

**AQUATICS BOARD MEETING AGENDA****Tuesday August 25<sup>th</sup>, 2020****Teleconference/Zoom Meeting**

Statement of Philosophy:

*Create Community through People, Pools and Effective Swim Programs*

- A. Call to Order
- B. Roll Call
- C. Agenda Changes
- D. Approval of minutes from July meeting.
- E. Public Participation on Non-Agenda Items
- F. Staff Report
  - a. Operations Update
- G. Old Business
  - a. Facility Schedules
- H. New Business
  - a. Annual Report
- I. Board Comments & Standing Agenda Items
  - a. Commercial Use Regulations
  - b. Subcommittee Reports
- J. Adjournment
- K. **Next Board Meetings :**
  - a. 09/22/2020 Regular Board Meeting

**MINUTES**  
**AQUATICS BOARD**  
**Tuesday, July 28, 2020**  
**City & Borough of Juneau – Zoom Conference**

Statement of Philosophy:

***Create Community through People, Pools and Effective Swim Programs***

- A. Meeting Convened at 5:03pm** by Chair Muldoon.
- B. Members Present:** Don Beard, Corry Isabel, Lena Merrell, Tracy Morrison, Tom Rutecki, Pat Watt  
**Members Absent:** Kristin Bartlett, Molly McCormick,  
**Ex Officio:** George Schaaf, Parks & Rec Director  
**Liaison Absent:** Carole Triem – CBJ Assembly  
**CBJ Staff Present:** Kollin Monahan, Aquatics Manager
- C. Agenda Changes** – None.
- D. Approval of Minutes** – Minutes of the May 19 meeting were approved.
- E. Public Participation on Non-Agenda Items** – None
- F. Staff Operations Report – See attachment**
- The Dimond Park Pool continues operating in Phase III of reopening, with a maximum capacity of up to 71 patrons at any one time. Staff reviewed the additional amenities available over Phase II (see attachment) and the hours of operation. Hygiene and cleaning activity consume a large amount of staff time. Counts of attendees are being done every half hour and Mr. Monahan shared daily/hourly counts for the last two weeks. Attendance is way below what could be accommodated, and does not even reach half of capacity when Glacier Swim Club practices on weekday afternoons, the busiest times.
  - The Augustus Brown roof replacement bid period is now open and will close on August 11. Planning is for that work to be done next spring with a completion date of May 31, 2021. This delay gives us the option of reopening the pool for the fall months until spring, and also more time for an Assembly decision on the remaining renovation project. Staff can be hired so that the pool could potentially open on September 7; however, given the low usage levels at Dimond Park it is questionable whether that would be realistic or practical. Should the go-ahead be given by the Assembly to proceed with the full renovation, then a condition of the contract award would be coordination with the contractor on the roofing project.
  - Beginning August 3<sup>rd</sup>, hours at Dimond Park will expand to accommodate swim practice for teams from both high schools. (See attachment for schedules). The issue of swim meets is under discussion and the School District is working on ways to keep all kids involved in athletics, including swimming. No decisions have been made although virtual meets are a possibility.
  - Given the uptick in Covid-19 cases, the Board wondered how long we stay in Phase III and what would be the decision tree for returning to Phase II, etc. Mr. Schaaf said we don't have metrics for retreating to Phase II but would rely on guidance from the Health Department and the Emergency Operations Center.

- The issue of opening up showers in the locker rooms and/or the family changing rooms has been brought up in the community. Also, while requiring swimmers to both come and leave in their swimsuits is workable during the warmer weather, it may not be reasonable to ask people to leave the building in wet clothing once winter sets in. Opening the locker rooms and/or the family changing rooms would require a substantially increased amount of staff time for cleaning and sanitizing. Especially now that Covid-19 cases are on the uptick, the goal is to get people into the water after they enter the building, and out of the building once they leave the water, as fast as possible so as to limit any potential spread among people moving around within the building. The Board decided to defer making any changes for now, but to keep this item open for discussion and review month by month until a path forward becomes clearer.

#### G. Old Business –

**Commercial Use of Facilities Regulation.** The Board decided to defer taking this item up at this meeting, and tasked Mr. Monahan and Mr. Muldoon to work with Mr. Schaaf and bring the Board back up to speed as to where we had been in this process prior to the advent of the Coronavirus Pandemic.

#### H. New Business

- **Election of Officers.** The incumbents being willing to continue, and no others wishing to step forward, the Board unanimously elected Mr. Muldoon as Chair; Ms. Merrell as Vice-Chair; and Ms. Watt as Secretary.
- **Aquatics Manager – Annual Performance Evaluation.** The Board decided to follow the same process as last year. Mr. Schaaf will forward the instrument to Mr. Muldoon who will distribute to Board members, and collect and compile the results and forward these to Mr. Schaaf.

