

**Draft Minutes**  
**City and Borough of Juneau ADA Committee**  
**Marianne Mills, Chair**

Thursday, December 19, 2019, 12:30 p.m. – 1:30 p.m.  
Downtown Library, Large Conference Room

**I. Call to Order / Roll Call / Quorum Determination**

The meeting was called to order, and the following people were present:

ADA Committee Members Present: Ross Douglas, Pam Mueller-Guy, Marianne Mills, and Charlene Steinman

ADA Committee Members Absent: None

CBJ Staff Representative: Charlie Ford

Interpreter: Robin Brenner, Brenner Interpreter Services

**II. Agenda Changes**

Ms. Brenner added a discussion of an Assembly letter regarding service animals to unfinished business. Ms. Mueller-Guy also added a discussion of accessible parking stalls to unfinished business.

**III. Public Participation of Non-Agenda Items**

None

**IV. Approval of Minutes**

The September 19, 2019 minutes were approved with no changes.

**V. New Business**

**How to attract new members of the ADA Committee**

Currently, three vacancies exist on the ADA Committee to replace Ms. Becky Harrington, Mr. Dan Harrington, and Mr. Matt McGuan. Committee members will start reaching out to people who may be a good fit.

**VIP Bus Pass**

Ms. Mills provided the Committee an update on the bus pass system and showed a sample application. Paratransit services will require a special pass for Care-A-Van, now called Capital Access.

**VI. Unfinished Business**

**Letter from Assembly Regarding Service Animals**

Ms. Brenner asked about the status of a letter the Assembly was to send to businesses regarding service animals. She noted that she is still experiencing problems with cab companies allowing service dogs in the vehicle. The Committee did not have information as

to whether the letter had been sent out, and would follow up at the next meeting.

**Annual Report for Assembly's Human Resources Committee (HRC) Meeting**

Ms. Mueller-Guy initiated discussion of accessible parking stalls for van with access from the rear. Mr. Ford verified that the stall sizes are set by the current codes regulations, which assume that most accessible vans access from the side. Ms. Mills will send Ms. Mueller-Guy the contact information for the Northwest ADA Coordinator, Mr. David Barton, so she can follow up with him on requirements.

**Follow-Up Report on Bartlett Hospital**

No discussion

**VII. Staff Report**

Mr. Ford informed the Committee that a new Director of Engineering and Public Works has been appointed.

**VIII. Adjournment**

The meeting was adjourned.

Next meeting dates: January 16, February 20, and March 19, 2020