

# **DEVELOPMENT PERMIT APPLICATION**

NOTE: Development Permit Application forms must accompany all other Community Development Department land use applications. This form and all documents associated with it are public record once submitted.

Physical Address 7400 Glacier Highway, Juneau, AK 99801					
Legal Description(s) (Subdivision, Survey, Block, Tract, Lot)  USS 1568 TRACT B1, Juneau Recording District, First Juc					
Parcel Number(s) 5B1401010010					
This property is located in the downtown h					
LANDOWNER/ LESSEE					
Property Owner Rooftop Properties, LLC	Contact Person G	arrett Johnson			
Mailing Address 445 N 2000 W, Suite 7, Springville, UT 84663		Phone Number(s) (801) 262-9315			
E-mail Address garrett@pci1980.com	(801) 712-2631				
Required for Planning Permits, not needed on Building/Eng Consent is required of all landowners/ lessees. If submitted include the property location, landowner/ lessee's printed	d with the application, alternative writt				
A. This application for a land use or activity review for dev	I am (we are) the owner(s)or lessee(s) of the property subject to this application and I (we) consent as follows:  A. This application for a land use or activity review for development on my (our) property is made with my complete understanding and permission.  B. I (we) grant permission for the City and Borough of Juneau officials/employees to inspect my property as needed for purposes of this application.				
Garrett Johnson	Manager				
Landowner/Lessee (Printed Name)	Title (e.g.: Landowner,	Lessee)			
		11/14/2022			
XLandowner/Lessee (Signature)		Date			
Landowner/Lessee (Printed Name)	Title (e.g.: Landowner,	Lessee)			
XLandowner/Lessee (Signature)		Date			
NOTICE: The City and Borough of Juneau staff may need accontact you in advance, but may need to access the property	in your absence and in accordance with	gular business hours. We will make every effort to			
NOTICE: The City and Borough of Juneau staff may need accontact you in advance, but may need to access the property Commission may visit the property before a scheduled pub	in your absence and in accordance with lic hearing date.	gular business hours. We will make every effort to			
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NOTICE: The City and Borough of Juneau staff may need accontact you in advance, but may need to access the property Commission may visit the property before a scheduled pub  APPLICANT If same Applicant (Printed Name)  Mailing Address	in your absence and in accordance with lic hearing date. e as LANDOWNER, write "SAME"	rular business hours. We will make every effort to the consent above. Also, members of the Planning			
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NOTICE: The City and Borough of Juneau staff may need accontact you in advance, but may need to access the property Commission may visit the property before a scheduled pub  APPLICANT  Applicant (Printed Name)  Mailing Address  E-mail Address  Applicant's Signature	in your absence and in accordance with dic hearing date.  e as LANDOWNER, write "SAME"  Contact Person	Phone Number(s)  11/14/2022  Date of Application			
NOTICE: The City and Borough of Juneau staff may need accontact you in advance, but may need to access the property Commission may visit the property before a scheduled pub  APPLICANT  Applicant (Printed Name)  Mailing Address  E-mail Address  X  Applicant's Signature  DEPAR	in your absence and in accordance with dic hearing date.  e as LANDOWNER, write "SAME"  Contact Person  RTMENT USE ONLY BELOW THIS LINE-	Phone Number(s)  11/14/2022  Date of Application  Intake Initials			
NOTICE: The City and Borough of Juneau staff may need accontact you in advance, but may need to access the property Commission may visit the property before a scheduled pub  APPLICANT  Applicant (Printed Name)  Mailing Address  E-mail Address  Applicant's Signature	in your absence and in accordance with dic hearing date.  e as LANDOWNER, write "SAME"  Contact Person  RTMENT USE ONLY BELOW THIS LINE-	Phone Number(s)  11/14/2022  Date of Application  Intake Initials			



# SUBDIVISION AND DEVELOPMENT PLAN APPLICATION

See subdivision hand-outs for more information regarding the permitting process and the materials required for a complete application.

COMMUNITY DEVELOPMENT NOTE: Must be accompanied by a DEVELOPMENT PERMIT APPLICATION form.

