

City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0873, FAX: 586-4530

July 10, 2013

RE: Design Services for Centennial Hall Renovations
Contract No. RFP E13-269

Mr. Wayne Jensen, AIA, LEED, AP
President/Principal Architect
Jensen Yorba Lott, Inc.
522 West 10th St.
Juneau, AK 99801

NOTICE TO PROCEED

Dear Mr. Jensen:

Enclosed is one original, executed contract for the above referenced project with the City and Borough of Juneau. This letter represents authorization to proceed with the services outlined in the enclosed contract.


The completion date for this project is July 31, 2013.

This contract expires on December 31, 2015, unless an amendment changing this date is fully executed prior to December 31, 2015.

Please coordinate your activities for this project with Theresa Mores of the Engineering Department at 586-0893.

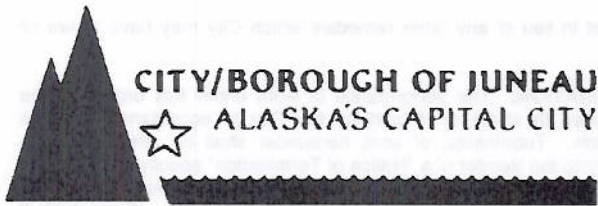
Purchase Order number PO 103887 has been issued in the amount of \$50,940 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,


Jennifer Mannix
Contract Administrator

Enclosure

c: Theresa Mores, CBJ Engineering
CBJ Purchasing



City and Borough of Juneau

Purchasing Division, Finance Department

155 South Seward Street

Juneau, Alaska 99801

Phone: (907) 586-5258 Fax: (907) 586-4561

PURCHASE ORDER

VENDOR NAME AND ADDRESS
JENSEN YORBA LOTT INC 522 W 10TH ST JUNEAU AK 99801-1818

PO #	PO REVISION #	PO DATE
103887		07/08/13
VENDOR NUMBER		VENDOR PHONE
1606		907-586-1070

SHIP TO	COMMENTS	SEND INVOICE TO:	
ENGINEERING-CONTRACTS 155 S SEWARD ST JUNEAU AK 99801	Deliver To: Theresa Mores 907-586-0893	CBJ ACCOUNTS PAYABLE 155 SOUTH SEWARD STREET JUNEAU, AK 99801 PHONE:(907) 586-0355 FAX:(907) 586-5384 Accounts_Payable@ci.juneau.ak.us	
F.O.B.	FREIGHT TERMS	PO CURRENCY	BUYER
	----	U.S. DOLLARS	JENNIFER MANNIX

LINE ITEM	QTY	UOM	ITEM OR SERVICE DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	1	EA	CENTENNIAL HALL RENOVATION Design Services for Centennial Hall Renovations per Contract No. RFP E13-269.	\$50,940.000	\$50,940.00
Total Order					50,940.00

CONDITIONS – READ CAREFULLY

1. This Order is subject to terms and conditions outlined on the final page, unless expressly stated otherwise. Performance by vendor constitutes acceptance of all terms, conditions, or specifications herein referenced.
2. Failure to meet specified delivery dates may cause cancellation of this Order.

Purchasing Officer