



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0873, FAX: 586-4530

---

February 11, 2014

RE: Design Services for Valley Court Force Main and Gruening Park Lift Station  
Contract No. RFP E14-129

William T. Pence, P.L.S.  
DOWL HKM  
5368 Commercial Blvd.  
Juneau, Alaska 99801

**NOTICE TO PROCEED**

Dear Mr. Pence:

Enclosed is one original, executed contract for the above referenced project with the City and Borough of Juneau. This letter represents authorization to proceed with the services outlined in the enclosed contract.

**This contract expires on December 31, 2015, unless an amendment changing this date is fully executed prior to December 31, 2015.**

Please coordinate your activities for this project with Paul Beck of the Engineering Department at 586-0882.

Purchase Order number PO 104745 has been issued in the amount of \$11,310 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,

Rich Ritter, AIA  
Acting Contracts Officer

Enclosure

c: Paul Beck, CBJ Engineering  
CBJ Purchasing