



**ADDENDUM to the REQUEST FOR PROPOSALS  
City and Borough of Juneau  
Emergency and Maintenance Services for  
Public Works Utilities Wastewater Treatment SCADA System  
(C3) RFP E17-124**

**ADDENDUM NO.: TWO**

**CURRENT DEADLINE FOR PROPOSALS:  
October 12, 2016**

**PREVIOUS ADDENDA: ONE**

**ISSUED BY:** City and Borough of Juneau  
ENGINEERING DEPARTMENT  
155 South Seward Street  
Juneau, Alaska 99801

**DATE ADDENDUM ISSUED: September 28, 2016**

The following items of the contract are modified as herein indicated. This addendum has been issued and is posted online. Please refer to the CBJ Engineering Contracts Division webpage at:  
<http://www.juneau.org/engineering ftp/contracts/Contracts.php>

Item No. 1: **Change** title of proposal **from** Emergency and Maintenance Services for the Public Works Utilities Wastewater Treatment SCADA System, **to** Emergency and Maintenance Services for the Public Works Utilities Water System and Wastewater Treatment SCADA Systems.

Item No. 2: QUESTIONS REGARDING THIS RFP. **Add** the following language.  
"Requests for clarifications and/or questions must be submitted prior to close of business on October 5, 2016."

Item No. 3: 1.0 GENERAL INFORMATION, 1.1 Purpose and 1.2 Scope of Services. **Delete** in its entirety, and **replace** with the following:

**"1.1 Purpose**

The purpose of this document is to solicit proposals from qualified consultants to provide emergency and maintenance services for the Public Works Utilities Water and Wastewater SCADA systems for FY17.

The Class 3 process is used for acquisition of professional service contracts estimated to be more than \$50,000.

## 1.2 Scope of Services

CBJ Utilities is looking for a single Consulting firm to provide emergency and maintenance services for all Public Works Utilities Water and Wastewater SCADA systems for FY17. This service will consist of system maintenance, emergency service, and operational troubleshooting for SCADA and associated process PLCs at all of the Utilities facilities. This work will be at the major facilities for wastewater (Mendenhall Treatment Wastewater Plant (MTP) at 2009 Radcliffe Rd and Juneau-Douglas Wastewater Treatment Plant (JDTP) at 1540 Thane Road) and water (the Lemon Creek central SCADA server at 5433 Shaune Drive, Last Chance Basin at 1001 Basin Road, and Salmon Creek Treatment Plant at 2740 Egan Drive) and dozens of remote sites throughout the distribution system (i.e., pump stations, PRVs, or reservoirs).

The Consultant shall have experience in development and maintenance with the following software programs FactoryTalk View, RSLogix, RSView 32, Wonderware, Win911, Ignition, Window 7 and XP, and Server 2012. The Consultant should be familiar with and experienced in troubleshooting PLC5s, Allen-Bradley controls, and similar hardware. Service experience and client references should be detailed in the proposal.

The Consultant shall be expected to provide emergency services; that will include providing CBJ with a 24 hours a day, 7 days a week contact telephone number and the ability to deploy trained personal to any of the facilities within 2 hours of notification. The contract will strictly adhere to this requirement for public health and safety, environmental conservation, and overall operational function of the Division; if the selected Consultant fails to meet this requirement, swift action will be taken to terminate the contract.

The Consultant will be expected to conduct monthly health/performance checks of the MTP and JDTP SCADA systems; during these visits, the Consultant will be expected to conduct a physical site visit to verify the stability of the SCADA operating systems, perform needed maintenance, and inform Utilities Management of any eminent issues that may need addressed and potential solutions for repair.

Note that this contract is for emergency and maintenance services only. Scoping or installation of major system upgrades will not be undertaken by this contract. If a system failure necessitates upgrade of existing components, this Consultant will specify the needed improvements but all work will be completed in compliance with the CBJ Purchasing Code.

- Item No. 4: 3.0 PROPOSAL CONTENT REQUIREMENTS. **Change** the number of pages for the letter **from** seven (7) **to** ten (10).
- Item No. 5: PROPOSAL EVALUATION FORM. **Delete** in its entirety, and **replace** with the attached PROPOSAL EVALUATION FORM, labeled Addendum No. 2.

Receipt of this addendum must be acknowledged or your proposal may be considered non-responsive. Acknowledge the addendum in the submitted proposal.

By:   
Greg Smith,  
Contract Administrator

Section	Criteria - Per SECTION 4.2 of RFP	Weight (%)	Outstanding (10 points)	Adequate To Good (6 or 8 points)	Marginally Acceptable (3 or 4 points)	Unacceptable (0 or 1 point)	Sub Total
4.2.1	Proposed Method to Accomplish the Project.	20					
4.2.2	Organization, Capacity of Firm and Personnel Qualifications						
a.	Organization and ability to perform services within desired schedule	25					
b.	Experience of proposed personnel and scale of involvement.	20					
4.2.3	Relevant Experience and Past Record of Performance	20					
4.2.4	Firms Hourly Rates	5					
4.2.5	Quality of Proposal	5					
4.2.6	Juneau Proposer (per Section 7.0)	5					
<b>GRAND TOTAL</b>							

Scoring

No scores using 2, 5, 7, 9

Outstanding = 10

Adequate to Good = 6 or 8

Marginally Acceptable = 3 or 4

Unacceptable or Poor = 0 or 1

Juneau Proposer Points awarded by Contracts Division = 10 or 0 points

Maximum Score Achievable = 1,000

Evaluator \_\_\_\_\_ Rank \_\_\_\_\_ Date \_\_\_\_\_