



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0873, FAX: 586-4530

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May 23, 2014

RE: Inspection Services for Erin Manor 3 Subdivision, Phase 2 – Construction of Roadway and Sidewalk, Paving, Curb and Gutter, and Electrical Installation  
Contract No. RFP E13-308

Jeff Wilson, P.E.  
Wilson Engineering, Inc.  
175 S. Seward St., Ste. 300  
Juneau, AK 99801-1304

**NOTICE TO PROCEED**

Dear Mr. Wilson:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The completion date for this project is August 1, 2014.

**This contract expires on December 31, 2014, unless an amendment changing this date is fully executed prior to December 31, 2014.**

Please coordinate your activities for this project with Autumn Sapp of the Engineering Department at 586-0884.

Purchase Order number PO 105117 has been issued in the amount of \$26,225 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Greg Smith  
Contract Administrator

Enclosure

c: Autumn Sapp, CBJ Engineering  
CBJ Purchasing