

CBJ Docks and Harbors Board
Docks Fee Review Committee Meeting Minutes
For Wednesday, September 17th, 2014

I. Call To Order – Greg Busch called the meeting to order at 7:00 p.m. in the Assembly Chambers.

II. Roll Call – The following members were present: David Summers, John Bush, Mike Peterson, David Logan, and Greg Busch.

Absent: John Bush

Also present were the following: Carl Uchytel – Port Director, and Dave Borg – Harbormaster

III. Approval of Agenda.

No Changes to the Agenda.

No Objection

Mr. Busch asked if there was any participation on non-agenda items – None

IV. Agenda Topics

1. Docks Fee Review

Mr. Busch said the purpose of today's meeting is to develop the Committee's way ahead, prioritize fees to address first, and determine meeting times. This meeting will be more of a planning meeting.

Mr. Uchytel recommended consideration as follows:

1. The Cruise Ship industry wants to know fees by January for the following season so they can set their budget.
2. The waterfront sales permits outcry auction is typically in February – Would you like the fees, regulations and whole management process looked at?

Mr. Logan asked if any of the rate changes need to go to the Assembly for approval?

Mr. Uchytel said yes, and the changes could be affecting FY17.

Mr. Logan said this fee review should be looked at in a long view rather than a short view. Some of these fees have gone on for years without adjusting. Mr. Logan suggested to go through the fees and see which fees are partible to change for the next Fiscal year.

Mr. Busch recommended to look at meeting times.

The Committee decided the Port fee review meeting would be immediately following the Finance Meeting starting in October.

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The Committee had discussions on the different Port fees to determine what fees to address first.

- Waterfront Vendor Fees – Priority **#1** (complete by February 2015)
- Tour Broker & Vending Permits – (This describes the process)
- Loading Permit Fees – priority **#3**
 - A & B Permits
 - Limited Loading Permits
- Electricity Fees – low priority
- Other Fees – In regulations - Fees established by the CBJ Docks & Harbors on a case-by-case basis. NO ACTION
- Cruise Ship Fees – Priority **#2** (complete by January 2016 for FY17 fees)
 - Dockage Charges
 - Port Dues
 - Port Maintenance Fees
 - Marine Passenger Fees –Unable to change
 - Port Development Fees – Unable to change
 - Potable Water Fee
 - Vessel Lightering Fee
 - Electricity – Something to look at for future fees when the new dock is finished.

Mr. Busch said the meetings will all be open for public comment, but before the final draft of a regulation staff will notify the specific user group the regulation change will affect. For the Waterfront Vendor Booth permit holders he directed staff to send a letter for them to attend the first meeting to get input early and all during the process.

Public Participation –

Dennis Watson, Juneau, AK

He commented for the Committee to make sure to do their due diligence on this process so if the fees are raised the Committee can support their decision with reasons so the Cruise Ship Industry has no reason to balk at the higher fees.

Mr. Peterson asked if fees and regulation of the Waterfront Vendor booths were going to be discussed at the next meeting?

Mr. Busch said the Waterfront Vendor Booths management, regulation, and fees are all intertwined and will all be discussed at the next meeting.

V. Adjournment

The Meeting adjourned at 8:12 p.m.