

**CBJ Docks and Harbors Board**  
**Harbor Fee Review Committee Meeting Minutes**  
**For Wednesday November 2nd, 2016**

I. Call To Order – Budd Simpson called the meeting to order at 12:01 p.m. in CBJ Room 224.

II. Roll Call – The following members were present: Tom Donek, Bob Janes, David Lowell(arrived at 12:09) and Budd Simpson.

Absent: Robert Mosher

Also present were the following: Carl Uchtyl – Port Director, Dave Borg – Harbormaster, Doug Unruh – Operations Maintenance Supervisor, and Matthew Creswell – Senior Harbor Officer.

III. Approval of Agenda.

***MOTION By MR.DONEK: TO APPROVE THE AGENDA AS PRESENTED AND ASK FOR UNANIMOUS CONSENT.***

*Motion Passed With No Objection*

IV. Approval of October 5<sup>th</sup>, 2016 Harbor Fee Review Committee minutes.

Hearing no objection, the October 5<sup>th</sup>, 2016 Harbor Fee Review minutes were approved as presented.

V. Public Participation on Non-Agenda Items – None

VI. Unfinished Business - None

VII. New Business

1. Grid Usage Fees (05 CBJAC 20.100)

Mr. Uchtyl said this fee pertains to the Harris grid, which is the only grid left in Juneau. The current \$.95 per lineal feet fee has been used since July 1<sup>st</sup> 2007. The fee prior to that in FY07 was \$.80 per lineal feet, and FY06 was \$.65 per lineal feet. On page 12 of the packet shows the revenue collected from the grid usage fees. The grid is important to the Harbor.

Committee Questions

Mr. Donek asked what is the environmental part of having this grid?

Mr. Uchtyl said nobody from DEC has ever approached Docks & Harbors about the grids. He is unsure what DEC would require if a new one is built.

Mr. Borg said the Clean Harbor initiative does address grids. They recommend best practices that staff will be putting in place.

Mr. Creswell signage will be put in place over the winter. He said the grid is one of the biggest parts of Clean Harbors with DEC, and DEC agreed with Clean Harbor's proposal for the grid best practices.

Mr. Simpson asked what the procedure would be to collect paint chips? Would a tarp need be under the vessel?

Mr. Creswell said yes. All debris needs to be collected and nothing enters the soil or water.

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Mr. Janes asked how much time is spent on grid management currently and when the Clean Harbors is implemented how much additional time will need to be spent on the grids? What additional costs are going to be incurred to do this right?

Mr. Borg said the cost right now is administrative with the reservation process. The maintenance is on a revolving scale. In a couple of years some of the area will need to be dug out and replacement of the timbers that haven't been replaced in a long time. Labor is very low for the grid.

Mr. Creswell said Clean Harbor's provides all the signage and barrels for the grid. We are working with CBJ solid waste for hazardous waste disposal. As far as he knows, the disposal is no charge.

Mr. Janes asked if we are required to provide the tarps?

Mr. Creswell said no, but a vessel will need to be tarped.

Mr. Borg said the Clean Harbors best practices will be an education factor, and staff will make sure people are doing the right thing.

Mr. Uchytel asked if there was going to be a penalty for not tarping?

Mr. Borg said no.

Mr. Simpson asked if this grid was renovated when Harris Harbor was rebuilt?

Mr. Unruh said he didn't think so.

Mr. Borg said the grid is in good shape. There is a 20amp electrical service maintained at each one of the entry ways and staff maintains water spickets in the summer. He recommends to keep the grid because it is needed for the Harbor.

Public Discussion - None

Committee Discussion/Action

Mr. Simpson commented the grid is primarily a service to Docks & Harbors clientele and not a huge money maker.

Mr. Janes recommended adding a CPI adjustment, and raise it \$.05.

Mr. Borg said the expense will be tracked better moving forward with our new Lucity program. Currently the Harbor is probably breaking even with expense and revenue from the grid use.

Mr. Simpson said this is a reasonable option for people who need to do repairs to their boat.

Mr. Donek suggested to raise the fee to \$1.00 per lineal feet and apply the CPI.

MOTION By MR. JANES: TO RAISE THE GRID USAGE FEE FROM \$.95 TO \$1.00 AND APPLY THE CPI WITH THE SAME FORMULA AS OTHER RATES AND ASK FOR UNANIMOUS CONSENT.

The Motion passed with no objection.

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Mr. Simpson recommended to forward this to the full Board.

Mr. Uchytel recommended to add this to the consent agenda on the OPS/Planning meeting.

2. Pump Use Fees (05 CBJAC 20.120)

Mr. Uchytel said these are dewatering pumps. He recommends deleting this fee.

Mr. Borg said he agrees. Generally the pump is needed when there is an issue with their boat. If there is a fee to use a pump, people are going to wait until the last minute. He also recommends to delete this fee.

Committee Questions

Mr. Donek asked if this is strictly for emergency use? If he needed a pump and it wasn't an emergency, would he need to rent it from somewhere else?

Mr. Borg said he would still allow the use. A person just needs to return it when they are finished in the same condition it was received.

Mr. Borg said Statter and Aurora Harbor have several different pumps available for use. The investment in these pumps helps protect the Harbor.

Public Discussion - None

Committee Discussion/Action

MOTION By MR. LOWELL: MOVE TO REMOVE THE PUMP USE FEES FROM THE CBJ REGULATION AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

Mr. Simpson recommended adding this to the OPS/Planning consent agenda as well.

VIII. Future Business –

1. Reserved moorage waitlist fee (05 CBJAC 20.150)

Mr. Uchytel said this fee is for people that want to be added to a wait list. The initial sign up fee is \$50.00 and an annual fee of \$10.00 is due March 1<sup>st</sup> of every year to stay on the waitlist.

Mr. Simpson asked how many people on are on the waitlist?

Mr. Uchytel said Statter Harbor probably has 50 and downtown doesn't have a waitlist.

Ms. Larson said there are 48 on the 32' vessel waitlist, and there are 36 on the 42' vessel waitlist.

Mr. Donek asked how many boats on the Statter Harbor waitlist are currently in the downtown Harbor and just want to move?

Mr. Unruh said approximately six.

IX. Next Harbor Fee Review Meetings –

Mr. Simpson said the next meeting will be November 30<sup>th</sup>.

X. Adjournment – The meeting adjourned at 12:36 pm