



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0873, FAX: 586-4530

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July 1, 2013

RE: Water and Wastewater Rate Study Update  
Contract No. RFP E13-238

Ms. Karyn Johnson  
Managing Principal  
FCS Group  
7525 166<sup>th</sup> Ave NE, Suite D-215  
Redmond, WA 98052

**NOTICE TO PROCEED**

Dear Ms. Johnson:

Enclosed is one original, executed contract for the above referenced project with the City and Borough of Juneau. This letter represents authorization to proceed with the services outlined in the enclosed contract.

The final rate study report shall be completed by May 30, 2014.

**This contract expires on June 30, 2014, unless an amendment changing this date is fully executed prior to June 30, 2014.**

Please coordinate your activities for this project with Kirk Duncan, Public Works Director at 907-586-5254.

Purchase Order number PO 103791 has been issued in the amount of \$214,978 for this project. Please reference this PO number, project name and contract number on all invoices.

Sincerely,



Jennifer Mannix  
Contract Administrator

Enclosure

c: Kirk Duncan, Public Works Director  
CBJ Purchasing

np