

CBJ Docks and Harbors Board
Docks Fee Review Committee Meeting Minutes
For Thursday, January 21st, 2016

- I. Call To Order – John Bush called the meeting to order at 6:00 p.m. in the Assembly Chambers.
- II. Roll Call – The following members were present: Tom Donek, Weston Eiler, and John Bush.
- Absent: David Summers and Tom Zaruba
- Also present were the following: Carl Uchtyl – Port Director(via phone), and Dave Borg – Harbormaster,
- III. Approval of Agenda –
- MOTION By MR. EILER: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.
- Motion passed with no objection
- IV. Approval of December 3rd, 2015 Docks Fee Review Committee Minutes. Hearing no objection, the December 3rd, 2015 Docks Fee Review minutes were approved as presented.
- V. Public Participation on Non-Agenda Items – None
- VI. Unfinished Business
1. Electricity Fees (05 CBJAC 15.090)
- 12/2004
 - The fee assessed for the use of electrical outlets at the Marine Park Lightering Float, the Steamship Wharf, the Cruise Ship Terminal, the Intermediate Vessel Float and adjacent facilities under the administration of the Docks and Harbors Board.
 - Fees for electricity will be assessed in accordance with the fees and charges in effect at the time the electricity is consumed.

Mr. Borg said the recommendation from staff is to either strike this regulation from code; or, stand up a working group with the coach/taxi industry to develop electrical fees/infrastructure supporting in electrical charging stations for electrical busses/coaches/taxi/vehicles.

Committee Questions

Mr. Donek asked why no revenue has been collected for this?

Mr. Borg said the majority of the outlets are at Marine Park and used for special events. This is a 20 amp power provided for an event that doesn't amount to much. This would be more in staff time than revenue generated.

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Mr. Donek asked about the IVF electricity?

Mr. Borg said that is different and there is a process in place for IVF electricity and staff charges the current electrical fees.

Mr. Eiler asked if the electricity used during the events cause a large increase in Docks & Harbors electric bill?

Mr. Borg said no. He said the special events are good for the community and he the power to the outlets is turned on for the events and off the rest of the time.

Public Discussion - None

Committee Discussion/Action

Mr. Uchytel said an option would be to not take any action at all and leave the regulation as is and move onto the next item.

Mr. Donek said the other part of Mr. Uchytel's recommendation is to develop electrical fees for vehicle charging stations and that is where we will need to establish a fee. He said he doesn't want to get rid of the regulation when we don't know what is coming.

Mr. Bush said he agrees about the vehicle charging stations need to have a fee.

Mr. Borg said the power use for the electric buses and boats is going to be more significant than just a small vehicle.

Mr. Bush suggested to leave the regulation as is and address the need to set a fee for the electric buses and boats when that time comes.

MOTION By MR. DONEK : LEAVE THE REGULATION IN PLACE AS WRITTEN AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

VII. New Business

1. Other Fees (05 CBJAC 15.095)

- 12/2004
- Fees will be established by the CBJ Docks and Harbors Board on a case-by-case basis.

Mr. Uchytel said he is recommending to leave this regulation as is also, but suggesting to make a new regulation for charging for events on the new cruise ship floats which could potentially be a new money maker.

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Committee Questions

Mr. Donek said with the wording of the regulation on a case-by-case basis, it sounds like this is all you need without having to get more specific.

Mr. Uchytel said he reads the regulation as every time someone wants to do a party on the float, he would need to bring it to the Board to determine a fee per event. He has already been approached and is allowing a wedding on the CT berth in May and he didn't have any fees in place to charge. This could be another regulation that the Committee acknowledges that it was looked at and move on. We can also wait a couple of seasons and see if there is a need for a regulation to set fees for the use of the floats.

Mr. Bush suggested to determine a list of uses that would be allowed on the floats.

Mr. Uchytel said staff could work on a permit for the use of the floats also.

Mr. Donek suggested staff write up an application process for a permit and send it to OPS/Planning for approval. When an individual wants to use the float, there would probably be enough time before the event to take it to the Board as an information item and if the Board has a problem with the event, they could raise the question at that time.

Mr. Uchytel agreed with Mr. Donek.

Public Discussion - None

Committee Discussion/Action

No Action

VIII. Future Business

1. Cruise Ship Fees

- Dockage Charges (05 CBJAC 15.030)
 - 3/2010; 1/2007; 12/2004
 - \$1.50 per foot for vessels less than 65 feet in length overall;
 - \$2.50 per foot for vessels with a length overall from 65 feet up to 200 feet; and
 - \$3.00 per foot for vessels greater than or equal to 200 feet in length overall.

Mr. Uchytel said with the Loading Zone fees coming back to this fee review Committee, is the future business going to be loading zone fees or the cruise ship moorage fees?

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Committee Questions-

Mr. Donek said the Loading Zone fees should be unfinished business and the Cruise Ship fees would be new business.

Mr. Eiler asked when is the time frame to update the Loading Zone fees?

Mr. Uchytel said to raise a fee 40% with only a couple months notice is unfair, however, hearing from Industry, they said they could absorb a \$1.00 increase in seat fees for the coming season. Every year a memo is provided to the Cruise Ship Industry in January letting them know what the fees are for the coming year.

Public Discussion-

Drew Green, Cruise Line Agencies of Alaska

He said the Cruise Industry concern is the fees are planned out a year in advance and they request at least a years notice of any changes and a reason to increase the fee. Juneau is the most expensive port of call in the Nation. This is not Docks & Harbors fault and they have been very efficient. The tonnage fee and per foot fees are very reasonable for the size ships that come to Juneau. Previously the rates were set based on needed projects in the Port. The fees were based on meeting the bond debt for the projects that year. The Port Maintenance fee is sometimes not enough, however, Docks & Harbors has been successful in receiving Marine Passenger money to pay for specific projects. He suggested to not just increase the fee to increase a fee, but if there are increase in costs, to go after Marine Passenger fees. The Industry sees the set fee for the whole Port without a breakdown of fees. The \$13 per passenger charge is very expensive. He said Industry encourages Docks & Harbors to secure Marine Passenger funds to cover operational expenses and let Industry know a year in advance if the fees go up.

Committee/Discussion/Action

No Action at this time – The Cruise ship fees will be discussed under New Business at the next Docks Fee Review Meeting.

- IX. Next Docks Fee Review Meeting: Thursday, February 18th, 2016 following Finance.
- VIII. Adjournment - The Meeting adjourned at 6:22 p.m.