

Meeting Minutes  
Juneau Commission on Aging (JCOA)  
March 23<sup>rd</sup>, 2021  
10:30 AM – 11:30 AM  
Via Zoom

I. Call to Order

The meeting was called to order at 10:32 AM. The meeting was chaired by Emily Kane and was conducted via Zoom.

**Board members present:** Emily Kane, Linda Kruger, Kathleen Samalon, Carol Ende, Sue Warner, Paul Douglas, Jennifer Carson, Jan Beauchamp

**Board members absent:** Justin Jones, Christine Woll

**Others:** Robyn Mesdag, James Cheng, Di Cathart, Beth McEwen

II. Approval of Agenda

. Linda Kruger moves to amend the agenda, replacing the Update from the Assembly with update from the Distribution Subcommittee and discussion on filling the vacant seat on the commission. The motion was seconded by Kathleen Samalon. The motion passed unanimously. The agenda was then approved with unanimous consent.

III. Approval of minutes from previous meeting

Sue Warner moved to amend the February meeting minutes to include the request to remove the sunset date for the Juneau Commission On Aging. The move was seconded by Paul Douglas. The motion was approved unanimously. The February meeting minutes were then approved with unanimous consent.

IV. Public Participation on Non-Agenda Items

None.

V. Discussion Items

A) Vacant Commission Seat

Justin Jones no longer lives in Juneau and his seat on the commission needs to be replaced. Justin Jones was affiliated with Tlingit and Haida Central Council. Emily Kane recommends members reach out to someone from affiliated with Tlingit and Haida Central Council.

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JCOA Board Members: Carol Ende, Jennifer Carson, Janet Beauchamp, Paul Douglas, Sue Warner, Emily Kane, Justin Jones, Linda Kruger, Kathleen Samalon. Assembly liaison: Christine Woll

#### B) Distribution Subcommittee

The subcommittee created list of people they want to get the information to. The proposed plan is to start with 100 hard copies, 30 flyers, 30 postcards, get on the radio, Juneau Empire ad, put thank you in JE to those who filled out the survey. Copies of the survey results will go to a list of locations frequented by seniors that the subcommittee has drafted. Beth McEwen recommended that the JCOA work with Lisa Phu, CBJ Public Information Officer, on press releases and other related actions. She also recommends running any actions past the Human Resources Committee since they oversee all CBJ Assembly Advisory Boards.

#### C) Editing Subcommittee

Sue Warner suggested some of the language used in the survey is used a little too liberally and that some discussion needs context added to it. The sales tax discussion needs language stating that sales tax was not a topic mentioned in survey, meaning those that mentioned the topic were the ones that felt strongly about their opinion on the topic. The discussion on the Pioneer home increases was also mentioned. The group also thought that the presence of response bias and some context around what proportion of the survey population should be included in the survey.

#### D) Next Meeting Date

April 20<sup>th</sup> 10:30-11:30 AM.

#### VI. Adjournment

The meeting was adjourned at 11:31 AM