

# AQUATICS BOARD MEETING AGENDA

Tuesday August 24<sup>th</sup>, 2021

Teleconference/Zoom Meeting

at 5:00pm

Statement of Philosophy:

*Create Community through People, Pools and Effective Swim Programs*

- A. Call to Order
- B. Roll Call
- C. Agenda Changes
- D. Approval of minutes from July meeting
- E. Public Participation on Non-Agenda Items
- F. Commercial Use Regulations
- G. Staff Report
- H. Old Business
  - a. Annual Report
- I. New Business
- J. Board Comments & Standing Agenda Items
  - a. Subcommittee Reports
- K. Adjournment
- L. **Next Board Meetings :**
  - a. 09/28/21

**MINUTES**  
**AQUATICS BOARD**  
**Tuesday, July 27, 2021**  
**City & Borough of Juneau – Zoom Conference**

Statement of Philosophy:

***Create Community through People, Pools and Effective Swim Programs***

- A. Meeting Convened at 5:06pm** by Chair Muldoon.
- B. Members Present:** Tom Rutecki, Will Muldoon, Scott Griffith, Molly McCormick, and Lena Merrell.  
**Ex Officio:** George Schaff, Parks & Recreation Director  
**Liaison Absent:** Kristin Barlett, JSD Liason & Carole Triem, Assembly Liaison  
**CBJ Staff Present:** Kollin Monahan, Aquatics Manager, and Sarah Landen, Admin Assistant  
**Other:** None
- C. Agenda Changes** - Add appointment of board chair, co-chair, and secretary under new business.
- D. Approval of Minutes** - Mr. Muldoon moved to approve the minutes of the June 22 meeting, Mr. Griffith seconded the motion, the minutes were approved.
- E. Public Participation on Non-Agenda Items** - None
- F. Staff Report**
- Details are provided in the attachment.
  - Augustus Brown isn't having much of an increase in attendance from May to June while Dimond Park had over 1,000 more visits in June than in May. Trends are staying the same with 6:00pm -8:00pm remaining the busiest time at Dimond Park and 2:00pm - 4:00pm remains the busiest time at Augustus Brown. Dimond Park is averaging 164 patrons per day and Augustus Brown is averaging 55 patrons per day. Aquatics is expecting a possible slow down due to the increase in COVID-19 cases especially during the mid-daytimes.
  - Augustus Brown will be extending hours from 2:00pm-8:00pm to 11:00am-8:00pm Monday through Friday for the week that Dimond Park is closed for its annual maintenance closure 8/1/2021 - 8/9/2021. On 8/9/2021 Augustus Brown will be reverting back to previous schedule and Dimond Park will begin its fall schedule. Open swims will only be taking place on Fridays, Saturdays, and Sundays at Dimond Park due to limited staff availability. Dimond Park added mid-day water walking time and expanded lap swimming in the evenings. Augustus Brown will be bringing back moonlight swims from 6:30pm-8:00pm on Friday nights the climbing wall and low dive will both be open during this time.
  - During Dimond Park's maintenance closure 10 overhead lights will be replaced in the natatorium, Rainbow builders will be filling in deck cracks, air handlers and salt cellars will also be worked on by staff.
  - Aquatics is accepting applications for all positions including full time lifeguard positions and a pool supervisor position at Augustus Brown.
  - The third session of summer swim lessons is wrapping up with 75 participants completing this session. In total aquatics had 212 kids attend 8 30 minute lessons conducted by 9 instructors 4 of which have taught in the past and 5 aides. The aides allowed classes to go from 4 kids to 6 kids.
  - An additional Lifeguarding course is being added August 20-22 the registration for the course went live on July 27. This is a blended learning course with both in person and online portions.
  - Ms. Watt and Mr. Beard did not reapply for the Aquatics Board, their seats will need to be filled. The board is accepting applications and will hopefully have two new members by the end of August 2021.

**G. Old Business**

**Commercial Use of Aquatics Facilities.**

- Mr. Schaff reported that the Juneau assembly has delegated the ability to create fees to the aquatics board. The city attorney's office advised that the board shouldn't issue regulations unless the fees are proposed at the same time. Staff is proposing a onetime application fee of \$100 to cover staff time to verify information, and the permit fee would be \$0. The instructors and attendees will be charged the regular entry fee through a pass or a daily usage fee. Staff noted that it would cost more to collect the fee than the revenue gained from it. Mr. Griffith made a motion to accept these changes and move forward no objections were made the motion was moved forward for the 21 day public comment period.
- This year's annual report is in a transition year with financial data coming from both Etrak and Civicrec. The total numbers will not be ready as actuals until September 2021.

