



ADDENDUM TO THE CONTRACT

for the

Capital City Fire and Rescue (CCFR) Sectional Doors and Operators Replacement

Contract No. E10-219

ADDENDUM NO.: ONE

CURRENT DEADLINE FOR BIDS:

April 21, 2010

PREVIOUS ADDENDA: NONE

ISSUED BY: City and Borough of Juneau
ENGINEERING DEPARTMENT
155 South Seward Street
Juneau, Alaska 99801

DATE ADDENDUM ISSUED: April 5, 2010

The following items of the contract are modified as herein indicated. All other items remain the same. This is a faxed addendum. A confirming copy will not be mailed to you. If this fax is incomplete, please call (907) 586-0490, and we will re-send it. This addendum has been issued and is posted online. Please refer to the CBJ Engineering Contracts Division webpage at:
<http://www.juneau.org/engineering ftp/contracts/Contracts.php>

INFORMATION ITEMS:

- Glacier Fire Station sectional doors No. 1 through 4 are inside the perimeter fence for the Juneau Airport. Therefore, the contractor will be required to apply for and obtain Transportation Security Administration (TSA) airport security badges. The contractor will comply with all provisions of the 01520 Security specification section added by this Addendum No. 1
- Contact the Airport Deputy Manager's office to apply for identification badges for each employee working within airport property for the duration of the door operator installation at the Glacier Fire Station only. Contact: Patricia deLaBruere 907-789-7821
- Site inspection visits by interested bidders can be arranged by calling SteveTada, CBJ Project Manager at 586-0894, or by email: steve_tada@ci.juneau.ak.us

PROJECT MANUAL:

Item No. 1: **Add attached** SECTION 01520 – SECURITY in its entirety. Four (4) pages total.

By: 
for Jennifer Mannix,
Contract Administrator

Total number of pages contained within this Addendum: 5

SECTION 01520 - SECURITY

PART 1 - GENERAL

1.1 SECURITY PROGRAM

A. The CONTRACTOR shall:

1. Protect WORK existing premises and OWNER's operations from theft, vandalism, and unauthorized entry.
2. Prepare a Safety Plan in compliance with FAA Advisory Circular 150/5370/2E-Chapter 2.
3. Initiate security program in coordination with OWNER's existing security system at job mobilization.
4. Maintain program throughout construction period until OWNER'S occupancy.

1.2 ENTRY CONTROL

A. The CONTRACTOR shall:

1. Restrict entry of persons and vehicles into the project site and existing facilities.
2. Allow entry only to authorized persons with proper identification.

B. OWNER will control entrance of persons and vehicles related to OWNER's operations.

C. The CONTRACTOR shall be liable for any fines levied against the Airport by the TSA resulting from actions of the CONTRACTOR, or those for whom the CONTRACTOR is responsible, that cause a breach of security in the area of construction, to include any points of entry into the Air Operations Area (AOA) utilized for the construction project. Failure to maintain security will also include failure to abide by the Airport badge identification program or other requirements pertaining to the security of the Airport.

1.3 SECURITY IDENTIFICATION DISPLAY AREA (SIDA) BADGE REQUIREMENTS

A. Only Juneau Airport Identification Badge, Law Enforcement Credentials, Federal Inspector Credentials and Airline Crew Credentials are recognized as authority to enter or be present in the Security Identification Display Area (SIDA) and Sterile Areas of the airport without escort. Only persons identified by this system are permitted access. All Airport Identification Badges must be worn on the outermost garment above the waist.

B. Any person found in the SIDA or Sterile Area, not in compliance with this program, will be removed from the area and action will be taken against violators as appropriate.

C. When SIDA badges are required, CONTRACTOR shall apply for clearance with Juneau Airport Management. Requirements for each employee include completing a Photo Identification Badge Application, photo proof of identity, either proof of US citizenship or work authorization paperwork, completion of a Federal Security Threat Assessment, completion of a fingerprint Criminal History Records Check, and completion of training course for the appropriate access area. Personnel operating ground vehicles in the AOA must meet additional requirements. Application must be

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made to the Airport Deputy Manager, Patricia delaBruere, 907-789-7821. CONTRACTOR shall assume a minimum of two weeks for the clearance process, and be responsible for costs associated with obtaining badges.

