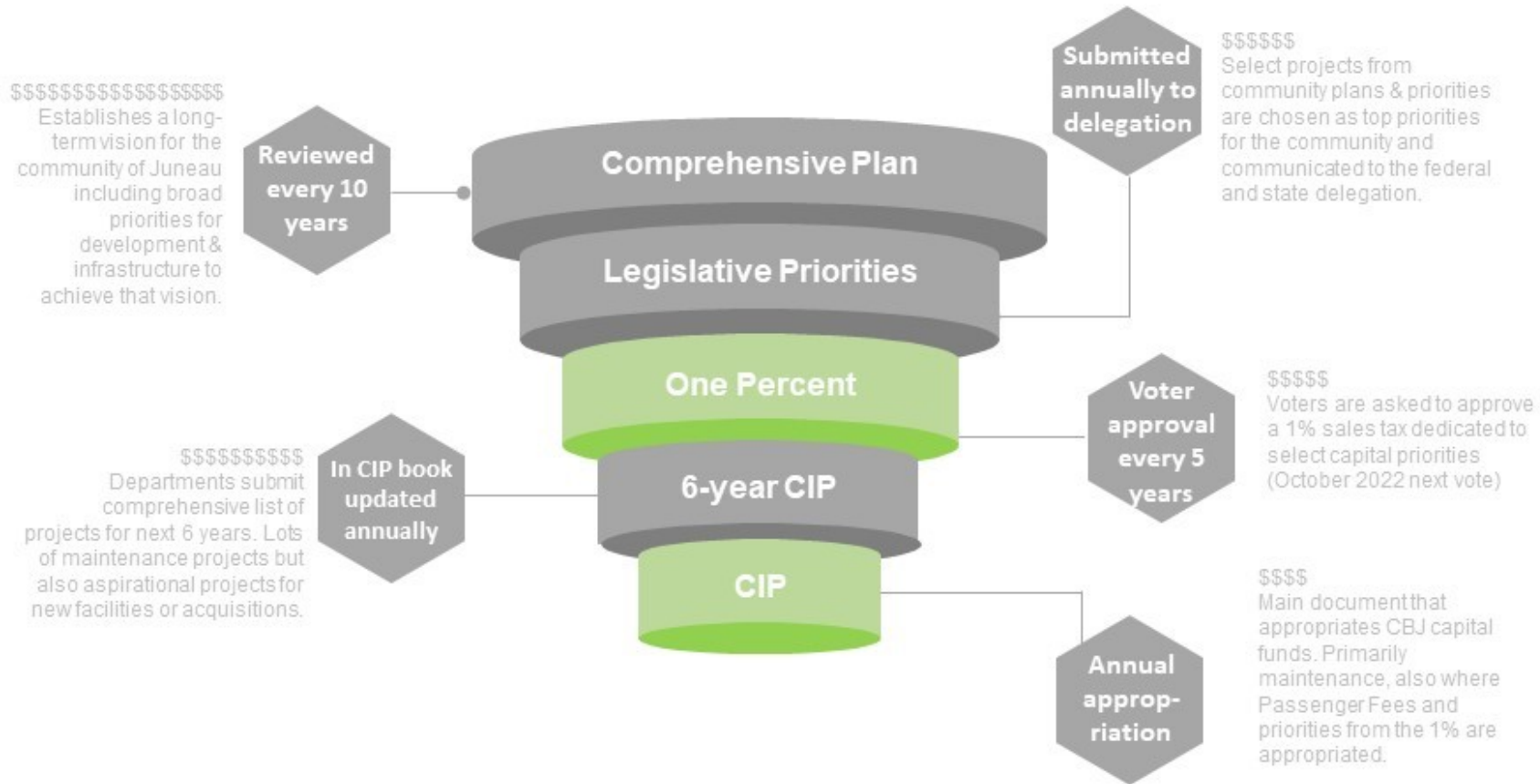
Q: Is the Legislative Capital Priorities list just "wish list," and if so, what's the point of writing up a "wish list"?

