

## AQUATICS BOARD MEETING AGENDA

Tuesday, February 23<sup>rd</sup>, 2021

Teleconference/Zoom Meeting

Statement of Philosophy:

*Create Community through People, Pools and Effective Swim Programs*

- A. Call to Order
- B. Roll Call
- C. Agenda Changes
- D. Approval of minutes from January meeting.
- E. Public Participation on Non-Agenda Items
- F. Staff Report
- G. Old Business
- H. New Business
  - a. Instructional Programming
  - b. AGB Renovation
- I. Board Comments & Standing Agenda Items
  - a. Commercial Use Regulations
  - b. Subcommittee Reports
- J. Adjournment
- K. **Next Board Meetings :**
  - a. TBD

**MINUTES**  
**AQUATICS BOARD**  
**Wednesday, January 6<sup>th</sup>, 2021**  
**City & Borough of Juneau – Zoom Conference**

Statement of Philosophy:  
*Create Community through People, Pools and Effective Swim Programs*

- A. Meeting Convened at 5:06pm** by Chair Muldoon.
- B. Members Present:** Kristin Bartlett, Don Beard, Lena Merrell, Tracy Morrison, Tom Rutecki, Will Muldoon  
**Ex Officio:** George Schaaf, CBJ Parks & Rec Director  
**Liaison Present:** Carole Triem, CBJ Assembly  
**CBJ Staff Present:** Kollin Monahan, CBJ Aquatics Manager  
**Others:** Scott Griffith, Glacier Swim Club
- C. Agenda Changes** – None.
- D. Approval of Minutes** – Minutes of the November meeting were approved.
- E. Public Participation on Non-Agenda Items** – None.
- F. Staff Operations Report**
- Mr. Monahan provided a brief overview of implementing the new recreation software, including the process for reservations. Mr. Monahan conveyed that reservations are 85% full at Dimond Park Aquatic Center and 93% full for Augustus Brown Swimming Pool.
  - Mr. Monahan relayed that operations plan on resuming modified instructional programs in February/March depending on the local COVID19 climate.
- G. Old Business** - None
- H. New Business**
- **FY21/22 Revised Budget**
    - Mr. Schaaf provided a memo (see attached) to the board regarding the FY21 budget focusing on projected actuals for revenues and expenditures and revenues.
      - **Expenditures** - Mr. Schaaf conveyed that the Division of Aquatics reduced expenditures for FY21, which was remarkable, as the FY21 budget assumed Augustus Brown Swimming Pool would be closed for renovations for much of this year. Staff estimated an overall savings in expenditures of \$422,200 compared to the FY21 budget approved by the assembly.
      - **Revenues** – Mr. Schaaf conveyed that revenues were down as expected, by an estimated \$404,500 less than the FY21 budget approved by the assembly. Staff expects revenues will normalize by FY22.
    - **Mr. Beard moved to adopt proposed budget and motion was seconded by Ms. Bartlett with unanimous consent from the board.**

- **Capital Improvement Transfers & Closeouts**
  - Mr. Schaaf presented three open Capital Improvement Projects (CIP) within the Parks & Recreation department:
    - \$55,000 – Zach Gordon Youth Center & Augustus Brown Pool Improvement
    - \$100,000 – Augustus Brown Pool Covers
    - \$149,000 Dimond Park Aquatic Center Loop Field Repairs
  - Mr. Schaaf recommended the funds of the three open CIPs to be transferred to a new CIP to address needed repairs and maintenance for the Dimond Park Aquatic Center totaling, \$304,000. The proposed work includes the following:
    - Critical repairs to the pool deck, including installation of anti-slip surfacing
    - Convert remaining natatorium light fixtures with LEDs.
    - Repair corrosion with the leisure pool
    - Repair/replacement of corroded air handling units
  - **Ms. Merrell moved to adopt proposed CIP Closeout & Transfer, and motion was seconded by Mr. Beard with unanimous consent from the board.**

**I. Standing Agenda Items.**

- **Commercial Use Regulations.**
  - Mr. Muldoon noted that he has reviewed the DRAFT regulations, and directed staff to notify stakeholders for reintroduction in the February meeting.

**J. Board Comments**

- Ms. Merrell inquired about utilization of reservations by public members, and the differential of past members to current members during COVID. Staff agreed to run reports to find this information for the February meeting.
- Mr. Rutecki inquired if the fitness deck at Dimond Park Aquatic Center was open. Mr. Monahan conveyed that the fitness deck is offline during reservations to accommodate more patrons in the water, in lieu of facility capacity limits. Staff also relayed that when drop-in recreation resumes, the fitness deck will become accessible again to the public.
- Ms. Triem inquired if the showers are open at both facilities. Mr. Monahan confirmed that socially distanced showers are available for patrons at both facilities.
- Mr. Rutecki asked about the status of the renovation of the downtown facility, and if it was included in the recently approved Parks & Rec bond. Ms. Triem discussed that the renovation for Augustus Brown was not included in said bond, and that the municipal assembly will take action on these matters in the coming months needing at least 5 votes to pass.

**K. Adjournment:** the meeting was adjourned at 5:52pm.

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Meeting Follow-ups:

Mr. Schaaf to forward board's approval of CIP transfer to Public Works Committee  
Mr. Monahan and Mr. Muldoon to notify the community about commercial use and develop a time line for adoption of the regulations.

Upcoming Meetings:

Next Board meeting: Tuesday, February 23<sup>rd</sup> 5:00pm via ZOOM



**TO:** Will Muldoon, Chair, Aquatics Board  
**FROM:** George Schaaf, Parks & Recreation Director  
**DATE:** January 6, 2021  
**RE:** FY22 Operating Budget



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Please find attached the draft FY22 Operating Budgets for Augustus Brown Pool and Dimond Park Aquatic Center, including projected actual expenditures and revenues for FY21.

I am pleased to report that the Aquatics Division reduced costs this year, and projects an overall savings of \$422,200 compared to the FY21 budget approved by the Assembly. This is remarkable because the FY21 budget assumed Augustus Brown Pool would be closed for renovations for much of this year. With the exception of negotiated salary increases and increased building maintenance charges, we are proposing no changes to the division's FY22 request.

Revenues, as expected, are down significantly due to extended closures and reduced operations resulting from the COVID-19 pandemic. We anticipate FY21 revenues will be \$404,500 (69%) less than the FY21 budget approved by the Assembly. We are anticipating that revenues will normalize by FY22.

The following tables summarize the significant (>\$1,000) changes and adjustments to FY21 and FY22 expenditures.

In order to meet deadlines set by the Finance Department for the FY22 budget, we must receive any recommendations or changes from the Aquatics Board no later than January 19, 2021.

Please let me know if you have any questions.

## Augustus Brown Pool

Code	Description	Notes
5110	Salaries	FY21 – Decreased projected actual expenditures by \$132,600 (32%) due to reduced operations.
		FY22 – No change.
5111	Overtime	FY21 - Decreased projected actual expenditures by \$1,300 (38%) due to improved staffing.
		FY22 - No change due to uncertainties as we resume normal operations.
5120	Benefits	FY21 – Decreased projected actual expenditures by \$36,700 (17%) due to reduced operations.
		FY22 – No change.
5202	Travel & Training	FY21 – No change (already reduced by 67%)
		FY22 – Decreased request by \$4,100 (67%).
5332	Electricity	FY21 – Decreased projected actual expenditures by \$4,700 (13%) due to reduced operations.
		FY22 – No change.
5336	Wastewater	FY21 – Decreased projected actual expenditures by \$11,700 (31%) due to reduced operations.
		FY22 – No change.
5480	Office Supplies	FY21 – Increased projected actual expenditures by \$1,400 (140%). Original budget anticipated the pool would be closed for renovations
		FY22 – No change.
5490	Materials & Commodities	FY21 – Increased projected actual expenditures by \$5,100 (73%). Original budget anticipated the pool would be closed for renovations.
		FY22 – No change.
5497	Furniture & Fixtures	FY21 – Decreased projected actual expenditures by \$9,000 (100%). Original budget assumed new furniture and fixtures would be needed after renovation.
		FY22 – Increased request by \$9,000 in anticipation of renovation in FY22.

## Dimond Park Aquatic Center

<b>Code</b>	<b>Description</b>	<b>Notes</b>
5110	Salaries	FY21 – Decreased projected actual expenditures by \$51,100 (1%) due to reduced operations FY22 – No change.
5111	Overtime	FY21 - Decreased projected actual expenditures by \$4,400 (53%) due to improved staffing. FY22 - No change due to uncertainties as we resume normal operations.
5120	Benefits	FY21 – Decreased projected actual expenditures by \$103,800 (40%) due to reduced operations FY22 – No change.
5322	Advertising	FY21 – Decreased projected actual expenditures by \$2,500 (83%). FY22 – No change.
5335	Water	FY21 – Decreased projected actual expenditures by \$3,100 (31%). Original budget anticipated the pool would be closed for renovations FY22 – No change.
5336	Wastewater	FY21 – Decreased projected actual expenditures by \$11,700 (31%) due to reduced operations. FY22 – No change.
5490	Contractual Services	FY21 – Decreased projected actual expenditures by \$3,200 (58%) due to reduced operations. FY22 – No change.
5397	Bank Card Fees	FY21 – Decreased projected actual expenditures by \$5,300 (49%) due to reduced visitation. FY22 – No change.
5485	Inventory	FY21 – Decreased projected actual expenditures by \$6,000 (59%) due to reduced visitation. FY22 – No change.



