



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0490, FAX: 586-4530

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January 8, 2019

RE: JUNEAU PARK AND TRAIL SIGNAGE DESIGN  
Contract No. (C2)RFP E19-119

Peter Briggs  
Corvus Design, Inc.  
119 Seward St, Ste. 15  
Juneau, AK 99801

**NOTICE TO PROCEED**

Dear Mr. Briggs:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The completion date for this project is April 29, 2019.

**This contract expires on June 30, 2019, unless an amendment changing this date is fully executed prior to June 30, 2019.**

Please coordinate your activities for this project with Keri Williamson, P.E., of the Engineering Department at 586-5200.

Purchase Order number PO 111354 has been issued in the amount of \$32,295 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith  
Contract Administrator

Enclosure

c: Keri Williamson, CBJ Engineering  
CBJ Purchasing