A: The Legislative Priorities list does include projects that are aspirational, and as such may have items that are so large or expensive, that it is hard to imagine completion in the near future. However, articulating these priorities helps guide the Assembly and the community through small steps that lead up to the larger goal and advocate towards a common goal. It will take time and discipline to keep the list an accurate and living document.

There are several reasons to include longer term projects on the Legislative Priority List, even when it seems like little progress is being made in accomplishing projects: 1) It helps focus attention on community needs. 2) It helps groups raise money for projects if the sponsor can say that the project has been identified as a community priority in the CIP. 3) Typically the more priority a municipality places on a project, the greater the chances it for a legislative appropriation.

CBJ lists, plans and priorities

How do the many CBJ lists of projects, plans and priorities relate to each other? This diagram shows how each document informs the one below it. The dollar signs represents the general volume of funds needed, but only the green rings are lists that come with the commitment of actual dollars.





BOARD OF EDUCATION MEETING SCHEDULE 2022-2023 SCHOOL YEAR

Work Sessions w/a regular meeting: 4:30-5:45 PM
 Meetings w/work session: 6:00 PM
 Just a meeting or work session: (listed by location)
 Retreats: 8:30 AM to 12:00 PM (Juneau-Douglas High School: Yadaa.at Kale)
 Location for Regular Meetings: Thunder Mountain High School
 Location for Budget Meetings: JDHS, TMHS, and Dzanik'i Heeni Middle School

August 9, 2022	Work Session w/ Regular Meeting	VIA ZOOM
August 27, 2022	Retreat	RM 206, JDHS
September 13, 2022	Work Session w/ Regular Meeting	Library, TMHS
October 18, 2022	Work Session w/Regular Meeting	Library, TMHS
October 22, 2022	Retreat	RM 206, JDHS
November 3-6, 2022	AASB Annual Conference	ANC
November 8, 2022	Work Session w/ Regular Meeting	Library, TMHS
Nov./Dec. Site Council Meetings	Budget Discussions	Various Locations
November 17, 2022	Super Super Site Council	Library, TMHS 5:30 PM
December 13, 2022	Work Session w/ Regular Meeting	Library, TMHS
January 10, 2023	Work Session (Budget Process) w/ Regular Meeting	Library, TMHS
January 19, 2023	Budget Process – Combined Site Council meeting With breakouts into elementary, middle school, & high school groups. (Breakouts: Library & upstairs and downstairs computer labs)	Auditorium, Library, Upstairs Computer Lab, Downstairs Computer Lab, TMHS – 5:30 PM
January 21, 2023	Retreat (Budget)	RM 206, JDHS
January 24, 2023	Work Session (Budget)	Library, TMHS 5:30 PM
February 2, 2023	Public Forum – Budget	Library, DHMS – 5:30 PM
February 4-7	AASB Leadership/Legislative Fly-in	Juneau
February 7, 2023	Work Session w/ Regular Meeting	Library, TMHS
February 11, 2023	Work Session – Budget Process	Room 206, JDHS 8:30 AM-12 PM
February 23, 2023	Special meeting - Budget Process	Library, TMHS – 5:30 PM
March 2, 2023	Work Session – Budget	Library, TMHS 5:30 PM
March 7, 2023	Work Session w/ Regular Meeting-FY24 Budget, First Reading	Library, TMHS
March 14, 2023	Special Meeting- FY24 Budget, Final Reading	Library, TMHS – 5:30 PM
April 1-3, 2023	NSBA Annual Conference	Orlando, FL
April 11, 2023	Work Session w/ Regular Meeting	Library, TMHS
April 22, 2023	Retreat	RM 206, JDHS
May 9, 2023	Work Session w/ Regular Meeting	Library, TMHS
June 13, 2023	Work Session w/ Regular Meeting	Library, TMHS

Adopted 6.17.22

For your convenience, in communicating with all of the members of the Board of Education,
you may email: schoolboard@juneauschools.org"

