



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0873, FAX: 586-4530

February 10, 2015

RE: Consulting Services for an Housing Action Plan
Contract No. RFP E15-034

Charles Buki
czbLLC
2001 Mt. Vernon Ave.
Alexandria, VA 22301

NOTICE TO PROCEED

Dear Mr. Buki:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined.

The completion date for this work is August 15, 2015.

This contract expires on December 31, 2015, unless an amendment changing this date is fully executed prior to December 31, 2015.

Please coordinate your activities for this project with Beth McKibben of the Community Development Department at 586-0465.

Purchase Order number PO 106162 has been issued in the amount of \$72,242 for this work. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Beth McKibben, Community Development Department
CBJ Purchasing