



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0873, FAX: 586-4530

April 26, 2016

RE: Contract Administration and Inspection Services for Stephen Richards Memorial Drive
Contract No. RFP E16-179

Irene Gallion
DOWL
5368 Commercial Blvd.
Juneau, AK 99801

NOTICE TO PROCEED

Dear Ms. Gallion:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined.

The completion date for this project is October 31, 2016.

This contract expires on December 31, 2016, unless an amendment changing this date is fully executed prior to December 31, 2016.

Please coordinate your activities for this project with John Nelson of the Engineering Department at 586-0896.

Purchase Order number PO 107805 has been issued in the amount of \$50,440 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: John Nelson, CBJ Engineering
CBJ Purchasing