# February 23<sup>rd</sup>, 2021

## Full Aquatics Board Meeting

### Operations Report

## Daily Attendance

### Augustus Brown Swimming Pool

**1,371 Total Visits**

<i>Monday-Friday</i>	
5:30am-7:00am	232 Check-ins
7:00am-8:30am	136 Check-ins
2:00pm-4:00pm	288 Check-ins
4:00pm-6:00pm	339 Check-ins
6:00pm-8:00pm	157 Check-ins

<i>Saturday</i>	
10:00am-12:00pm	78 Check-ins
12:00pm-2:00pm	51 Check-ins

<i>Sunday</i>	
12:00pm-2:00pm	89 Check-ins

### Dimond Park Aquatic Center

**2,172 Total Visits**

<i>Monday-Friday</i>	
5:30am-8:00am	380 Check-ins
8:00am-12:00pm	518 Check-ins
12:00pm-3:00pm	255 Check-ins
6:00pm-8:00pm	464 Check-ins

<i>Saturday</i>	
10:00am-12:00pm	124 Check-ins
12:00pm-3:00pm	95 Check-ins
3:00pm-6:00pm	36 Check-ins

<i>Sunday</i>	
12:00pm-3:00pm	164 Check-ins
3:00pm-6:00pm	136 Check-ins

#### *Trends at a Glance (January 2<sup>nd</sup> – January 31<sup>st</sup>)*

- Daily Usage is averaging 47 patrons
- 41% of attendance are adults (ages 18 – 64)
- 28% of attendance are seniors (ages 65+)
- 10% of attendance are youth (ages 8 – 17)
- 8% of attendance are children (ages 2 – 7)

#### *Trends at a Glance (January 2<sup>nd</sup> – January 31<sup>st</sup>)*

- Daily Usage is averaging 74 patrons
- 48% of attendance are adults (ages 18 – 64)
- 20% of attendance are seniors (ages 65+)
- 15% of attendance are youth (ages 8 – 17)
- 15% of attendance are children (ages 2 – 7)



# Dimond Park Aquatic Center

3045 Dimond Park Loop | 586-2782

# Spring 2021

Effective March 1st, 2021

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Time												
5:30-6:00am	Full Lap Swim Rec Pool Open	Half Lap Swim (4 Lanes) Rec Pool Open	Full Lap Swim Rec Pool Open	Half Lap Swim (4 Lanes) Rec Pool Open	Full Lap Swim Rec Pool Open	Closed	Closed	5:30-6:00am												
6:00-6:30am								6:00-6:30am												
6:30-7:00am		6:30-7:00am																		
7:00-7:30am		Full Lap Swim Rec Pool Open		Full Lap Swim Rec Pool Open		Full Lap Swim Rec Pool Open		Full Lap Swim Rec Pool Open	Glacier Swim Club Facility Closed to Public	Closed	7:00-7:30am									
7:30-8:00am											7:30-8:00am									
8:00-8:30am											8:00-8:30am									
8:30-9:00am											8:30-9:00am									
9:00-9:30am		Full Lap Swim Rec Pool Open w/ Spray Features ON		Full Lap Swim Rec Pool Open w/ Spray Features ON		Full Lap Swim Rec Pool Open w/ Spray Features ON		Full Lap Swim Rec Pool Open w/ Spray Features ON	Full Lap Swim Rec Pool Open w/ Spray Features ON	Full Lap Swim Rec Pool Open	9:00-9:30am									
9:30-10:00am											9:30-10:00am									
10:00-10:30am											10:00-10:30am									
10:30am-11am	10:30am-11am																			
11:00-11:30am	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON		Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON		Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON		Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON				Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON	Full Lap Swim Rec Pool Open	11:00-11:30am							
11:30am-12pm													11:30am-12pm							
12:00-12:30pm	Closed		Closed		Closed		Closed				Closed	Full Lap Swim Rec Pool Open	12:00-12:30pm							
12:30-1:00pm													12:30-1:00pm							
1:00-1:30pm			Closed		Full Lap Swim Rec Pool Open		Full Lap Swim Rec Pool Open w/ Spray Features ON				Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON	1:00-1:30pm						
1:30-2:00pm														1:30-2:00pm						
2:00-2:30pm		2:00-2:30pm																		
2:30-3:00pm		2:30-3:00pm																		
3:00-3:30pm		Closed		Closed		Closed		Closed	Closed	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON				3:00-3:30pm						
3:30-4:00pm														3:30-4:00pm						
4:00-4:30pm		Glacier Swim Club Facility Closed to Public		Glacier Swim Club Facility Closed to Public		Glacier Swim Club Facility Closed to Public		Glacier Swim Club Facility Closed to Public	Glacier Swim Club Facility Closed to Public	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON				4:00-4:30pm						
4:30-5:00pm														4:30-5:00pm						
5:00-5:30pm	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON													Full Lap Swim Rec Pool Open	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON	Full Lap Swim Rec Pool Open	Lap Swim (6 Lanes) Rec Pool Open w/ Spray Features ON	Closed	5:00-5:30pm	
5:30-6:00pm																			5:30-6:00pm	
6:00-6:30pm			6:00-6:30pm																	
6:30-7:00pm			6:30-7:00pm																	
7:00-7:30pm			7:00-7:30pm																	
7:30-8:00pm			7:30-8:00pm																	
			Monday		Tuesday		Wednesday				Thursday	Friday	Saturday						Sunday	