<u>Term</u>	<u>Member</u>	<u>Phone & Email</u>	<u>Committee Assignments</u>
2022-2025	Deedie Sorensen 10014 Crazy Horse Drive Juneau, Alaska 99801	907-523-1702 deedie.sorensen@juneauschools.org	President Project Team, President Reading Achievement Action Team Harborview Elementary School Juneau-Douglas High School: Yadaa.at Kalé
2022-2025	Emil Mackey 10014 Crazy Horse Drive Juneau, Alaska 99801	907-523-1702 emil.mackey@juneauschools.org	Vice President Policy Committee Facilities Committee Finance Committee Indian Studies Parent Advisory Board Calendar Committee Juneau Community Charter School
2021-2024	Will Muldoon 10014 Crazy Horse Drive Juneau, Alaska 99801	907-523-1702 will.muldoon@juneauschools.org	Clerk Finance Committee, Chair Facilities Committee Project Team Equity Action Team Sayeik: Gastineau Community School Yaakoosgé Daakahídi Alternative High School
2020-2023	Brian Holst 10014 Crazy Horse Drive Juneau, Alaska 99801	907-523-1702 brian.holst@juneauschools.org	Facillities Committee, Chair Finance Committee Program Evaluation Committee Association of Alaska School Board Liaison Juneau Workforce Consortium Project Team Montessori Borealis Public Alternative School Thunder Mountain High School
2021-2024	Elizabeth Siddon 10014 Crazy Horse Drive Juneau, Alaska 99801	907-523-1702 elizabeth.siddon@juneauschools.org	Policy Committee, Chair Program Evaluation Committee UAS Campus Council Native Education Advisory Council Reading Achievement Action Team Sit' Eetí Shaanáx - Glacier Valley Elementary School Auke Bay Elementary School
2020-2023	Martin Stepetin 10014 Crazy Horse Drive Juneau, Alaska 99801	907-523-1702 martin.stepetin@juneauschools.org	Indian Studies Parent Advisory Board Sayeik: Gastineau Community School Kaxdigoowu Heen Elementary School Floyd Dryden Middle School
2021-2024	Amber Frommherz 10014 Crazy Horse Drive Juneau, Alaska 99801	907-523-1702 amber.frommherz@juneauschools.org	Program Evaluation Committee, Chair Policy Committee Teen Health Center Native Education Advisory Council Equity Action Team Dzantik'i Heeni Midle School Mendenhall River Community School

