



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0873, FAX: 586-4530

November 5, 2015

RE: Design Services for Mendenhall and Juneau Douglas
Wastewater Treatment Plants Headworks Improvements
Contract No. RFP E16-072

William Pence, PLS
Justin Kanouse, E.I.T.
DOWL
5368 Commercial Blvd.
Juneau, Alaska 99801

NOTICE TO PROCEED

Dear Mr. Pence and Mr. Kanouse:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The completion date for this project is November 18, 2015.

This contract expires on December 31, 2016, unless an amendment changing this date is fully executed prior to December 31, 2016.

Please coordinate your activities for this project with John Nelson of the Engineering Department at 586-0896.

Purchase Order number PO 107242 has been issued in the amount of \$77,854 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: John Nelson, CBJ Engineering
CBJ Purchasing