

CBJ Docks and Harbors Board
Docks Fee Review Committee Meeting Minutes
For Thursday, March 19th, 2015

- I. Call To Order – Greg Busch called the meeting to order at 5:30 p.m. in the Assembly Chambers.
- II. Roll Call – The following members were present: Dave Logan(via telephone) Mike Peterson, Dave Summers, and Greg Busch.

Absent: John Bush

Also present were the following: Carl Uchtyl – Port Director, Dave Borg – Harbormaster, and Teena Scovill – Admin Officer.

- III. Approval of Agenda.

Mr. Uchtyl recommended to change the 6:00 pm call to order time to 5:30 pm.

MOTION By MR. PETERSON: TO APPROVE THE AGENDA AS AMENDED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

- IV. Approval of February 19th, 2015 Docks Fee Review Committee Minutes. Hearing no objection, the February 19th, 2015 Docks Fee Review minutes were approved as presented.
- V. Public Participation on Non-Agenda Items – None
- VI. Action Item

- 1. Loading Permit Fees (05 CBJAC 15.080)

- 12/2004

“A” or “B” Permit	\$300 per company plus \$7 per passenger seat
Limited Loading Permit	\$15 per vehicle for each permit day; or \$250 per year, whichever is less

- o Statter Harbor Lower Parking Lot Permit Fee (05 CBJAC 20.090)
 - 4/2005; 5/2006
 - The fee assessed to the owner of a vehicle for picking up and discharging passengers for passenger for hire activities at the Statter Harbor Lower Parking Lot.
 - Calendar year permit: \$300 per company plus \$15 per passenger seat.

Mr. Busch said this is an informal setting and welcomed anyone to come up front.

Mr. Uchtyl said a question from the last meeting was where did the \$15 dollar per passenger seat come from for Statter Harbor bus parking? Staff and Mr. Peterson looked at the minutes to 2006 and it was not well defined where the seat fee came from.

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Mr. Uchytel asked if the \$300 per company and \$7 per seat fee was fair and reasonable which has been 10 years since it has been inacted. He recommended to have Statter Harbor reflect what is downtown for consistency purposes.

Ms. Scovill said she suggests using the company fee for administrative expense for issuing the permit and decals, it is not fair across the board with some companies only having one vehicle and another having 71 vehicles. Also, the crew shuttles have restrictions on when they can enter the lot.

Committee Questions

Mr. Busch said he would see the extra amount paid for seat fees covering the additional administrative expense.

Ms. Scovill said the seat fees should go to the parking lot maintenance and upkeep.

Mr. Peterson asked Ms. Scovill if she spent more time administering a permit to a company with 21 buses versus a company with three buses?

Ms. Scovill said yes.

Mr. Peterson suggested to charge \$5 per decal. He also noted that there is a huge discrepancy for the different size companies and charging the same across the board does not seem fair.

Mr. Busch suggested to charge the per seat fee at \$7.00 per seat for downtown and Statter Harbor and then look toward a vehicle fee. He suggested to take the total amount of Company revenue and divide into the total amount of buses to come up with a per bus fee. He discussed charging \$35 per vehicle for administration and decals.

Mr. Peterson suggested having a graduated company fee whereas \$300 covers one to ten buses. With this, Royal Highway having 80 buses would have to pay eight \$300 fees. This is a lot of money being considered, but there is a lot of wear and tear on the parking lots that hasn't been accounted for. He said he is also looking for fairness.

Mr. Borg said staff also has to do a lot of traffic control just for the larger buses.

Mr. Summers asked how long \$300 per Company has been in place.

Mr. Logan left the meeting at 5:48 pm

Mr. Uchytel said since December 2004.

Mr. Summers said he suggested a base rate that applies to everyone or a per vehicle rate whichever is greater. Everyone will pay a certain company fee or everyone pay a certain per vehicle fee. He doesn't know of anything that stays the same price after ten years.

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Mr. Uchytel said Docks & Harbors is trying to provide a safe and efficient flow of traffic. He said the large coaches is the most efficient transportation, and can move the most people. Cabs are paying \$300 per company and then the car owners are only paying \$7.00 per seat. The cabs are hard to manage in the lots.

Mr. Busch said when the Airport redid there parking area, they tailored for the taxi's. Docks & Harbors has not done very much for the cabs.

Mr. Peterson suggested that after 16B is built Docks & Harbors will be hearing more from the cab drivers.

Mr. Uchytel said the cabs will be closer to the seawalk this year.

Mr. Summers said it is important for cabs from a visitor's perspective, but it is not a high priority.

Mr. Busch asked if the Downtown and Statter should be just one fee?

Ms. Scovill suggested to keep them separate because of the wear and tear on two different facilities.

Mr. Busch recommended to have staff come back with a proposal on a new fee that would make sense. Try to keep it close to the current total or not exceed \$15,000 for the company fees. He suggested to look at the time spent per vehicle to come up with a new fee. He would like a notice sent out to the public to get industry participation at the next meeting in April.

Mr. Peterson wants staff to add the price of the decals in with the administrative expense.

Public Discussion - None

Committee Discussion/Action

No Motion

VII. Future Item

1. Electricity Fees (05 CBJAC 15.090)

Mr. Uchytel said this will be a good time to discuss adding electric charging stations for electric buses and adding a fee for this use.

Mr. Peterson asked if a key fob could be used to track who is using the power?

Mr. Borg said yes.

VIII. Adjournment - The Meeting adjourned at 6:03 p.m.