#### I. Board Comments

Mr. Rutecki asked what the status was of the school learn to swim program. Mr. Monahan stated that the School District has indicated the earliest this could start again would be the spring. Ms. Merrell inquired as to how other pools were doing. Mr. Monahan said usage was way down everywhere.

#### J. Adjournment: the meeting was adjourned at 6:03.

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Meeting Follow-ups:

Mr. Schaaf and Mr. Muldoon to coordinate Board input for Mr. Monahan's evaluation

Upcoming Meetings:

Next Board meeting: Tuesday, August 28<sup>th</sup>, Zoom conference.



## August 25, 2020 Full Aquatics Board Meeting Operations Report

- *Attendance – Dimond Park Aquatic Center*

Week of August 10<sup>th</sup>, 2020

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Adult	17	28	33	30	30	34	21	193
Senior	35	26	18	14	12	8	3	116
Youth	0	18	15	11	6	10	16	76
Child	0	9	11	9	10	20	10	69
<b>Total</b>	<b>52</b>	<b>81</b>	<b>77</b>	<b>64</b>	<b>58</b>	<b>72</b>	<b>50</b>	<b>454</b>

Week of August 17<sup>th</sup>, 2020

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Adult	31	22	28	32	36	22	29	200
Senior	19	14	22	10	19	7	3	94
Youth	14	6	20	27	24	20	20	131
Child	8	4	7	6	10	6	23	64
<b>Total</b>	<b>72</b>	<b>46</b>	<b>77</b>	<b>75</b>	<b>89</b>	<b>55</b>	<b>75</b>	<b>489</b>

*Trends at a Glance (Data from July 27<sup>th</sup> – August 23<sup>rd</sup>)*

- Daily Usage is averaging 94 patrons
- Weekly Usage is averaging 453 patrons
- 42% of attendance are adults (ages 18 – 64)
- 26% of attendance are seniors (ages 65+)
- 22% of attendance are youth (ages 8 – 17)
- 10% of attendance are children (ages 2 – 7)

- **Staffing**

- An internal employee went through the application/interview process and accepted the permanent part-time head lifeguard position
  - This position is scheduled for 37.5 hours weekly
  - This position will work at Dimond Park Aquatic Center
- Interviews for three vacant permanent part-time lifeguard positions have been on going. Staff has had a competitive applicant pool and are aiming to make a conditional job offer later this week.
  - Each position will be scheduled between 31 – 36.25 hours weekly
  - Two of these positions will work at Augustus Brown Swimming Pool
  - One of these positions will work at Dimond Park Aquatic Center
- Staff have also interviewed and started the onboarding process for four applicants for the aquatic attendant (front desk) position.
  - One of these positions will work at Augustus Brown Swimming Pool
  - Two of these positions will work at Dimond Park Aquatic Center

- **High School Swim Season**

- The high school swim & dive season will begin practicing at Dimond Park Aquatic Center on Thursday, September 8<sup>th</sup> unless an announcement is made to postpone/cancel the 2020 season.
- High school practice Schedules are as follows:
  - Thunder Mountain Practice Schedule at Dimond Park Aquatic Center
    - 5:15am-7:15am – Monday-Friday (5 Lanes)
  - Juneau-Douglas Practice Schedule at Dimond Park Aquatic Center
    - 5:30pm-7:30pm – Monday-Friday (5 Lanes)
  - Dive Team Practice at Dimond Park Aquatic Center
    - 7:30pm-9:30pm – Monday-Friday (3 Lanes)
- In addition to potentially accommodating three additional aquatic user groups, staff is proposing the following schedule for Augustus Brown Swimming Pool, effective September 8<sup>th</sup>, 2020 (see attached)



## Dimond Park Aquatic Center FALL SCHEDULE

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Time
5:00-5:30am	<b>TMHS - Lap Pool 5 Lanes</b> Public - Lap Pool 3 Lanes Public - Rec Pool Open M-F 5:15am-7:15am					Closed	Closed	5:00-5:30am
5:30-6:00am								5:30-6:00am
6:00-6:30am								6:00-6:30am
6:30-7:00am								6:30-7:00am
7:00-7:30am	Full Lap Swim Rec Pool Open 7:00am-1:00pm		Full Lap Swim Rec Pool Open 7:00am-3:00pm			Full Lap Swim Rec Pool Open 9:00am-6:00pm	Full Lap Swim Rec Pool Open 12:00pm-6:00pm	7:00-7:30am
7:30-8:00am								7:30-8:00am
8:00-8:30am								8:00-8:30am
8:30-9:00am								8:30-9:00am
9:00-9:30am								9:00-9:30am
9:30-10:00am								9:30-10:00am
10:00-10:30am								10:00-10:30am
10:30am-11am								10:30am-11am
11:00-11:30am								11:00-11:30am
11:30am-12:00pm								11:30am-12:00pm
12:00-12:30pm	Closed for Maintenance 1:00-3:00pm							12:00-12:30pm
12:30-1:00pm								12:30-1:00pm
1:00-1:30pm								1:00-1:30pm
1:30-2:00pm								1:30-2:00pm
2:00-2:30pm								2:00-2:30pm
2:30-3:00pm								2:30-3:00pm
3:00-3:30pm								3:00-3:30pm
3:30-4:00pm								3:30-4:00pm
4:00-4:30pm								4:00-4:30pm
4:30-5:00pm								4:30-5:00pm
5:00-5:30pm	Glacier Swim Club Entire Facility Closed 3:00-5:30pm							5:00-5:30pm
5:30-6:00pm								5:30-6:00pm
6:00-6:30pm								6:00-6:30pm
6:30-7:00pm								6:30-7:00pm
7:00-7:30pm	<b>JDHS - Lap Pool 5 Lanes</b> Public - Lap Pool 3 Lanes Public - Rec Pool Open M-F 5:30-7:30pm					Closed	Closed	7:00-7:30pm
7:30-8:00pm	Public - Lap Pool 5 Lanes JSD Dive Practice - 3 Lanes 7:30pm-9:00pm							7:30-8:00pm
8:00-8:30pm								8:00-8:30pm
8:30-9:00pm								8:30-9:00pm
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>	
<b>Fitness Class Schedule</b>	No Classes	No Classes	No Classes	No Classes	No Classes	No Classes	No Classes	

Legend	
Green	Public Swim
Blue	TMHS/Modified Swim
Red	JDHS/Modified Swim
Purple	Fitness Classes
Grey	Closed

Hours of Operation			
	OPEN	MID DAY CLOSURE	CLOSE
Monday	5:00am	1:00pm-5:30pm	9:00pm
Tuesday	5:00am	3:00pm-5:30pm	9:00pm
Wednesday	5:00am	3:00pm-5:30pm	9:00pm
Thursday	5:00am	3:00pm-5:30pm	9:00pm
Friday	5:00am	3:00pm-5:30pm	9:00pm
Saturday	9:00am	N/A	6:00pm
Sunday	12:00pm	N/A	6:00pm



## Augustus Brown Swimming Pool FALL SCHEDULE

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday								
5:30-6:00am	Full Lap Swim Rec Pool Open Fitness Deck Open 5:30-8:30am					Closed	Closed	5:30-6:00am							
6:00-6:30am								6:00-6:30am							
6:30-7:00am								6:30-7:00am							
7:00-7:30am								7:00-7:30am							
7:30-8:00am								7:30-8:00am							
8:00-8:30am								8:00-8:30am							
8:30-9:00am								8:30-9:00am							
9:00-9:30am								9:00-9:30am							
9:30-10:00am	Closed					Full Lap Swim Rec Pool Open 10:00am-2:00pm	Closed	9:30-10:00am							
10:00-10:30am								10:00-10:30am							
10:30am-11am								10:30am-11am							
11:00-11:30am								11:00-11:30am							
11:30-12:00pm								11:30am-12:00pm							
12:00-12:30pm								12:00-12:30pm							
12:30-1:00pm								12:30-1:00pm							
1:00-1:30pm								1:00-1:30pm							
1:30-2:00pm	1:30-2:00pm														
2:00-2:30pm	Modified Lap Swim (3 Lanes) Rec Pool Open Fitness Deck Open 2:00pm-5:00pm					Closed	Closed	2:00-2:30pm							
2:30-3:00pm								2:30-3:00pm							
3:00-3:30pm								3:00-3:30pm							
3:30-4:00pm								3:30-4:00pm							
4:00-4:30pm								4:00-4:30pm							
4:30-5:00pm								4:30-5:00pm							
5:00-5:30pm								5:00-5:30pm							
5:30-6:00pm								5:30-6:00pm							
6:00-6:30pm	Full Lap Swim Rec Pool Open Fitness Deck Open 5:00-8:00pm					Closed	Closed	6:00-6:30pm							
6:30-7:00pm								6:30-7:00pm							
7:00-7:30pm								7:00-7:30pm							
7:30-8:00pm								7:30-8:00pm							
								Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Fitness Class Schedule								No Classes	No Classes	No Classes	No Classes	No Classes	No Classes	No Classes	

Legend	
Green	Public Swim
Orange	Open Swims
Purple	Fitness Classes
Grey	Closed

Hours of Operation			
	OPEN	MID DAY CLOSURE	CLOSE
Monday	5:30am	8:30pm-2:00pm	8:00pm
Tuesday	5:30am	8:30pm-2:00pm	8:00pm
Wednesday	5:30am	8:30pm-2:00pm	8:00pm
Thursday	5:30am	8:30pm-2:00pm	8:00pm
Friday	5:30am	8:30pm-2:00pm	8:00pm
Saturday	9:00am	N/A	2:00pm
Sunday	12:00pm	N/A	2:00pm