

## **Minutes**

### **City and Borough of Juneau ADA Committee**

**Elizabeth “Becky” Harrington, Chair**

Thursday, September 23, 2019, 12:30 p.m. – 1:30 p.m.

Downtown Library, Large Conference Room

#### **I. Call to Order / Roll Call / Quorum Determination**

Ms. Harrington called the meeting to order, and the following people were present:

ADA Committee Members Present: Ross Douglas, Pam Mueller-Guy, Becky Harrington, Dan Harrington, Marianne Mills, and Charlene Steinman

ADA Committee Members Absent: None

CBJ Staff Representative: Charlie Ford

Interpreter: Robin Brenner, Brenner Interpreter Services

Guests: Matt McGuan, outgoing committee chair, and Monica Kunat

#### **II. Agenda Changes**

Ms. Harrington added a discussion of meeting times to new business.

#### **III. Public Participation of Non-Agenda Items**

Ms. Kunat expressed interest in serving on the ADA Committee, and will look at the application process to fill the open position.

#### **IV. Approval of Minutes**

The July 25, 2019, and August 15, 2019, minutes were approved with no changes.

#### **V. New Business**

Ms. Harrington asked the Committee to consider a new meeting time; a proposal of 4 p.m. – 5 p.m. was suggested. Mr. Ford will consult the Library schedule to ensure the room is available at that time. If so, the change will be effective at the October 17 meeting.

#### **VI. Unfinished Business**

##### **Follow-up Report on Bartlett Regional Hospital**

Ms. Harrington has started filming a training video for Bartlett Hospital, and will bring a copy to the Committee for review. There was no VRI machine provided during the filming, which led to some difficulties that she brought up with hospital staff. She also contacted her doctor’s office, who is currently looking into acquiring a VRI machine to serve their clients.

##### **Annual Report for Assembly’s Human Resources Committee (HRC) Meeting**

The annual report has been filed with the City Clerk, and Ms. Harrington attended the

Assembly Human Resources Committee meeting where it was discussed. The Assembly HRC asked about the topic of service animals.

**VII. Staff Report**

None

**VIII. Adjournment**

The meeting was adjourned.

Next meeting dates will reflect the new meeting time of 4 p.m. – 5 p.m., on October 17, November 21, and December 19.