Student Representatives

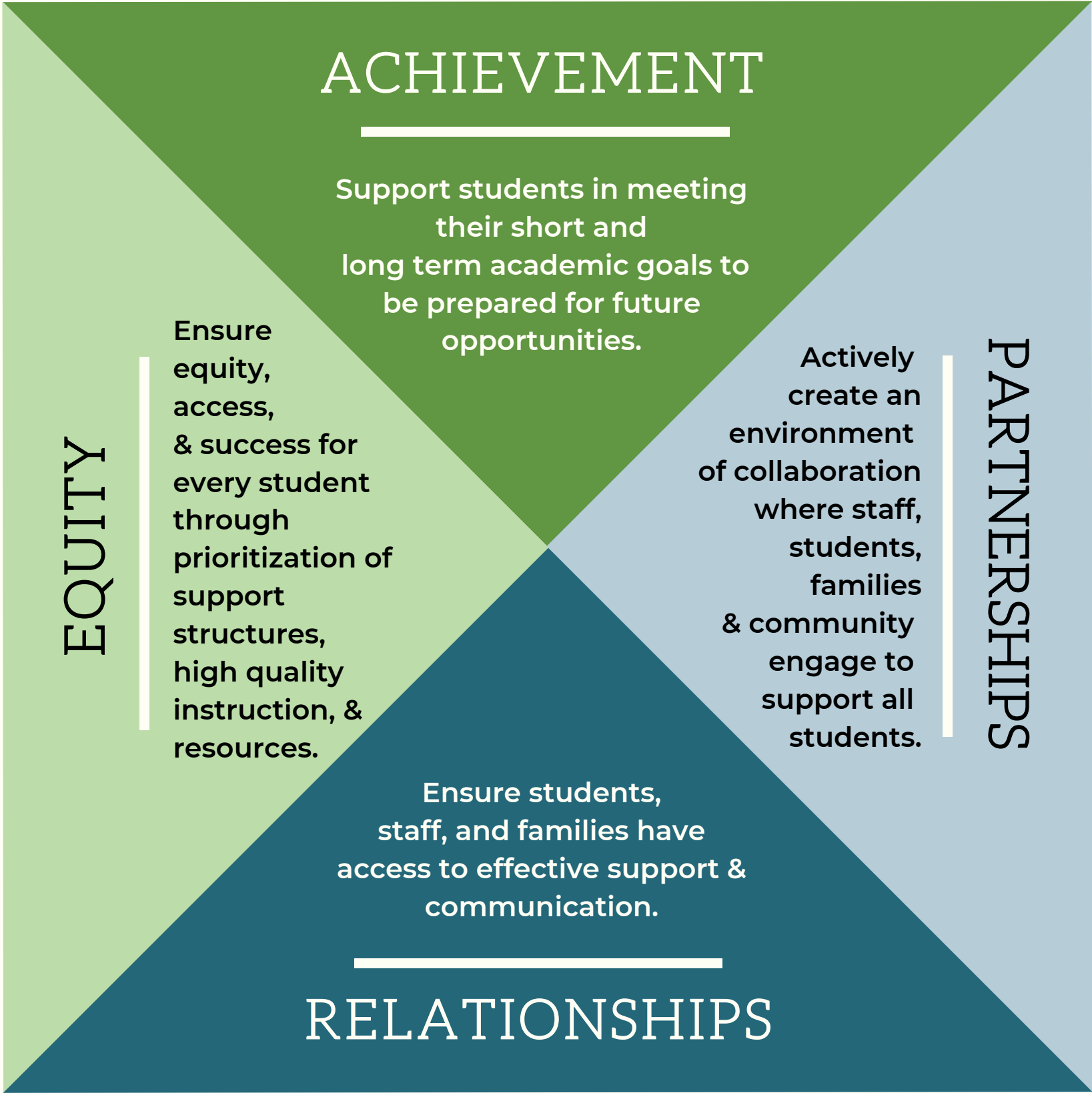
2022-2023	Angel'lina Hammons	Juneau-Douglas High School: Yadaa.at Kalé
2022-2023	Elizabeth Djajalie	Thunder Mountain High School
2022-2023	Deja Hitchens	Yaakoosgé Daakahídi Alternative High School

JUNEAU SCHOOL DISTRICT

Strategic Plan

2020 - 2025

MISSION: In Juneau, we partner to provide each student with meaningful, relevant, and rigorous learning experiences in order to graduate diverse, engaged citizens ready for a changing world.



CORE VALUES

- Equity
- Safety & Well-Being
- Acceptance
- Relationships
- Student-Centered Focus
- Accountability
- Transparency
- Evidence-Based Decision Making
- Innovation
- Environmental Stewardship
- Preparation
- Life-Long Learning
- Family & Community Engagement

ACHIEVEMENT

Increase use of evidence-based instructional practices through deployment of system-wide resources, high quality teaching & effective intervention strategies.

Integrate culturally relevant and place-based/experiential instruction using a rigorous, standards-based curriculum.

Support coordinated professional learning opportunities focused on expanding expertise in equity, academic standards, teaching and learning.

EQUITY

Prioritize equity and effectiveness when allocating resources and support structures to ensure success for all students.

Ensure equitable opportunity for team participation in classroom and extra-curricular activities.

Appropriately challenge identified students to advance their individual academic skills and abilities.

Collaborate with community partners to foster the revitalization of Tlingit language.

2020 - 2025

STRATEGIC PLAN OBJECTIVES



RELATIONSHIPS

Create an environment with a sense of well-being and safety for all students and families.