- D. CONTRACTOR personnel are subject to random checks for compliance with the badging and permit regulations. These checks may be conducted by Airport Security, Airport Operations, or the TSA.
- E. Any falsifications can result in revocation of the badges for the individual in question, and any fines incurred from the violations will be passed to the responsible party.
- F. Upon issuing an Airport Identification Badge, each badged employee will be issued a set of airport rules and regulations for which they shall be held responsible while working in restricted areas of the airport.
- G. In order to maintain accountability for all Airport identification badges issued, the CONTRACTOR is responsible for physically collecting and returning to the Airport all outstanding badges no longer used for the construction project including those badges carried by persons no longer working on the project. Proof of return is the Airport Receipt issued by the Airport.
- H. When someone terminates employment, the CONTRACTOR shall immediately notify the Airport so that the badge can be deactivated. If termination is outside of the normal working hours, the CONTRACTOR shall immediately notify Airport Security at 586-0899 or 321-3802 of the termination.
- I. A non-refundable fine of \$300.00 will be levied against the CONTRACTOR for each badge not returned within five (5) days of badge expiration, employee termination or completion of the project, whichever is sooner.
- J. Should an employee lose his or her I.D. Badge, he or she should immediately notify the CONTRACTOR, who shall then immediately notify the Airport. If lost after normal business hours, the loss shall be reported to Airport Security. The Airport will confirm the employee's employment status prior to reactivation of a badge reported lost, then found by its owner. If requested, a replacement badge will not be issued until a replacement request letter is received and the \$200.00 lost badge fee is paid. This is a separate fee from the non-refundable fine of \$300.00 applied to non-returned badges. If a replacement badge is issued for a lost badge, *and* the \$200.00 fee paid, the contractor will not be charged the non-refundable fine of \$300.00.
- K. Temporary ramp permits must be turned back into the Airport within five (5) days of completion of work or expiration of the ramp permit(s), whichever is sooner. There is a non-refundable fine of \$50.00 for each permit not returned.
- L. Final payment to the CONTRACTOR will be withheld pending the return of all badges and vehicle permits to the Airport and the settlement of all charges due JNU Accounting.
- M. Escort procedures for persons accessing the AIR OPERATIONS AREA/SIDA/SECURED AREA are as follows: Persons who do not have valid airport ID media or access card, who have a need

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to enter the AIR OPERATIONS AREA/SIDA/SECURED AREA can do so only while under the "positive" escort of a person who has a valid airport ID media or access card for that respective security area. An escort into the SIDA/SECURED AREA must also have escort authority ("EA" designation on their badge). "Positive" escort means that the person being escorted must be within sight and hearing range of the authorized escort. This will ensure that the individual under escort is engaged in activities only for which escorted access was granted. Should the individual (s) attempt to engage in unauthorized activity, the person providing escort shall provide a verbal challenge. If the person providing the escort is endangered, or the escorted individual(s) are unresponsive, the escort shall immediately notify Security, air carrier or airport management, who will immediately notify law enforcement personnel.

1.4 VEHICLE ACCESS IN THE AOA

- A. As stated previously, the TSA requires the Airport Operator to control access into and prevent unauthorized vehicles from entering the AOA. In compliance with this requirement, the Airport Operator has established procedures to authorize or deny access to the AOA and to identify and control vehicles while within the AOA.
- B. Proper individual identification, ramp driver's licenses, and vehicle permits must be obtained through Airport Badge Office before attempting to enter the AOA. If a vehicle will be entering the SIDA or AOA-135 area, an amber colored rotating beacon is required on the vehicles
- C. All contractor vehicles requiring access to the AOA shall display a company logo and temporary ramp permit as issued and instructed by Airport Badge Office. All permit requests must come through and be authorized by the Project Manager.
- D. CONTRACTOR vehicles are only authorized in the areas where their contract work is being performed and on the access routes to and from that area; during contract working hours (unless otherwise required for emergencies).
- E. A CONTRACTOR vehicle is authorized onto the AOA only when within its area of authorization, the temporary ramp permit is properly displayed, and all occupants have the required airport identification properly displayed.

1.5 BUILDING SECURITY

- A. The CONTRACTOR shall be responsible for security of the building interior and exterior work areas.
- B. All access points into the AOA, SIDA or other secured areas must be kept secure. Temporary fence or interior walls shall be required as described in the approved Security Plan. The CONTRACTOR shall notify Airport Management (907) 789-7821 72 hours before the following conditions:
 - 1. Opening, removing, or changing the fence or interior temporary wall in any way. The CONTRACTOR shall include dates, times, and provisions for maintaining security. If a guard is posted to maintain security, that guard must be qualified to recognize unauthorized parties, and must have a means of calling the local Airport Security or Juneau Police Department. Note that if any required temporary fencing or wall does not meet the requirements of the Safety Plan because it is being relocated or otherwise changed, the area

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- must have a guard posted.
- 2. When construction is to begin.
- 3. Extent of materials or equipment that will be on airport property.
- 4. Names and responsibilities of any Contractor's or Subcontractors' personnel working on Airport property.
- 5. When the work is complete.

1.6 RESTRICTIONS

- A. The CONTRACTOR shall not allow cameras on site or photographs to be taken by persons under the control of the CONTRACTOR except by written approval of OWNER.
- B. When air carrier aircraft are using a gate near the Project area, CONTRACTOR personnel shall follow any instructions by air carrier ground crew regarding clearances of CONTRACTOR personnel and equipment from the aircraft or from air carrier operational personnel and equipment tending the aircraft.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION