

AQUATICS BOARD MEETING AGENDA

Monday, May 16, 2022

Teleconference/Zoom Meeting

Statement of Philosophy:

Create Community through People, Pools and Effective Swim Programs

- A. Call to Order
- B. Roll Call
- C. Agenda Changes
- D. Approval of minutes from March & April meetings.
- E. Public Participation on Non-Agenda Items
- F. Staff Report
- G. Old Business
 - a. Instructional Programing
- H. New Business
 - a. GSC Contract Renewal – separate attachment
 - b. Aquatics Manager Transition
- I. Board Comments & Standing Agenda Items
 - a. Commercial Use Regulations
 - b. Subcommittee Reports
- J. Adjournment
- K. **Next Board Meetings :**
 - June 28 @ 5:30pm

**MINUTES
AQUATICS
BOARD**

**Tuesday, March 22 2022
City & Borough of Juneau – Zoom Conference**

Statement of Philosophy:

Create Community through People, Pools and Effective Swim Programs

- L. **Meeting Convened at 5:30** by Chair Muldoon
- M. **Members Present:** Tom Rutecki, Will Muldoon, Kristin Bartlett, Scott Griffith, Molly McCormick, Tracy Morrison
Ex Officio Present: George Schaaf, Parks & Recreation Director
Liaison Absent: Carole Triem – CBJ Assembly
CBJ Staff Present: Kollin Monahan, Aquatics Manager
Other: None
- N. Agenda Changes - **None**
- O. **Approval of Minutes** – Mr. Rutecki moved to approve the minutes, the minutes were approved.
- P. Public Participation on Non-Agenda Items - **None**
- Q. **Old Business**
 - Letter to Assembly – Swim Organization Seats** - Chair Muldoon sent a draft letter to the board to review and provide edits. Chair Muldoon took a motion to send the letter the Human Resources Committee, Ms. Morrison seconded the motion.
- R. **New Business**
 - Instructional Programming-** Aquatics has less swim instructors than they did pre-pandemic. The month of March will be focused on getting more staff members comfortable and ready to teach public swim lessons. At this time the division has a back log of parents and children that have reached out over the last year, the plan is to reach out to them and get small cohorts of 3-4 children per instructor and start providing lessons. This will allow staff to re acclimate to teaching lessons and work on refreshing their skills. Staff is hoping to open swim lessons towards the end of March with registration beginning before the Juneau School District Spring Break, April 4th is the tentative restart day for full swim lessons. At this time we do not have specific time frames, but they will be afternoon/ evening lessons. American Red Cross classes have been happening internally, but aquatics plans to resume public CPR and First Aid courses, they plan to offer one public health and safety course a month. Pre-pandemic there was a wide offering of fitness classes available at both facilities, at this time staff have confirmed key log rolling, deep water aerobics, shallow water aerobics, and hopefully aqua zumba to restart in April.
- S. Standing Agenda Item - **None**
- T. **Subcommittee Reports** – None

U. **Board Comments** – Mr. Rutecki brought up the \$2,000,000 being allocated to the new gondola project at Eaglecrest Ski Area, after only 26 days when the pools have been trying to get the money to finish their renovations for five years, he feels that members of the board and public should write a letter to the assembly emphasizing that the pools should get their money for the renovation since the tax payers already voted to allocate the funds to the aquatic facilities. He is hoping to get board input on this issue. Chair Muldoon agrees that he does not feel that the pools have gotten a fair shake through this process of funds being allocated by the assembly. Ms. Triem recommended that if the board has strong feelings they should write an email to the assembly as an individual rather than as a board. She stated that there will be a special finance committee meeting taking place on March 12th and that might be a good time to bring up the pools specifically. The budget process is beginning so it is a good time to write the assembly and state what you would like to see happen. Mr. Rutecki made it clear that he is not saying that he wants to take any money away from Eaglecrest but if there is money out there the pools should go after it because they need it to finish their long promised projects that the voters voted on and approved in October of 2017. Ms. Morrison agreed with all that has been stated, and brought up resuming sub committee meetings. The board had a lot of great ideas in the works that were put on hold since the pandemic. Chair Muldoon agreed and stated that he will begin to think about how best to resume the three pre-pandemic committees: finance, capital improvement, and planning. Mr. Muldoon mentioned that he has family members who spend time at Augustus Brown and they stated that Chris Barte is a “gem of the aquatic facilities.”

