



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0873, FAX: 586-4530

July 1, 2015

RE: Design – Park Restroom & Concessions Improvements
Contract No. RFP E15-238

Joann Lott
Jensen Yorba Lott, Inc.
522 West 10th Street
Juneau, AK 99801

NOTICE TO PROCEED

Dear Ms. Lott:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined.

The completion date for this project is August 17, 2015.

This contract expires on December 31, 2016, unless an amendment changing this date is fully executed prior to December 31, 2016.

Please coordinate your activities for this project with Skye Stekoll of the Engineering Department at 586-0887.

Purchase Order number PO 106631 has been issued in the amount of \$37,190 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Skye Stekoll, CBJ Engineering
CBJ Purchasing