



**ADDENDUM to the REQUEST FOR PROPOSALS
Design Services for
Project Playground Rebuild Re-Solicitation
(C3) RFP No. MR E18-124**

ADDENDUM NO.: ONE

**CURRENT DEADLINE FOR PROPOSALS:
October 19, 2017**

PREVIOUS ADDENDA: NONE

ISSUED BY: City and Borough of Juneau
ENGINEERING DEPARTMENT
155 South Seward Street
Juneau, Alaska 99801

DATE ADDENDUM ISSUED: October 12, 2017

The following items of the contract are modified as herein indicated. This addendum has been issued and is posted online. Please refer to the CBJ Engineering Contracts Division webpage at:
<http://www.juneau.org/engineering ftp/contracts/Contracts.php>

Clarifications:

Question: *Does the consultant need to be licensed and registered as a Professional Landscape Architect in the State of Alaska?*

Response: Professional requirements are identified in 1.5 of the RFP.

Question: *What level of public outreach is expected of the selected consultant?*

Response: To have a jump start on design and community involvement, a School Outreach subcommittee has been formed from the Project Playground Steering Committee. The subcommittee has contacted all the middle and elementary school teachers in Juneau and offered them the opportunity to seek input from their students on what worked in the original project playground and what could be improved. We have emphasized we will not be designing a whole new playground, but can change a few things. The subcommittee also recruited designers to assist teachers. The subcommittee has provided two optional lessons plans and a 1 minute video. The subcommittee has requested the information gathering takes place sometime between Oct 16 and Oct 27th. Thus far, five teachers have requested designers assistance. Teachers have been encouraged to summarize and return their classes' ideas in creative ways. (graphs, movie, posters, list) All input will be collect by the subcommittee, condensed as appropriate, and provided to the design consultant once they are under contract.

The Steering committee sees this process as an initial outreach to students. Once the design consultant is on board there could be

additional school outreach in assembly format. Moreover, the consultant is expect to provide additional community outreach. One vision is for two more public meetings, one in the valley and one downtown, one on the weekend and on a week day) conducted by the design consultant.

Addendum Item No. 1:

Deadline for Questions – All questions shall be submitted in writing to the Contracts Administrator no later than 4:30pm, Alaska Time, October 13, 2017.

Receipt of this addendum must be acknowledged or your proposal may be considered non-responsive. Acknowledge the addendum in the submitted proposal.

By: 
Greg Smith,
Contract Administrator