	PROJECT SUMMARY					
	Preliminary Plat Application for Ridgeview Subdivision creating 444 units based on the ARS					
	Preliminary Plan approved in the 11/08/22 Planning Commission Meeting.					
	Number of Existing Parcels 1 Total Land Area 19.71 acres Number of Resulting Parcels 3 parent lots					
	HAS THE PARCEL BEEN CREATED BY A MINOR SUBDIVISION IN THE PRECEDING 24 MONTHS					
	NO YES Case Number					
	TYPE OF SUBDIVISION OR PLATTING APPROVAL REQUESTED					
	MINOR DEVELOPMENT MAJOR DEVELOPMENT					
	(changing or creating 13 or fewer lots) (changing or creating 14 or more lots)					
	Preliminary Plat (MIP)  Preliminary Plat (SMP)					
	Final Plat (SMF)					
ant	Panhandle Subdivision  Preliminary Development Plan – PUD (PDP)					
plic	Accretion Survey Final Development Plan – PUD (PDF) Preliminary					
V Ap	Boundary Adjustment Development Plan – ARS (ARP) Final					
g p	Lot Consolidation (SLC)  Development Plan – ARS (ARF)					
lete	Bungalow Lot Subdivision  Bungalow Lot Subdivision  Common Well (Zone Let Subdivision)					
mc	Common Wall/Zero Lot Subdivision Other Other Other					
e C	ALL REQUIRED DOCUMENTS ATTACHED					
To be completed by Applicant	·					
•	✓ Pre-application conference notes					
	✓ Narrative including:					
	✓ Legal description(s) of property to be subdivided					
	Existing structures on the land					
	✓ Zoning district					
	✓ Density					
	✓ Access					
	✓ Current and proposed use of any structures					
	✓ Utilities available					
	✓ Unique characteristics of the land or structure(s)					
	✓ Preliminary Plat checklist					
	DEPARTMENT USE ONLY BELOW THIS LINE					
	SUBDIVISION/PLATTING FEES Fees Check No. Receipt Date					
	Application Fees \$					
	Admin. of Guarantee \$					
	Adjustment \$					
	Total Fee \$					
	- Jan 100					

For assistance filling out this form, contact the Permit Center at 586-0770.

#### **INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

Case Number	Date Received

# **Project Narrative**

## Ridgeview Subdivision 7400 Glacier Highway

#### Legal description of property to be subdivided:

USS 1568, Tract B1, Juneau Recording District, First Judicial District

#### **Existing structures on the land:**

There are no existing structures.

#### **Zoning district**:

D18 Multi Family

#### Density:

18-units/acre with density bonuses awarded in ARS Preliminary Plan.

#### Access:

Glacier Highway

#### Current and proposed use of any structures:

There are no current structures on the property. The proposed use of the structures to be built on the subdivision is multi-family housing with condominiums/apartments and townhomes.

#### Utilities available:

Yes, utilities are available along Glacier Highway.

#### Unique characteristics of the land or structure(s):

There are steep grades on portions of the property.

The Planning Commission approved Rooftop Properties, LLC Preliminary Plan application on November 8, 2022, with the following paraphrased conditions (to be confirmed by pending meeting minutes and/or Notice of Decision).

- 1. Change the name of Seymour Way to Vista Del Sol when the roads are connected.
- 2. Provide the required ADA parking stalls.
- 3. An approved Traffic Impact Analysis.
- 4. Phased installation of a vegetative barrier along the property line that borders Vista Del Sol (in accordance with Condition #6).
- 5. Submit homeowner association, or similar, documents that comply with CBJ 49.15.950(b).
- 6. Increase the minimum setback along the property line that borders Vista Del Sol to a 15' buffer with vegetative barrier where a fence is not able to be installed. A fence would replace the requirement for a vegetative barrier.

The following updates have been made to the approved Preliminary Plan.

A. Identification of potential detention basins.



- B. Identification of snow removal areas.
- C. Identification of potential retaining walls.
- D. Modified the location of Unit Lot J and related parking due to grades and drainage requirements.
- E. Identification of purposeful gathering areas.
- F. Increased the separation between Unit Lots A and B and Unit Lots F and G to improve the location of ADA parking stalls.
- G. Split Phase 5 to create a 6<sup>th</sup> phase.

Once the Preliminary Plan Notice of Decision and/or 11/08/22 Planning Commission Meeting Minutes are published, then the 15' buffer and/or fence described in Condition #6 will be clarified.

The following table summarizes the Preliminary Plat Checklist attached.

Topic	Complies	Comments
General Requirements		
Graphic Requirements		
Title Block		See Attachment A
Lot, block, and street information		See Attachment A
Boundary lines		See Attachment A
Monumentation	☐ Yes ☐ No ☐ N/A	See Attachment A
Site access, circulation, and utilities		See Attachment A
Topographic information		See Attachment B; Sheets C-301, C-302, C-303
Sewer and water		See Attachment B; Sheets C-401, C-402, C-403



Multisheet plats	☐ Yes ☐ No ☑ N/A	The plat is on a single sheet.
Hazard and Special Habitat Areas	☐ Yes ☐ No ☑ N/A	Wetland areas have been identified on the preliminary plat. Other hazard or special habitat areas do not apply to this subdivision.
Soils report	☐ Yes ☐ No ☑ N/A	The proposed subdivision is located within the acceptable distance from the existing public sewer system; therefore, the soils report is not applicable.
Drainage report	☐ Yes ☐ No ☐ N/A	See Attachment C
• Water	☐ Yes ☐ No ☑ N/A	CBJ water is available; therefore, the distribution system has been sized to provide fire flows at the top of the subdivision.
Erosion control	☐ Yes ☐ No ☐ N/A	See Attachment C Included as part of the Drainage Report.
Traffic study	☐ Yes ☐ No ☐ N/A	DOWL has prepared a Traffic Impact Analysis, dated 10/17/22, which is currently under review with CBJ staff.
Shadow plats     "This sketch shall reflect any future resubdivision of the parcels into smaller lots…	☐ Yes ☐ No ☑ N/A	Since 444-unit subdivision application applies to the entire 19.71 acres and would not allow for future resubdivision, this requirement should not be applicable.





#### PRELIMINARY PLAT CHECK LIST

Name of Proposed Subdivision: _	Ridgeview	Subdivision	
The following items must be inclu	ded with the init	tial submittal of a Preliminary Plat:	
X Application, filled out completely		X Application fee (see fee schedule)	
X Project Narrative		X Five (5) – 24" by 36" Copies	
X Pre-application Conference Repo	rt	X Lot Closure Report	
X Disclosure of all known environme environmental document.	ental hazards and	d any proposed mitigation measures recomm	ended in the applicable
X Preliminary Plat Checklist: I have	reviewed the che	ecklist and all submittals for completeness an	d accuracy.
		11/14/2022	
Applicant or Surveyor - Signature	:	Date	
Garrett Johnson, Ap	plicant		
Applicant or Surveyor - Print Nan	ne		

#### **GENERAL REQUIREMENTS**

- X The preliminary plat shall be prepared by a professional land surveyor, registered in the State of Alaska
- X The preliminary plat shall be submitted on 22 by 34 inch sheets. The director of engineering and public works may approve alternate sheet sizes
- X The preliminary plat shall be drawn with black ink to a scale of one-inch to 100 feet or less, or other suitable scale approved by the director of engineering and public works
- X The preliminary plat shall be oriented with north toward the top of the sheet.
- X A vicinity map shall be located in the upper right-hand corner of the sheet
- X The vicinity map shall be oriented in the same direction as the plat
- x A suitable north arrow shall be shown for the plat and vicinity map
- X All line work and lettering must be of professional quality, and all line widths and lettering sizes must be of such size that all information can be clearly shown without overlap or confusion

#### **GRAPHIC REQUIREMENTS** - A preliminary plat shall contain the following information:

Title block - An enclosed title block in the lower right-hand corner containing the following information:

- X The proposed name of the subdivision
- X The legal description of the parcel to be subdivided including U.S. Survey, U.S. Mineral Survey, A.T.S. number or section, township, and range number, as applicable
- X "City and Borough of Juneau, Alaska"
- x "State Recorder's Office at Juneau" "Office at Anchorage"
- XThe date the preliminary plat was prepared and revised
- X The horizontal scale
- x The name and address of the owner of record
- x The name, address, and telephone number of the surveyor preparing the preliminary plat

