



**Capital City Fire / Rescue - Fire Marshal's Office**  
820 Glacier Avenue, Juneau Alaska 99801 - Ph.(907) 586-5322 FAX (907) 586-8323

## **Checklist for Temporary Food Facilities & Vendors** **(Open Flame Permit)**

Below you will find some of the items that are required in order to maintain a safe environment for you and your customers. There may be other requirements depending upon your situation. We encourage you to contact the Fire Marshal's Office for more information about your operation, and look forward to assisting you.



### **Fire & Life Safety Inspections:**

All facilities where the public works and plays is subject to unannounced inspections.


### **Permit Required:**


**A permit must be obtained for use of any open flame (*including use of sterno and other food warming devices*), and cooking equipment and must be approved in advance by the Fire Marshal's Office.** Please contact the Juneau Permit Center, 230 S. Franklin St, 4<sup>th</sup> Floor .(907)586-3365

### **Fire Extinguisher Requirement:**

	<p>Cooking that does not include deep fat frying, <b>one portable fire extinguisher (minimum 2A-10BC)</b> shall be provided and readily available. <i>(IFC 904.11.5.2)</i></p> <p>Extinguisher to have a current inspection tag (State of Alaska).</p>
	<p><b>Deep Fat Frying?</b></p> <p>In addition to the above extinguisher requirement, for cooking involving up to four deep fat fryers, <b>one Class K portable fire extinguisher</b> of a minimum 1.5 gallon capacity, shall be provided.</p> <p>Extinguisher to have a current inspection tag (State of Alaska).</p>

## LP-Gas:

	<p>Location of LP-gas containers shall be located outside. Safety release valves shall be pointed away from tent or membrane structure. <i>(IFC 2404.16.2)</i></p> <p>Portable LP-gas containers shall have a minimum separation between the container and structure not less than 10 feet. <i>(IFC 2404.16.2.1)</i></p>
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	<p>Cooking equipment shall not be located within 10 feet of exits or combustible materials. <i>(IFC 2404.15.5)</i></p> <p>There shall not be any blockage of exit or path of egress</p> <p>Flammable-liquid-fueled equipment shall not be used in tents, canopies or membrane structures. <i>(IFC 2404.17.1)</i></p> <p>Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet of a tent or membrane structure. <i>(IFC 2404.15.6)</i></p>
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## **In addition to the above, the following shall be observed:**

**Tents & Membrane Structures.** Open flame or warming device shall not be covered by a tent or other membrane structure without consulting the Fire Marshals Office for any additional requirements for tents, canopies and membrane structures.

**Flammable Vapor.** Open flames and direct-fired heating devices shall be prohibited in areas where flammable vapor-air mixtures exist. *(IFC 2003.6)*

**Hazardous Materials.** Open flames and high-temperature devices shall not be used in a manner which creates a hazardous condition and shall be listed for use with the hazardous materials stored or used. *(IFC 2703.7.2)*

**Storage Areas.** Open flames and smoking are prohibited in flammable or combustible liquid storage areas. *(IFC 3406.2.1)*

**Combustible Materials.** Open flames shall not be located on or near decorative material or similar combustible materials. *(IFC 308.1.5)*