



**CBJ Marijuana License Inspection – Planning & Zoning**

The purpose of this inspection is to ensure that the conditions of the approved CUP and the requirements of CBJ 49.65.1200 are met prior to operation. **Take the MJL folder and CUP folder with you on the inspection so you have all the approved plans and a copy of the NOD. Review checklist from previous years. Take pictures for file if you think that is useful. Write notes on the checklist.**

**For all marijuana establishments:**

- Required signs are present in conspicuous place near main entrance:
  - CBJ and State Licenses (for renewal inspection only)
  - Health warning
  - Consumption and transportation warning
- Limited access areas are marked
- Verify visitor log is properly maintained and view that old sheets retained
- Floor plan matches what was approved under the CUP or building permits. Some minor changes may have been approved through building permits or past inspections.
- Check out alarm system –all exterior windows and doors have an alarm sensors
- Verify security surveillance system is working and all doors/ regular work areas are covered
- Verify security surveillance system back up system (e.g. generator or batteries)
- Verify all entry and exit points to the facility are video monitored from inside and out
- Verify that there is no product visible form the public right-of-way
- Verify doors and locks meet regulatory standards (commercial grade locks)
- Verify safe is installed in a secure room
- Verify an approved waste disposal method is in use
- Verify carbon filters are installed/no noticeable odor outside building vents
- Verify ventilation system installed and operational
- Any additional conditions imposed by CUP

**For cultivation or processing operations only:**

- Verify storage of carbon dioxide sources (also part of Fire Dept. inspection)

**For cultivation operations only:**

- Verify fertilizers used and mold/pet control

**PASSED INSPECTION**

**INCOMPLETE INSPECTION**

**Items not complete:**

- Complete inspection in ‘GOVERN Inspections’**
- Complete activity in ‘GOVERN Activities’**
- Work with business owner to address incomplete items.**
- When complete go back to GOVERN. Hand MJL folder with inspection checklist back to Permit Techs**

**Inspected by:** \_\_\_\_\_, Planner **MJL#** \_\_\_\_\_

**Date:** \_\_\_\_\_