



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0873, FAX: 586-4530

July 10, 2015

RE: Electronic Mapping of Evergreen Cemetery
Contract No. RFP E15-249

Brian Smith
Gateway Mapping Inc.
250 S. Beechwood Ave.
Boise, ID 83709

NOTICE TO PROCEED

Dear Mr. Smith:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined.

The completion date for this project is August 31, 2015.

This contract expires on December 31, 2015, unless an amendment changing this date is fully executed prior to December 31, 2015.

Please coordinate your activities for this project with Laura Boyce of the Community Development Department at 907-586-0753.

Purchase Order number PO 106718 has been issued in the amount of \$9,985 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Laura Boyce, Community Development Department
CBJ Purchasing