

Quick Reference Dates for October 4, 2022 CBJ Regular Election

WORKING DRAFT-Updated May 4, 2022

All dates are 2022 unless otherwise noted. Dates based on by-mail election processing with some references incorporating possible code changes.

- April 12-14 *Window of time for Petitioner's Committee to file an affidavit to the Clerk for an initiative or referendum petition – Clerk has 15 business days in which to deny or certify affidavit and issue petition booklets.*
- April 13 – May 17 Window of time to begin Charter Petition filing process without requiring a special election
- April 25 *6pm: Assembly Human Resources Committee Meeting – discussion on all things election 2022. Proposed code changes & redistricting*
7pm: Regular Assembly Meeting – Assembly passed a MOTION per CBJ Code 29.07.360 to conduct the Oct. 4, 2022 Election as a By Mail Election.
- May 2 *Assembly Committee of the Whole Meeting reviewing proposed Election Code changes. Referred Ordinance 2022-24COW to the Assembly for introduction & public hearing.*
- May 16 Ordinance 2022-24 Introduction (Election Code Changes) with Public Hearing set for June 13.
- June 2 If Initiative Petition is submitted by 4/12, petition booklets are issued by 5/3, petition is to be filed with the Clerk by 6/2 – Clerk has 10 days to certify signatures and submit it to the Assembly or issue notice of insufficiency (and issue subsequent booklets)
- June 4 If Referendum Petition is submitted by 4/14, petition booklets are issued by 5/5, petition is filed with the Clerk by 6/4 but since that is Saturday, arrangements will need to be made to submit it no earlier than June 2 but prior to June 4 at 4:30p.m.
- June 6 First day for the clerk to certify a petition for a Charter amendment proposition.
First day for the Assembly to introduce a Charter Amendment ordinance (would require a Special Meeting).
- June 13 If Initiative Petition, filed by 6/2, has the sufficient number of signatures, Clerk certifies it and sends it to the Assembly which has 45 days on which to adopt a substantially similar ordinance or the proposed petition language is placed on the October 4, 2022 ballot.
- June 13 Final regular Assembly meeting to hold Public Hearing & Assembly action on Election Code ordinances so ordinances will be effective prior to the July 15 candidate filing period.
- June 14 If Referendum Petition, filed by 6/4, has the sufficient number of signatures, Clerk certifies it and sends it to the Assembly which has 30 days in which to repeal the ordinance or the proposed petition language is placed on the October 4, 2022 ballot.
- July 5 If initial petition booklets were insufficient and supplemental books issued, this is the final day for Clerk to certify an initiative petition or referendum petition and submit it to the Assembly.
- July 11 First Regular Assembly Meeting to introduce a Charter Amendment Ordinance
- July 14 Last day for Assembly to repeal an ordinance subject to a referendum petition if the petition was certified by the Clerk on 6/14.
- July 15 Filing for Municipal and School Board Candidacy opens - 8:00 a.m. Declaration of Candidacy and copies of electronically filed APOC POFD forms must accompany Nominating Petitions
- July 25 Filing for Municipal and School Board Candidacy closes - 4:30 p.m.
- July 28 Final day for Assembly action on an Initiative Petition, filed by 6/2, certified by the Clerk & sent to the Assembly to adopt a substantially similar ordinance or the proposed petition language is placed on the October 4, 2022 ballot.

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- July 29 Last day for candidates to withdraw their name from the printed ballot – 4:30 p.m.
- Aug. 1 Last *Regular Assembly Meeting* to Adopt all Ballot ordinances (including any Charter amendments or to make a motion placing an advisory question on the ballot.)
- Aug. 4 If a Referendum or Initiative Petition had been issued supplemental booklets, this is the final day for Assembly to take action before a referendum or initiative petition appears on the ballot.
- Aug. 5 Last day for Assembly to adopt or the Clerk to certify a petition for a Charter amendment proposition (This date would require a special Assembly meeting.)
- Aug. 10 Final ballot sent to programmer/printer
- Aug. 15 Clerk's give final approval for ballot to be printed/programmed
- Aug. 19 Candidate Profiles due to Clerk
- Sept. 4 Last day for residents to register to vote in this election; Notice of Election Posted / Published
- Sept. 13 Ballots mailed out from printer/contractor (in WA) to all qualified registered voters**
- Sept. 15-Oct. 5 Assembly Chambers in use 24/7 for Election purposes. [Vote Centers Open 9/19-10/4]
- Sept. 19-Oct. 4 Vote Center(s) [taking the place of Early/Absentee Voting stations] open for 16 days prior to and including Election Day
- Sept. 27 Last day to receive applications for ballot to be mailed to a temporary absentee address
Last day to file "write-in" candidacy letter of intent
- Oct. 3 Last day to submit application for a fax ballot (by electronic transmission) - 5 p.m.
- Oct. 4 Election Day: Vote Centers open 7 a.m. - 8 p.m. [Preliminary Unofficial Results posted by Friday, Oct. 7, if not before.]**
- Oct. 5-14 Ballot review and processing takes place at Thane Ballot Processing Center. Unofficial Results will be posted online periodically during this time.
- Oct. 17 Final Ballot tabulation of "Unofficial Results" prior to the ballots being reviewed by the Canvass Review Board and certification of the election. Canvass Review Board begins its review of returns.
- Oct. 19(up to 21) [Alaska Day Holiday 10/18] Canvass Board Election meets to review election returns and prepare for certification of the Election by the Election Official. Certification may be delayed on a day to day basis up to three days if necessary.** Last Day to Contest Election (must be filed before completion or during review of election returns)
- Oct. 21 (Within 2 days after certification) Any request for a Recount of election returns (CBJ Code 29.07.300) must be filed with the Clerk.

(Within 5 days of recount application being deemed sufficient) the Clerk conducts a recount of election returns to be completed within 2 days.
- Oct. 28 (Within 10 days after certification) Last Day to file for Judicial Review of Election in Superior Court
- Oct. 24 First Assembly Meeting with newly elected Assemblymembers, Election of Deputy Mayor**