Preliminary Plat Checklist Updated 1/2018 Page 2 of 5

#### Lot, block, and street information:

- XThe area of each lot
- XThe dimensions in feet and hundredths of a foot
- X An identifying number and letter for lots and blocks
- XLots numbered consecutively, commencing with the number "1," with no omissions or duplications
- XIf the remainder of an original parcel being subdivided is relatively large, it shall be designated as a "tract" with an identifying number
- XAll parcels of land intended to be dedicated for public use or reserved for the use of all of the property owners in the proposed subdivision shall be shown as lots, and consecutively numbered. The purpose and any conditions or limitations on the use of the parcel shall be noted on the plat
- XAbutting properties shall be shown with dashed lines, numbers, and/or letters
- X For resubdivisions or public way vacations, the lines and legal description of the previous lots shall be shown with light dashed lines, numbers, and/or letters, or by a separate plat on the same sheet showing the previous lot lines
  - X The minimum data shown for each curve shall be as follows:
    - X Length
    - X Central angle
    - x Radius
    - X Bearing and distance of long chord
  - xSetbacks shall be shown on all corner lots and any lots with multiple frontage. Setbacks shall be shown on typical lots

#### **Boundary lines:**

- XAII boundary lines of the subdivision with bearings and distances described
- x All retraced boundary lines shall show record and measured bearings and distances where they differ. Record dimension information shall be shown within parentheses and include a record source identification
- XThe exterior boundary lines of the subdivision shall be a solid black opaque line that is of a width that distinguishes it from all other property lines shown on the plat
- XIf phasing is proposed, then the boundaries and number of each phase, sequential lot numbering, and a subdivision name consistent with previous phases shall be shown

#### Monumentation:

- XThe monuments used to establish the basis of bearing
- XEach monument found or set shall be identified on the plat by a symbol
- XA complete description of the monument, including type and all information printed on the cap. A typical drawing shall be shown for each type of monument cap set
- XA legend showing the symbols for all the types of monuments
- X The identification, description location, elevation, and datum of the benchmark used to establish vertical control

#### Site access, circulation, and utilities:

- XThe widths and names of existing rights-of-way within the subdivision and within 100 feet of the subdivision boundary
- X Proposed rights-of-way, including their widths and proposed names
- X The grades of existing and proposed streets within these rights-of-way
- XThe width, ownership, use, and record reference of all proposed and existing easements within the subdivision and within 100 feet of the subdivision boundary
- x The width, ownership, and use of all proposed easements

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- X All proposed and existing easements shall have sufficient dimensions shown to determine their location on the ground
- XExisting trails or pathways within the subdivision and within 100 feet of the subdivision boundary, including the width of any associated rights-of way or easements
- X Proposed trails or pathways and widths of their rights-of-way
- X If the plat submitted covers only a part of the tract under the control of the applicant, a sketch plat of the prospective street system of the unplatted part shall be submitted
- X The location of any existing or proposed driveways/curb cuts that access or are proposed to access any existing or proposed street

#### **Topographic information:**

- X For slopes of less than five percent, show one foot contour lines and include spot elevations at all breaks in grade, along all drainage channels or swales, and at selected points not more than 100 feet apart in all directions
- X For slopes between five percent and ten percent, show two foot contour lines
- X For slopes greater than ten percent, show five foot contour lines
- X Every fifth elevation contour shall be distinctive and clearly labeled
- X Dashed lines shall represent existing contours
- X Mapping shall include any significant features which can materially affect the design of the subdivision, including, but not limited to, structures, fences, walls, and utility poles
- X If irregular slopes or special features are present, additional contour information may be required by the director of engineering and public works for planning or construction purposes. Additional required information may include projecting the topography of the site after grading has taken place, showing such items as:
  - x Pad elevations and drainage patterns for each lot
  - X Tops and toes of all manufactured slopes, including daylight lines
  - XExisting and proposed retaining wall locations and heights
- x For subdivisions located in hillside areas with slopes greater than eighteen percent, additional requirements apply in accordance with CBJ 49.70, Article II

#### Sewer and water:

- X Existing sewer and water mains within the tract with pipe sizes and grades
- XA draft plan for proposed water and sewer lines showing the size, approximate slope, and connection points with elevations for the purpose of determining the feasibility of construction

#### Multisheet plats:

When a plat requires more than one sheet, exclusive of a certificate sheet, an index sheet shall be included. When a plat requires more than three sheets, a cover sheet shall also be included, showing the subdivision title, a key map, and all certificates. Each additional sheet shall include the following data:

