



City and Borough of Juneau
City & Borough Emergency Operations Center
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-5240 | Facsimile: 586-5385

City and Borough of Juneau Gathering Size Exemption Request

When Community Risk Levels (CRLs) are moderate and above, indoor gatherings are limited in size. The purpose of the limitation is to assure that disease is not transmitted when people are congregated in indoor spaces. Because indoor spaces vary in accordance with size and use, exceptions may be granted if appropriate COVID mitigation strategies are in place and the purpose of the gathering and size of the space assure people can gather safely.

Exemption requests will be reviewed by CBJ Emergency Operations Center staff. Exemption requests must be approved in advance of the gathering.

Gathering Size Exemption Requests can be sent to: COVIDquestions@juneau.org.

Name of Organization:

Contact Information - Name:

Phone Number:

Email address:

How often will this gathering occur?

How many people do you anticipate at your gathering?

1. Please provide a description of your event and the facility you plan to use. Include the square footage and basic layout of the building space that will be used for people to gather. Include the fire code capacity of the facility if known.
2. What activities will occur at your gathering? Be as specific as possible.
3. What protocols do you have in place that protect people who are gathered from transmitting disease to each other? Please include details you may have on masking, social distancing, screening, vaccination, testing, etc. To be clear, the CBJ EOC does not require

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vaccination for all large events; however, vaccination rates for events, when known, can be seen as a layer of mitigation.

4. If there should be disease transmission that traced back to your gathering, what protocols do you have in place to assist Public Health and being able to quickly contact trace other individuals who may have been exposed?

5. What other information do you think would be helpful to us to know?

If you have completed a State of Alaska COVID mitigation plan, please attach it with a copy of this request.

If you have questions, please contact the CBJ City Managers Office at (907)586-5240 to be connected to the Emergency Operations Center, or email COVIDquestions@juneau.org