

## Quarterly Report

For

October 2021-December 31, 2021

**Project Name:** Juneau Townsite: Historic Structure Survey and Inventory

**HPF Grant:** 21005

**Status of the Project (On Schedule; Behind Schedule; Ahead of Schedule):** We are active and mostly on schedule. In October a Request for Proposals was issued and in November NorthWind Architects, LLC (NorthWind) was selected and in December NorthWind signed a contract to survey historic buildings in quadrants 1 and 2.

**Accomplishments for the Reporting Period:** As discussed above a consultant was secured to complete the building surveys as outlined in the grant agreement. CBJ and NorthWind to organize background materials and data, clarify the work plan and schedule and launched the project website. They also meet and discussed key issues, clarified the work plan, organize background materials and schedule.

**Problems or Obstacles Encountered and How Resolved:** The original grant proposal was to survey four quadrants of Juneau Townsite, but it became apparent that time and funds were not sufficient and the project was revised, with guidance from SHPO, to split the project into two phases, and survey two of the quadrants and apply for a future grant to survey the remaining two quadrants.

**Plans for the next reporting period:** NorthWind will complete pre-field work and documentation. CBJ and NorthWind will complete public outreach to property owners in the Juneau Townsite boundaries, conduct a public meeting and launch the project website.

### Contact information:

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