North arrow
Legend
Surveyor's seal and signature
Title block
Sheet of
Scale
All plat notes
Vicinity map

Preliminary Plat Checklist Updated 1/2018 Page 4 of 5

<u>ADDITIONAL MAPPING OR REPORTS</u>- At the pre-application meeting, it will be determined if any of the following additional mapping or reports are required to be submitted with the preliminary plat. If required, the following additional mapping or reports shall be submitted:

#### **Hazard and Special Habitat Areas:**

Any portion of a special flood hazard area, landslide or avalanche area, habitat area as defined by CBJ 49.70.310, or watersheds, either existing at the proposed subdivision site or shown on the overlay maps, adopted pursuant to this title, to exist at the proposed subdivision site, must be depicted on the preliminary plat

X The boundaries of any wetland areas must be depicted on the preliminary plat. Boundaries must be determined by a person qualified to perform wetland delineations

#### Soils report:

A soils report prepared by an engineer licensed by the State of Alaska shall be required if the proposed subdivision is located farther from the existing public sewer system than specified in CBJ 49.35, and the applicant chooses to provide on-lot waste disposal rather than to connect to the public system. A soils report shall include the following:

Certification that the proposed lots are large enough and have soil of sufficient permeability to permit the construction of approved waste treatment systems for on-lot waste disposal

The location and size of drain fields for each lot

The locations and logs of test borings, percolation test results, and a hydrological evaluation of on-site sewage disposal

If the soils report indicates that the soils found on the site are not of sufficient permeability or the lots are not large enough to permit the construction of systems for on-lot waste disposal, the size of the proposed lots must be increased or alternate methods for waste disposal proposed

The soils report shall describe the nature of the subsurface soils and any soil conditions that would affect the design of the proposed development. The soils report shall state whether the proposed subdivision plan is feasible and provide general solutions for all known geotechnical conditions or problems

#### **Drainage report:**

- XA preliminary report specifying the method by which the applicant proposes to manage surface and subsurface drainage for the subdivision and the effect of such method on adjacent areas. Unlike the drainage plan required by CBJ 49.35.510, the preliminary drainage report does not need to be prepared by a licensed engineer. The report must address the following:
  - X A calculation of the increase in stormwater runoff resulting from the proposed development as well as the runoff from all drainage areas associated with the site. Runoff calculations shall be based on a fully-developed subdivision and a 25-year storm event
  - X How drainage from the proposed subdivision will join an established drainage channel or channels, unless the director of engineering and public works approves use of an alternative drainage way
  - XAn evaluation of existing drainage ways and structures located between the subdivision and the receiving water body, and verification that the existing drainage ways can accommodate the increased runoff. If the increased runoff cannot be handled, the plan must propose solutions to the problem
  - XAll required improvements, on or off site, that are shown on the construction plans in accordance with CBJ 49.35, Article V, and that will be constructed as part of the subdivision

#### Water:

X For subdivisions of five or more lots, including major subdivisions, the following shall be included, where applicable, in accordance with CBJ 49.15.412:

If a proposed subdivision is located at greater distance from the existing public water system than specified in CBJ 49.35, Article III, and the applicant chooses not to connect to the public system, a statement that the applicant will provide a community water system or that individual wells will be used

Preliminary Plat Checklist Updated 1/2018 Page 5 of 5

A report by a registered engineer or geologist that clearly supports the legal and physical availability of adequate water. Methods for proof of water availability and the standards for quantity are listed in CBJ 49.35. Article III

A copy of the State application for a permit to appropriate water in the quantity required to meet the subdivisions demands

This does not apply to remote subdivisions unless: the subdivider of the remote subdivision chooses to provide potable water, a public water system is available and the subdivision falls within the criteria outlined in CBJ 49.35.310(a), or the subdivision has four or fewer lots.

The director for minor subdivisions, and the planning commission for major subdivisions, may, for good cause, temporarily waive the requirement to provide a water report and proof of water, and condition the approval of the preliminary plat upon the provision of both documents as part of the final plat application and approval process.

#### **Erosion control:**

XA report explaining the method by which the applicant proposes to control erosion and manage runoff, and potential impacts to adjacent properties or water bodies. The report shall include a plan for preservation of ground cover in areas where runoff and resulting erosion need to be minimized.

