



**TO:** Aquatics Board  
**FROM:** George Schaaf, Parks & Recreation Director  
**DATE:** November 19, 2019  
**RE:** Draft Commercial Use Regulations & Policy

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At its regular meeting on September 24, 2019, the Aquatics Board asked staff to draft regulations and policies regarding commercial use of municipal aquatics facilities. These draft regulations and policy (included in the packet for your November 19, 2019 meeting) are consistent with how the Department manages other types of commercial use.

The process to adopt regulations is different from that used to adopt policies. Per CBJ 67.10, the Aquatics Board may adopt regulations necessary for the administration of the aquatics facilities. Regulations must be adopted pursuant to CBJ 01.60, which requires that public notice be provided at least 21 days before adoption. This means that you are free to discuss and make changes to the draft regulations at your meeting on November 19<sup>th</sup>, but you may not adopt the regulations at this meeting. When you feel the proposed regulations are ready for adoption, staff will work with the Municipal Clerk to provide the required public notice.

While policies may be adopted at the discretion of the board, I recommend you postpone action on the policy until the regulation is finalized and adopted.