



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0490, FAX: 586-4530

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February 14, 2017

RE: Design Services for West 8<sup>th</sup> Street Reconstruction  
Contract No. RFP E17-167

Irene M. Gallion  
DOWL  
5368 Commercial Blvd.  
Juneau, AK 99801

**NOTICE TO PROCEED**

Dear Ms. Gallion:

Enclosed is one executed contract for the above referenced project. You may now proceed with services as outlined.

The completion date for this project is March 1, 2017.

**This contract expires on December 31, 2017, unless an amendment changing this date is fully executed prior to December 31, 2017.**

Please coordinate your activities for this project with Skye Stekoll of the Engineering Department at 586-0887.

Purchase Order number PO 108852 has been issued in the amount of \$63,375 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith  
Contract Administrator

Enclosure

c: Skye Stekoll, CBJ Engineering  
Toby Lockhart, P.E., DOWL  
CBJ Purchasing