



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0490, FAX: 586-4530

August 6, 2018

RE: Planning and Design for Capital Transit Valley Transfer Station
Contract No. RFP E18-214

Naomi Hobbs, P.E.
DOWL
5368 Commercial Blvd.
Juneau, AK 99801

NOTICE TO PROCEED

Dear Ms. Hobbs:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined.

The completion date for Phase I work is August 13, 2018. **This contract expires on December 31, 2018, unless an amendment changing this date is fully executed prior to December 31, 2018.**

Please coordinate your activities for this work with Lori Sowa, P.E., of the Engineering Department at 586-0875.

Purchase Order number PO 110908 has been issued in the amount of \$\$9,840 for Phase I services. Please reference this PO number, project name and contract number, and project manager name on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Lori Sowa, P.E., CBJ Engineering
CBJ Purchasing