



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0873, FAX: 586-4530

April 11, 2013

RE: Design Juneau Douglas City Museum HVAC Upgrades
Contract No. RFP E13-217

Steve Theno, P.E.
PDC Inc. Engineers
2700 Gambell Street, Suite 500
Anchorage, AK 99503

NOTICE TO PROCEED

Dear Mr. Theno:

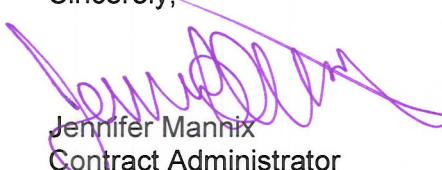
Enclosed is one executed contract for the above referenced project. Authorization to proceed with professional services is hereby given.

This contract expires on December 31, 2013, unless an amendment changing this date is fully executed prior to December 31, 2013.

Please coordinate your activities for this project with Theresa Mores of the Engineering Department at 586-0893.

Purchase Order number PO 103474 has been issued in the amount of \$5,000.00 for this project. Please reference this number on all invoices.

Sincerely,


Jennifer Mannix
Contract Administrator

Enclosure

c: Theresa Mores, CBJ Engineering
CBJ Purchasing