



**ADDENDUM to the REQUEST FOR PROPOSALS  
Wastewater Plant Document Updates**

**(C3) RFP No. E13-033**

**ADDENDUM NO.: THREE**

**CURRENT DEADLINE FOR PROPOSALS:  
August 3, 2012**

**PREVIOUS ADDENDA: TWO**

**ISSUED BY: City and Borough of Juneau  
ENGINEERING DEPARTMENT  
155 South Seward Street  
Juneau, Alaska 99801**

**PREVIOUS DEADLINE FOR PROPOSALS:  
July 30, 2012**

**DATE ADDENDUM ISSUED: July 26, 2012**

The following items of the contract are modified as herein indicated. This addendum has been issued and is posted online. Please refer to the CBJ Engineering Contracts Division webpage at:  
[http://www.juneau.org/engineering\\_ftp/contracts/Contracts.php](http://www.juneau.org/engineering_ftp/contracts/Contracts.php)

Item No. 1: **DEADLINE FOR PROPOSALS.** *Change* date of Deadline for Proposals *from* July 30, 2012 *to* August 3, 2012.

Item No. 2: 1.3.2 Facilities Operations and Evaluation Report. *Delete* and *replace* with the following:

**“1.3.2 Facility Operations Evaluation Report**

The Consultant will review the operations manuals and Standard Operating Procedures provided by the City and shall provide written recommendations for their improvement. The City’s goal is to provide clear, concise, and up to date documents to assist operators in the safe, efficient, and cost effective operation of the facilities that conform to all applicable local, state and federal regulations.”

Item No. 3: 1.3.3 Facility Plan. *Delete* the second and third paragraphs and *replace* with the following:

“The Consultant will evaluate the existing facility, interpret data, and prepare conceptual designs and cost estimates for recommended improvements. These recommendations shall be ranked in terms of needed priority and presented with a recommended timeline for their implementation.

The Facility plan will be reviewed, and is expected to be adopted by the City. The report is expected to contain, but is not limited, to the following:”

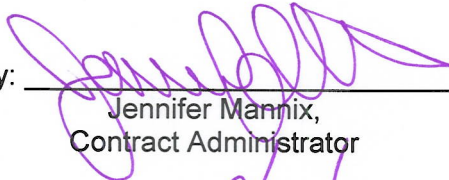
Item No. 4: 1.4 Completion/Deliverables. *Delete* and *replace* with the following:

**1.4 Completion/Deliverables**

“The City currently anticipates that the Consultant will need approximately 12 months, after receiving the initial Notice to Proceed, to complete the work tasks identified in

this RFP. The Consultant will provide a proposed schedule of their work activities developed in consideration of the anticipated scheduling goal which identifies major benchmarks for completion of the work. If the Consultant believes that a 12 month time period is not sufficient to complete the work, it is encouraged to provide recommendations for the modification/improvement of the scheduling and/or work deliverable descriptions. Project documents shall be delivered to the City in .pdf format and in the format they were prepared in (Word, Excel, AutoCAD, etc.).”

Receipt of this addendum must be acknowledged or your proposal may be considered non-responsive. Acknowledge the addendum in the submitted proposal.

By:   
Jennifer Mannix,  
Contract Administrator  
Date Issued: 7/26/12