**H. Public Comment - None**

**I. New Business – None**

**J. Standing Agenda Item - None**

**K. Subcommittee Reports – None**

**L. Board Comments –** Mr. Griffith shared results of the Glacier Swim Club's private lessons this summer. The organization has taught over 300 private swim lessons and did not fill 50% of the requests. A huge need for swim lessons exists in the community especially at the downtown facility.

**M. Adjournment –** The meeting was adjourned at 6:06pm

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Meeting Follow-ups:

Mr. Schaaf and Mr. Monahan to proceed expeditiously with the 21-day public comment period.

Mr. Monahan will work on getting usage and financial numbers to use in the annual report.

Upcoming Meetings:

Next Board meeting: Tuesday, August 24, 2021 5:00pm, via Zoom.



# August 24<sup>th</sup>, 2021

## Full Aquatics Board Meeting

### Operations Report

#### Daily Attendance (July 1st - 31st)

#### **Augustus Brown Swimming Pool**

**July 1,604 Total Visits**

**June 1,645 Total Visits**

<b>Monday-Friday</b>	
5:30am-7:00am	214 Check-ins
7:00am-8:30am	153 Check-ins
2:00pm-4:00pm	596 Check-ins
4:00pm-6:00pm	313 Check-ins
6:00pm-8:00pm	139 Check-ins

<b>Saturday</b>	
10:00am-12:00pm	80 Check-ins
12:00pm-2:00pm	49 Check-ins

<b>Sunday</b>	
12:00pm-2:00pm	60 Check-ins

#### **AGB Trends at a Glance**

- Daily Usage is averaging 57 patrons
- 45% of attendance are adults (ages 18 – 64)
- 29% of attendance are seniors (ages 65+)
- 16% of attendance are youth (ages 8 – 17)
- 10% of attendance are children (ages 2 – 7)

#### **Dimond Park Aquatic Center**

**July 4,811 Total Visits**

**June 4,921 Total Visits**

<b>Monday-Friday</b>	
5:30am-8:00am	654 Check-ins
8:00am-12:00pm	1,121 Check-ins
12:00pm-3:00pm	538 Check-ins
6:00pm-8:00pm	1,434 Check-ins

<b>Saturday</b>	
10:00am-12:00pm	251 Check-ins
12:00pm-3:00pm	202 Check-ins
3:00pm-6:00pm	199 Check-ins

<b>Sunday</b>	
12:00pm-3:00pm	212 Check-ins
3:00pm-6:00pm	200 Check-ins

#### **DPAC Trends at a Glance**

- Daily Usage is averaging 172 patrons
- 34% of attendance are adults (ages 18 – 64)
- 14% of attendance are seniors (ages 65+)
- 35% of attendance are youth (ages 8 – 17)
- 17% of attendance are children (ages 2 – 7)

## Schedule Changes

Fall Schedules have started, with slight modifications (fall schedules attached).

### **Augustus Brown Schedule Changes**

- Augustus Brown reverted back to a modified schedules due to staffing shortages, see below:
  - M-F 5:30am-8:30am & 2:00-8:00pm
  - Saturday 10:00am-2:00pm & Sunday 12-3:00pm
- JDHS M-F 4:30pm-6:30pm
- Dive Team M & W 6:30pm – 8:00pm
- GSC MWF 5:30am-8:30am

### **Dimond Park Schedule Changes**

- Dimond Park no longer closed M-F 3:30pm-5:30pm (during GSC Practice)
- TMHS resumes practice M-F 5:15am-7:15am
- Dive Team resumes practice T & TR 6:30-8:00pm

## Maintenance

### *Augustus Brown Renovation*

- The engineering department and staff have been working with Architects Alaska for the 100% schematic design plans for the renovation. Once provided, staff will forward plans to the board. Bids are looking to open in mid/late September.
- The planned closure date for the full renovation is **January 10<sup>th</sup>, 2022** and the facility will be closed for 7-9 months, with a target reopening in early fall 2022.

### *DPAC Closure*

- Dimond Park Aquatic Center was closed from August 2<sup>nd</sup> – 8<sup>th</sup> and reopened on August 9<sup>th</sup>. The following maintenance projects for DPAC were completed:
  - Replace Natatorium Overhead Lights
  - Prep Floor Cracks for Deck Restoration Project in Winter
  - Significant HVAC Work
  - Broken Equipment
  - Deep Cleaning
    - Opened and cleaned every linear gutter along the pool deck
    - Acid washed grates
    - Reorganization of storage closets

## Staffing

### *Scheduling Changes*

- Management have changed how staff are scheduled for the fall. In previous years, a new weekly schedule (4-5 weeks in advance) was published every Friday, which was not conducive to future planning. Effective August 16<sup>th</sup> operations have changed to a block scheduling format, where a new schedule is published by season (3-4 months) in one swing.

### *Hiring for all positions!*

- Currently accepting applications for all part-time positions, applications can be found at [Juneaupools.org](http://Juneaupools.org) and can be sent to [Aquatics@juneau.org](mailto:Aquatics@juneau.org)
  - Aquatic Attendant – \$12.73 per hour
  - Lifeguard – \$17.65 per hour
  - Head Lifeguard – \$20.12 per hour
- Benefited Permanent Positions
  - Augustus Brown Pool Supervisor I (37.5 hours per week) – Internal Posting for 5 Days
  - Augustus Brown Lifeguard (up to 37.5 hours per week) – External Posting for 14 Days
  - Dimond Park Lifeguard (up to 37.5 hours per week) – Closed Monday 08/23



# Dimond Park Aquatic Center

Fall 2021

3045 Dimond Park Loop | 586-0839

*This calendar does not include facility closures for swim meets, holidays, etc.*

*Effective Aug. 9th - Nov. 7th, 2021*

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Time
5:30-6:00am	Modified Lap Swim (3 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (3 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (3 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (3 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (3 Lanes Open to Public) Rec Pool Open	CLOSED	CLOSED	5:30-6:00am
6:00-6:30am								
6:30-7:00am								
7:00-7:30am								
7:30-8:00am								
8:00-8:30am								
8:30-9:00am								
9:00-9:30am	ONLY Water Walking In Current Channel 9- 10:30am	Full Lap Swim Rec Pool Open	ONLY Water Walking In Current Channel 9- 10:30am	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Modified Lap Swim (4 Lanes Open to Public) Rec Pool Open	CLOSED	9:00-9:30am
9:30-10:00am								
10:00-10:30am								
10:30am-11am	Full Lap Swim Rec Pool Open w/ Spray Features ON	Full Lap Swim Rec Pool Open w/ Spray Features ON	Full Lap Swim Rec Pool Open w/ Spray Features ON	Full Lap Swim Rec Pool Open w/ Spray Features ON	Full Lap Swim Rec Pool Open w/ Spray Features ON	Lap Swim (4 Lanes) Open Swim w/ Low Dive + Red Slide	Full Lap Swim Rec Pool Open	10:30am-11am
11:00-11:30am								
11:30am-12pm								
12:00-12:30pm	CLOSED - MAINTENANCE	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Lap Swim (4 Lanes) Open Swim w/ Low Dive + Red Slide	Full Lap Swim Rec Pool Open	12:00-12:30pm
12:30-1:00pm								
1:00-1:30pm								
1:30-2:00pm	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	CLOSED - SAFETY BREAK	CLOSED - SAFETY BREAK	1:30-2:00pm
2:00-2:30pm								
2:30-3:00pm								
3:00-3:30pm	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Modified Lap Swim (2 Lanes Open to Public) Rec Pool Open	Lap Swim (4 Lanes) Open Swim w/ Low Dive + Red Slide	Lap Swim (4 Lanes) Open Swim w/ Low Dive + Red Slide	3:00-3:30pm
3:30-4:00pm								
4:00-4:30pm								
4:30-5:00pm	CLOSED - SAFETY BREAK	CLOSED - SAFETY BREAK	CLOSED - SAFETY BREAK	CLOSED - SAFETY BREAK	CLOSED - SAFETY BREAK	Lap Swim (4 Lanes) Open Swim w/ Low Dive + Red Slide	Lap Swim (4 Lanes) Open Swim w/ Low Dive + Red Slide	4:00-4:30pm
5:00-5:30pm								
5:30-6:00pm								
6:00-6:30pm	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON	Modified Lap Swim (4 Lanes Open to Public) Rec Pool Open	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON	Modified Lap Swim (4 Lanes Open to Public) Rec Pool Open	Lap Swim (4 Lanes) Open Swim w/ Low Dive + Red Slide	CLOSED	CLOSED	6:00-6:30pm
6:30-7:00pm								
7:00-7:30pm								
7:30-8:00pm								7:30-8:00pm