Legend	
Green	Lap Swim/Open Rec
Pink	Modified Lap Swim
Blue	Lunch Bunch
Orange	Modified Open Swim
Yellow	Glacier Swim Club
Grey	Closed

Swim Descriptions	
Lap Swim/Open Rec	All 8 lanes are open for lap swimming. The leisure pool is open for general recreation.
Modified Lap Swim	4 lanes are open for lap swimming. The leisure pool is open for general recreation.
Lunch Bunch	All 8 lanes are open for lap swimming. The leisure pool is open for general recreation and the spray features are on.
Modified Open Swim	6 lanes are open for lap swimming. The leisure pool is open for general recreation and the spray features are on.
Glacier Swim Club	Reserved for Glacier Swim Club practices. Facility closed to the public during this time.
Closed	Entire facility closed. Building must be vacated.

For the most up to date facility schedules, please visit [juneaupools.org](http://juneaupools.org)





# Augustus Brown Swimming Pool

# Spring 2021

1619 Glacier Ave | 586-5325

**Effective March 1st, 2021**

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Time
5:30-6:00am	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Closed	Closed	5:30-6:00am
6:00-6:30am								6:00-6:30am
6:30-7:00am								6:30-7:00am
7:00-7:30am								7:00-7:30am
7:30-8:00am								7:30-8:00am
8:00-8:30am								8:00-8:30am
8:30-9:00am	Closed	Closed	Closed	Closed	Closed	Full Lap Swim Rec Pool Open	8:30-9:00am	
9:00-9:30am							9:00-9:30am	
9:30-10:00am							9:30-10:00am	
10:00-10:30am							10:00-10:30am	
10:30am-11am							10:30am-11am	
11:00-11:30am							11:00-11:30am	
11:30am-12pm	Closed	Closed	Closed	Closed	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	11:30am-12pm	
12:00-12:30pm							12:00-12:30pm	
12:30-1:00pm							12:30-1:00pm	
1:00-1:30pm							1:00-1:30pm	
1:30-2:00pm							1:30-2:00pm	
2:00-2:30pm							Full Lap Swim Rec Pool Open	Half Lap Swim (3 Lanes) Rec Pool Open
2:30-3:00pm	2:30-3:00pm							
3:00-3:30pm	3:00-3:30pm							
3:30-4:00pm	3:30-4:00pm							
4:00-4:30pm	4:00-4:30pm							
4:30-5:00pm	4:30-5:00pm							
5:00-5:30pm	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Full Lap Swim Rec Pool Open	Closed	Closed	5:00-5:30pm	
5:30-6:00pm							5:30-6:00pm	
6:00-6:30pm							6:00-6:30pm	
6:30-7:00pm							6:30-7:00pm	
7:00-7:30pm							7:00-7:30pm	
7:30-8:00pm							7:30-8:00pm	
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	

Legend	
Green	Lap Swim/Open Rec
Pink	Modified Lap Swim
Grey	Closed

Swim Descriptions	
Lap Swim/Open Rec	All 6 lanes are open for lap swimming. The leisure pool is open for general recreation.
Modified Lap Swim	3 lanes are open for lap swimming. The leisure pool is open for general recreation.
Closed	Entire facility closed. Building must be vacated.

For the most up to date facility schedules, please visit [juneaupools.org](http://juneaupools.org)