

**Contract Administration & Inspection Services for the
Port of Juneau Cruise Ship Berths
Contract No. DH14-001**

Response to Questions
Issued 2-21-14

Questions in black, CBJ responses in blue italics.

- ❖ Our primary Resident Engineers/Inspectors are based in Juneau (on-site construction) and Seattle (off-site fabrication of pontoons and weldments). Our proposed Project Manager and Principal-in-Charge are based in Anchorage. It is customary for PM and PIC to periodically make trips to the project site(s) for general supervision and scheduled meetings. The costs for these trips are normally a reimbursable expense. It is unclear from the RFP if the CBJ will allow these costs to be charged; will the selected consultant be allowed to charge for these types of costs?

Yes – the sample contract attached to the RFP allows travel reimbursable as approved by the CBJ Project Manager. This will be addressed in the fee negotiations to establish a reasonable amount of travel related to the project services.

- ❖ Is there a page limit for a submitted proposal?

No, there is no page limit to the proposal but a two page limit to the Letter of Transmittal (Section 3.3). Selection will be based upon pertinent content, not weight of proposal, so please be concise.

- ❖ Is there any work to be stamped (sealed by a registered engineer as part of this contract?

None intended – if it becomes necessary for the CA/CI consultant to sign (seal) any work, additional services will be negotiated and qualification of personnel would be reviewed and approved at that time.

- ❖ Should Section 3.5 History and Experience be completed for subcontractors as well, or is this information only requested for the firm in the prime role?

History and Experience should be provided for the entire team proposed to provide the requested services

- ❖ Are permit efforts to be handled by the Engineer of Record (Designer) of the Consultant (under this Contract)?

The primary permits for this project have been secured by the Engineer of Record or the Owner. There may be additional permits required that would be obtained by the construction contractor, such as work in the state right-of-way, or similar. It is not intended that the CA/CI consultant would acquire permits for the project. If it becomes necessary, additional services would be negotiated for this work.

- ❖ Will a Marine Mammal Monitor be required by ACOE or NOAA (NMFS) permit to observe work?

There is no such requirement of the Army Corps of Engineers permit.

- ❖ Is a surveyor on the consultant's staff required?

A surveyor is not required on the CA/CI consultant team. If it becomes necessary additional services would be negotiated for this work.

- ❖ Is the CA/CI consultant required to provide vibration monitoring of area buildings or structures for the period of the work?

There is no such requirement of this RFP. The Owner intends to issue a separate RFP for vibration monitoring during the period of the construction work.