Legend	
Green	Lap Swim/Open Rec
Pink	Modified Lap Swim
Blue	Lunch Bunch
Orange	Open Swim
Yellow	Modified Open Swim
Grey	Closed

Swim Descriptions	
Lap Swim/Open Rec	All 8 lanes are open for lap swimming. The leisure pool is open for general recreation.
Modified Lap Swim	2 - 4 lanes are open for lap swimming. The leisure pool is open for general recreation.
Lunch Bunch	All 8 lanes are open for lap swimming. The leisure pool is open for general recreation and the spray features are on.
Open Swim	Open swim w/ spray features, red slide, and low diving board. 4 lanes are open for lap swimming.
Modified Open Swim	6 lanes are open for lap swimming. The leisure pool is open for general recreation and the spray features are on.
Closed	Entire facility closed. Building must be vacated.

For the most up to date facility schedules, please visit [juneaupools.org](http://juneaupools.org)



# Augustus Brown Swimming Pool

Fall 2021

1619 Glacier Ave | 586-0839

This calendar does not include facility closures for swim meets, holidays, etc.								Effective August 9th, 2021	
Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Time	
5:30-6:00am	Half Lap Swim (3 Lanes) Rec Pool Open	Full Lap Swim Rec Pool Open	Half Lap Swim (3 Lanes) Rec Pool Open	Full Lap Swim Rec Pool Open	Half Lap Swim (3 Lanes) Rec Pool Open	Closed	Closed	5:30-6:00am	
6:00-6:30am								6:00-6:30am	
6:30-7:00am								6:30-7:00am	
7:00-7:30am								7:00-7:30am	
7:30-8:00am								7:30-8:00am	
8:00-8:30am	Closed	Closed	Closed	Closed	Closed	Closed	Closed	8:00-8:30am	
8:30-9:00am								8:30-9:00am	
9:00-9:30am								9:00-9:30am	
9:30-10:00am								9:30-10:00am	
10:00-10:30am								10:00-10:30am	
10:30am-11am								10:30am-11am	
11:00-11:30am								11:00-11:30am	
11:30am-12pm								11:30am-12pm	
12:00-12:30pm								12:00-12:30pm	
12:30-1:00pm								12:30-1:00pm	
1:00-1:30pm	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Half Lap Swim (3 Lanes) Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	1:00-1:30pm	
1:30-2:00pm								1:30-2:00pm	
2:00-2:30pm								2:00-2:30pm	
2:30-3:00pm								2:30-3:00pm	
3:00-3:30pm								3:00-3:30pm	
3:30-4:00pm	Closed	Closed	Closed	Closed	Closed	Closed	Closed	3:30-4:00pm	
4:00-4:30pm								4:00-4:30pm	
4:30-5:00pm								4:30-5:00pm	
5:00-5:30pm								5:00-5:30pm	
5:30-6:00pm								5:30-6:00pm	
6:00-6:30pm	Half Lap Swim (3 Lanes) Rec Pool Open	Full Lap Swim Rec Pool Open	Half Lap Swim (3 Lanes) Rec Pool Open	Full Lap Swim Rec Pool Open	Moon Light Swim Low Dive & Climbing Wall Rec Pool Open	Closed	Closed	6:00-6:30pm	
6:30-7:00pm								6:30-7:00pm	
7:00-7:30pm								7:00-7:30pm	
7:30-8:00pm								7:30-8:00pm	

Legend	
Green	Lap Swim/Open Rec
Pink	Modified Lap/Open Swim
Grey	Closed

Swim Descriptions	
Lap Swim/General Rec	All 6 lanes are open for lap swimming. The leisure pool is open for general recreation.
Modified Lap/Open Swim	1 to 3 Lanes will be open for lap swimming. The leisure pool is open for general recreation.
Open Swim	Low Dive and/or Climbing Wall Open.
Closed	Entire facility closed. Building must be vacated.

For the most up to date facility schedules, please visit [juneaupools.org](http://juneaupools.org)