Create an environment where all staff are engaged and supported to meet their students' academic and social-emotional needs.

Support social-emotional health of all students using a trauma engaged lens and restorative practices.

PARTNERSHIPS

Partner with staff, students, parents, caregivers, Alaska Native organizations, labor organizations, and community to enrich student learning experiences and success.

Utilize community resources to support student needs.

Engage community organizations in partnership to develop and implement practices to prepare young children for kindergarten.

JUNEAU SCHOOL DISTRICT

STRATEGIC PLAN OUTCOMES

2020 - 2025



ACHIEVEMENT

Increase proportion of students who achieve grade level proficiency in reading.

Increase proportion of third grade students who achieve grade level proficiency in reading.

Increase proportion of students who show one or more years of academic growth for every year of instruction.

Increase percentage of students each year who have completed at least one post-secondary credit or participate by certification in a career pathway prior to graduation.

Increase 4-year and 5-year graduation rates of all students.

Increase percentage of students credit current at the end of grades 9, 10, 11.

Increase student access to culturally relevant, place-based instruction.

Increase proportion of 8th grade students who show one or more years of academic growth in math.

2023 How to Run for Local Office Toolkit
Page 85

EQUITY

Increase proportion of third grade students who are Alaska Native, English Learner, economically disadvantaged or Students with Disabilities who achieve grade level proficiency in reading.

Increase 4-year and 5-year graduation rates for Alaska Native, English Learner, economically disadvantaged students.

Increase number of Alaska Native, English Learner, and economically disadvantaged students credit current at the end of grades 9, 10, and 11.

Increase students' development of strong team and life skills through curricular and extra-curricular experiences.

Increase academic performance of TED students at all grade levels in reading and math.

Increase count of students in MS/HS Tlingit courses.

Increase percentage and number of Tlingit language course sections at MS and HS taught by a certified Tlingit language teacher.

JUNEAU SCHOOL DISTRICT

STRATEGIC PLAN OUTCOMES

2020 - 2025

RELATIONSHIPS

Increase percentage
of families
responding
positively in AASB
SCCS Family Survey.

Increase
percentage of
parents/guardians
participating in P/T
conferences.

Increase AASB SCCS
staff wellbeing scores.

Decrease student
chronic absence rate.

Increase student
attendance rate.

Decrease
behavioral/discipline
incidences.

PARTNERSHIPS

Increase the number
of district
partnerships and
deepen existing
partnerships.

Increase volunteer
hour counts and
increase quality of
volunteer
experiences.

Increase proportion
of students who
enter school ready
for Kindergarten.

Increase messaging
from all partners and
JSD that regular
attendance is
important.



How to Run for Local Office

The Job

Links to helpful documents:

Board of Education

Homepage: www.juneauschools.org/en-US/board-of-education-ddebe663

Minutes 2022-2023: <https://drive.google.com/drive/folders/1HHltFRtFRhBu7ETkcXar8Ca6-y1Tu7Qu>

Minutes Previous Years:

<https://drive.google.com/drive/folders/1D6MGF3t46ynITNY9ZP1t2W0DyJrspwvQ>

Policy Manual: <https://www.boardpolicyonline.com/?b=juneau>

Association of Alaska School Board Potential Candidate and First-Term Member Guide:

<https://aasb.org/first-year-members/>

Assembly

Homepage: <https://juneau.org/assembly>

Minutes: <https://juneau.org/assembly/assembly-minutes-and-agendas>

Videos of meetings: <https://www.youtube.com/channel/UCbC37ygkTn7MdlLadv92kaQ>

Assembly Rules of Procedure: <https://juneau.org/assembly> (found in the “About the Assembly” box)

CBJ Elections website <https://juneau.org/clerk/elections>

CBJ Meeting Calendar <https://juneau.org/calendar>

Alaska Local Government Primer from the Alaska Municipal League: <https://www.akml.org/wp-content/uploads/2023/02/AML-Govt-Primer-2023-revise-web.pdf>

Alaska Municipal League: <https://www.akml.org/>