V. **Adjournment** – Meeting was adjourned at 6:12 by Chair Muldoon.

Meeting Follow-ups: Begin thinking about bringing back sub committees. Determine date and time of next board meeting that allows quorum to be met. **Upcoming Meetings:**

Next Board meeting: TBD

MINUTES
AQUATICS BOARD
Tuesday, April 26, 2022
City & Borough of Juneau – Zoom Conference

Statement of Philosophy:
Create Community through People, Pools and Effective Swim Programs

- A. Meeting Convened at 5:30** by Chair Muldoon
- B. Members Present:** Tom Rutecki, Will Muldoon, Scott Griffith, Molly McCormick, Tracy Morrison, and Lena Merrell.
Ex Officio Present: George Schaaf, Parks & Recreation Director
Liaison Present: Carole Triem – CBJ Assembly
CBJ Staff Present: Kollin Monahan, Aquatics Manager
Other: None
- C. Agenda Changes - None**
- D. Approval of Minutes** – Ms. Merrell moved to approve the minutes, the minutes were approved by Board Member Griffith
- E. Public Participation on Non-Agenda Items - None**
- F. Staff Report –**
- Summer swim lesson registration will open in mid may for all summer sessions. Lessons slots are projected to total around 250-300 slots available to the public. Each participant will be limited to one session all summer, to reach more individual participants. Summer lessons will follow a summer camp model, where the lessons occur Monday-Thursday for two consecutive weeks. There will be one week off between each session for a break for the instructors.
 - DPAC is currently closed through May for the restoration of the deck to improve traction for users as well as improve overall aesthetics of facility. Augustus Brown Swimming Pool will extend hours to accommodate additional patrons, and said schedule will continue throughout the spring and summer after DPAC reopens.
 - Aquatics Manager Monahan informed board that he has submitted his 5-week resignation for an opportunity in Boulder, Colorado with his last day being May 20. Parks Director Schaaf informed board that the position description for the Aquatics Manager is being revised and the position will posted sometime in May over approved through the Human Resources Department. The posting will be advertised nationally and will close sometime in late May.
- G. Old Business - None**
- H. New Business**
- GSC/CBJ Contract Renewal – Aquatics Manager Monahan notified board that the CBJ/GSC contract is up at the end of June, and staff will work with Head Coach/Board Member Griffith and/or a subcommittee to rework contract for May meeting.
- I. Standing Agenda Item – None**
- J. Subcommittee Reports – None**
- K. Board Comments** – Aquatics Manager Monahan suggested moving Board meeting up in May to have one final meeting prior to his departure.
- A. Adjournment** – Meeting was adjourned at 6:35 by Vice Chair Merrell.

Staff Report

Instructional Programming

Swim Lessons

- A total of 288 slots are available at the Dimond Park Aquatic Center between June 6 and July 28. Lessons are not being offered at Augustus Brown Pool this summer due to planned maintenance closures and staff shortages. Online registration will open Tuesday, May 17 at 8 a.m. (bit.ly/registerCBJparks). Registrations will not be taken over the phone, in-person, or in advance. Each participant may register for one session only so that as many students as possible can be accommodated. Students will be sorted into classes by age and skill level:
 - Beginner Preschool (ages 3-5) and Youth (ages 5-12) classes are designed for children who are new to the aquatic environment and uncomfortable in the water. Students will learn elementary skills, which will be built upon as they progress through the course. If beginner students do not enter the water and/or participate in the session by the second class, they will be removed from the roster and a full refund will be provided.
 - Intermediate Preschool (ages 3-5) and Youth (ages 5-12) classes are designed for children who can enter and exit the pool independently, submerge their face in water, and travel at least five yards unassisted. If intermediate students do not meet this criteria on the first day, the participant will be removed from the roster and a full refund will be provided.
- Group lessons will follow a summer camp model, with classes held every morning Monday – Thursday for two weeks.
 - Session 1: June 6-16, \$64
 - Session 2: June 27-July 7 (no class on July 4), \$56
 - Session 3: July 18-28, \$64
- Class times during each session:
 - 8:15 - 8:45 a.m.
 - 8:55 - 9:25 a.m.
 - 9:35 - 10:05 a.m.
 - 10:15 - 10:45 a.m.

Summer Schedules

- Summer Schedules will begin May 31 (holiday schedule on May 30) and will be in effect until July 30.
- Summer schedules will be available to the public by May 18

Capital Improvement Projects

Augustus Brown Update

- Augustus Brown Swimming Pool will be closed again from May 23 – May 30 for additional boiler repairs to get facility through the winter months prior to renovation sometime in early spring (projected no earlier than March 2023).
- The projected work for the renovation of Augustus Brown Swimming Pool has been revised to repair/replace the following building deficiencies:
 - New Boilers to replace original boiler
 - HVAC and air circulation work
 - Leisure Pool Liner Replacement

Dimond Park Deck Project

- The restoration project for DPAC's pool deck is complete. The project was successful and has been well received from the public. See attached photos:



