

City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0873, FAX: 586-4530

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March 29, 2013

RE: Comprehensive Operations Analysis/Transit Development Plan,  
Including a Transit Improvement Plan  
Contract No. RFP E13-177

Mr. Paul Jewel, COO and Principal  
Nelson Nygaard Consulting Associates, Inc.  
116 New Montgomery St., Suite 500  
San Francisco, CA 94105

**NOTICE TO PROCEED**

Dear Mr. Jewel:

Enclosed is one original, executed contract for the above referenced project with the City and Borough of Juneau. Formalization of the award and authorization to proceed with professional services is hereby given.

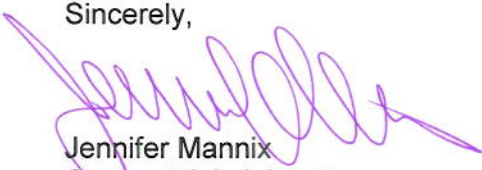
The completion date for this project is March 17, 2014.

**This contract expires on June 30, 2014, unless an amendment changing this date is fully executed prior to June 30, 2014.**

Please coordinate your activities for this project with John Kern, Transit Superintendent, 907-789-6903.

Purchase Order number PO 103425 has been issued in the amount of \$150,000 for this project. Please reference this Purchase Order, project number and name on all invoices.

Sincerely,

  
Jennifer Mannix  
Contract Administrator

Enclosure

c: John Kern, CBJ Capital Transit  
Mr. Paul Lutey, Nelson Nygaard Consulting Associates, Inc.  
CBJ Purchasing

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