#### Traffic study:

XA traffic impact analysis may be required with the preliminary plat in accordance with CBJ 49.40.300.

#### Shadow plats:

For subdivisions of five or more lots in transition areas, a shadow plat shall be submitted according to CBJ 49.70.710. The shadow plat shall consist of a sketch superimposed on the proposed subdivision layout. This sketch shall reflect any future resubdivision of the parcels into smaller lots consistent with the higher density and the lot size allowed under the transition zoning.

### Closure Report

Set description: LOT 1 RIDGEVIEW SUBD>

Area: 327,579.91

7.52 Perimeter: 2,429.33 Closure: 0.00

Point #	Direction	Distance	Northing	Easting
Elevati	on Station			(169) VIII - VII
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	0+00.00			
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	9+02.21 N89°05'02"E	210 06		
552	Noa 02.05.F	312.96	10 502 7104	01 600 0500
252.42	12+15.17		19,593.7124	21,632.9593
202.12	N83°15'29"E	33.02		
1,127	1.00 10 25 1	33.02	19,597.5883	21,665.7463
252.42	12+48.19		19,091.0005	21,000.7403
	Radius:	40.00		
Service In	Delta:	83°17'09"		
	Arc length:	58.14		
sidani	Tangent:	35.57		
	Chord bearing:	N41°36'34"E		
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	13+06.33			
2 120	N0°00'00"W	593.59		
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232.42	Radius:	260.00		
AND BY	Delta:	90°00'00"		
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Set description: LOT 2 RIDGEVIEW SUBD.)

Area: Deen l'hob 173, 666.67 den emissent of beloennes en totang ent bas solves moy the cit

Perimeter: 1,718.57
Closure: 0.00

Point #	Direction	Distance	Northing	Easting
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	S0°00'00"W	549.96		
550			19,645.1138	22,067.7717
252.42	5+49.96			,
	S83°15'29"W	263.85		
824			19,614.1379	21,805.7422
8	+13.82			21,000.7122
	Radius:	40.00		
	Delta:	96011131"		

Arc length: 67.54 Tangent: 45.01 Chord bearing: N48°22'23"W 19,653.8610 21,761.0434 3,134 26.43 8+81.36 N0°00'00"W 516.22 1,335 20,170.0770 21,761.0430 26.43 13+97.57 Radius: 25.00 90°00'00" Delta: Arc length: 39.27 Tangent: 25.00 Chord bearing: N45°00'00"E 3,133 20,195.0770 21,786.0430 26.43 14+36.84 N90°00'00"E 281.73 2 20,195.0773 22,067.7717 17+18.57 3,132

Set description: LOT 3 RIDGEVIEW SUBD.

Area: 294,100.08 6.75

6.75
Perimeter: 2,484.74
Closure: 0.00

Point # Direction	Distance	Northing	Easting	
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N0°00'00"E	94.15			
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0+94.15				
N68°19'39"E	804.61			
542		20,942.2138	22,067.7717	
8+98.76				
S0°00'00"E	687.14		GH out HTM rel	
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15+85.89				
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18+71.14				
Radius:	25.00			
Delta:	81°48'29"			
Arc length:	35.70			
Tangent:	21.66			
Chord bearing:	N49°05'46"W			
1,824		20,276.5150	21,757.7790	
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Arc length:	456.91			
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24+84.74				

## **Attachments**

## Ridgeview Subdivision 7400 Glacier Highway

- A. Plat
- B. Plan Set Sheets:
  - G-001: Overall Grading and Drainage Plan
  - G-002: Legend and Abbreviations
  - G-201: Plan and Profile Glacier Highway to STA "S" 14+60
  - C-202: Plan and Profile STA "S" 14+60 to STA "S" 18+00
  - C-203: Plan and Profile STA "S" 18+00 to STA "S" 22+50
  - C-301: Parent Lot 1 Topographic Information and Drainage Scheme
  - C-302: Parent Lot 2 Topographic Information and Drainage Scheme
  - C-303: Parent Lot 3 Topographic Information and Drainage Scheme
  - C-401 Parent Lot 1 Water and Sanitary Sewer
  - C-402 Parent Lot 2 Water and Sanitary Sewer
  - C-403: Parent Lot 3 Water and Sanitary Sewer
- C. Drainage Report

